

DEEPING ST. JAMES PARISH COUNCIL ANNUAL GENERAL MEETING

27 May 2010 at 7.30pm

MINUTES

Present

Cllrs: Councillors, Baxter, Blessett, Coulson, Dilks (Chairman), Gamble, Helyar, Lindfors-Windsor, Pagella, Pearce, Pelling, (Vice Chairman) Shinkins, Stevens, Thompson, Wallis and County Councillor Mike Exton, **PCSO Chris Clarke**

No Members of the public attended.

An Open Forum was not held

The Chairman opened the meeting and welcomed the three new co-opted Councillors.

- 1.11 To elect a Chairman of the Council and receive the Chairman's Declaration of Acceptance of Office.**
Cllr Dilks was elected as Chairman for the forthcoming year and signed the declaration of acceptance of office.
- 2.11 To elect a Vice Chairman of the Council and receive the Vice Chairman's Declaration of Acceptance of Office.**
Councillor Pelling was elected as Vice Chairman for the forthcoming year and signed the declaration of acceptance of office.
- 3.11 To appoint representatives to Outside Bodies.** Enc 1
It was agreed that the members shown at Enclosure 1 should be appointed.
- 4.11 To review the Committee Structure and Appoint Committee Members.** Enc 1
This was deferred until after item 5.11 had been considered.
It was agreed that the members shown at Enclosure 1 should be appointed
- 5.11 To review the Standing Orders and add, vary or revoke as necessary.** Enc 2
This was brought forward to be considered before Item 4.11.
The changes shown on Enclosure 2 were approved.
A discussion took place concerning the weekday that future Council Meetings should take place. It was agreed 7 for and 3 against that from September 2010 Council Meetings should take place on the last Wednesday of each month subject to the availability of the meeting room at the Institute.
The Clerk was asked to check that it was in order to make this change to the Standing Orders without notice having been given.
- 6.11 To receive apologies for absence.**
Cllr Barber (Personal)
- 7.11 To receive declarations of interest, if any.**
Cllr Pelling declared a Personal interest in item 15.11 below.
Cllr Baxter declared a personal interest in item 20.11 below
- 8.11 To adopt the Minutes of the previous meeting held on 29 April 2010**
These were approved with a minor amendment to item 213.10. To be signed by the Chairman once the necessary amendment had been typed.
- 9.11 To receive the Clerks Report.**
Youth and Community
- A Fairplay football tournament to be run at Sleaford on 2 June – Deeping Youth Centre entering team/s
 - Number of contacts with SKDC about summer events and play scheme – small contribution of £360 to be made to both DSJ Play scheme and MD Play scheme. Can be used to buy capital/permanent equipment or offset against this years charge to DSJPC of £3725 (budget is £4000)
(This item was deferred to the next Youth and Community meeting to be held on 8 July 2010.) Members welcomed this support from SKDC
 - PCSO Last reported litter bins from woody heights being used as skate ramps. MT to swap one which is broken with one from stores.
- Cemetery**
- Skip arranged for Community Team to clear the old cemetery on 4 May
 - Two funerals and interment of ashes have taken place. One funeral for 28 day old baby. 4 plots reserved for family members. Further funeral next week – a lady dieing the same day that her family had visited the office to confirm reserved plots.
 - Site meeting with Cllr Barber and parents of Henry Stocker agreed position of a memorial bench which Cllr Barber, along with help from Community Team has

installed.

Allotments Footpaths and Open Spaces

- Three allotment requests received – added to the waiting list
- A fallen tree at the allotments was reported and following consultation with Cllr Blessett this was cleared away by Neil Parmenter
- A plot holder has been in touch about weeds on a neighbouring plot and after contacting the offending plot holder it was agreed that this would be sprayed to be cleared.
- A plot holder has contacted the office about potholes in the roadways.
- Manor Court Planting started on 20 May and now completed by Lovedale Gardens
- MT has installed a new dog waste bin on Park lane – one remains to be installed at a location to be decided.
- SENSE Plot – Jeff Hopper unable to now lay paving due to ill health. – position being monitored as woody heights, river bank and cemetery also maintained by him. Looking at alternatives – Lovedale Gardens say can do at end of June and Robert Jibbs met on site on 26 May for a quote.

Finance and General Purposes

- Meeting held with MT on 5/5/2010 and notice of intended retirement date given. (A request to continue working has now been received and will need to put together a panel to formally consider the request)
- MT was on leave for the week commencing 10 May
- Meetings with accountants re finance – reported under item 15.11
- Have held extended telephone calls concerning BT bills as we were being charged for two internet connections– over an hour on 21 May and another hour on 26 May to try and resolve this. Think is now resolved – therefore an amendment to item 15 on accounts payable from 123.38 to 70.50. We should also receive a refund for previous charges since September 09 of around 150.00.

DSJ In Bloom

- Telephone Kiosk painting finished by MT and railings nearby painted by Community Team
- Orders raised for signs for Church Hall, Sam's Shutter and oak trees .
- Utilities contacted about moving postal pouch boxes.
- Contact with member of public who wanted to plant a tree in memory of her mother.
- MT has repainted the Milestone outside the Institute Car park.

Street Wardens

- Continue to receive weekly reports but at present it is quiet with no major incidents.

Other

- PCC have been advised of the problem with the Bell bollard on the bridge – has been also reported to the Office by PC Capp. PCC checked it was safe and are arranging a time to re-set which may involve temporary road closure.
- A member of the public reported burning builders waste in a paddock on Back Lane – this was reported to SKDC
- There have been several conversations with a local business concerning financial support from the PC – but nothing has been received in written detail, also allegations of bullying by the business's landlord, advised to contact relevant agencies.
- A member of the public reported fly tipping along Hall Meadow Road - this was reported to SKDC
- A complaint has been received about parking on Spalding Road near Hall Meadow Lane and on Hall Meadow Lane which has been passed on to LCC and the Police.

10.11

To receive the report of progress in relation to matters arising from these Minutes not dealt with elsewhere on the agenda.

- Agreed with Paul Hanson from Youth Centre that he will co-ordinate climbing wall at woody heights and youth centre on 27 July.
- Graffiti wipes have been bought and tested at Woody Heights by MT and used along with spray by the Community Team with some success. Is very difficult to remove the paint and needs repeated applications.
- Environment Agency have been chased about Graffiti at Low Locks – awaiting response.
- Have spoken with SKDC Street Ranger about Graffiti. For public areas they do some clear up as a gesture of Goodwill. They are intending to clear the graffiti in the Churchyard once their graffiti cleaning machine is fixed and they have worked

through their backlog. In the case of private property it is the responsibility of the property holder or landlord etc . Whilst they can make the property holder aware, it is only if the graffiti is offensive that they can issue an Enforcement Notice requiring the property holder to clear it. The graffiti at Low Locks is not actually in Lincolnshire but Peterborough. If the Environment Agency do not clear it we could approach PCC to issue an enforcement notice but this could only be in respect of the offensive graffiti which might then be the only items cleared at the expense of goodwill.

- Annual Parish Meeting along with Making a difference Awards took place on 11 May. 47 people in attendance. My photos are now on office PC. Can any other photos be sent to me or put on Cd/memory stick so can be loaded and then used for next years publicity etc.
Cllr Stevens agreed to prepare a press release for the making a difference awards.
- Entry – including detailed map - submitted for Best Kept Village 2010
- The street light removed from Church Walk has now been replaced by SKDC
- Play Area Safety Training 9 June 2010 Washingborough, Lincoln 1.15 to 4.30 pm – last meeting requested a place was reserved – the Clerk is unable to attend. It was agreed that as no-one else was available the place would be cancelled.

11.11 To receive a report from PCSO Chris Clarke. (five minutes)

The Police Community Panel last met on 17 May when the 3 agreed priorities were Speeding, Parking at Junctions and Anti Social Behaviour. There had been problems with knock and run and Barbecues on open ground in Market Deeping.

3 Burglaries were reported in DSJ at non domestic properties.

A shoplifter had been arrested with £200 worth of items. A driver had received a 6 month ban and confiscation of his car for driving with no insurance.

A male has been remanded in custody on 2 charges of rape

There will be a police display at the Deeping Show

An incident of indecent exposure is being investigated

PCSO Clarke also reported that he had been unsuccessful in his application to join the Police but that he would try again in the future.

Questions were asked concerning Parking on footpaths in Church Street and Eastgate – PCSO Clarke advised that a number of tickets are issued for this but if the “double buggy” test applies then no offence is committed.

12.11 To receive a report from District/County Councillors present. (five minutes)

Cllr Helyar had nothing to report.

Mike Exton gave a report on both the County and District Council.

LCC have turned down all requests for additional salting and gritting due to financial constraints. An advisory 20mph School zone is being introduced at the Deepings School. The Deepings school have submitted a planning application for a business centre which Cllr Exton hoped the parish council would consider favourably.

SKDC is introducing new dog control orders for enclosed play areas. A VAT windfall of £700,000 has been received and its allocation (reserves and community use) will be considered at Full Council in June 2010 when any consultation method will also be considered.

(this will be included as an agenda item by DSJPC in June)

Cllr Exton said he would be unable to attend meetings on Wednesdays but intended to send a written report.

13.11 To receive and agree the Council’s response to correspondence received since the last meeting as per Enclosure 3

Enc 3

Item 17 – Agreed

Item 18 – The Clerk to attend if possible

Item 25 – Cllr Dilks to attend

Item 30 – no interest at the moment

Item 41 – Agreed

Item 48 – November meeting agreed - at an alternative meeting venue to allow any presentation to be shown well

14.11 To consider planning related issues:

Enc 4

1. To receive the recommendations from the meeting held on 20 May 2010 as per the schedule as per Enclosure 4.

These were all agreed. The proposals to request SKDC to name the landscaped area Manor Court Gardens was also agreed.

2. To consider plans received since:

The Deepings School, Park Road, Deeping St James

Construction of a School Business and Conference Centre

This was considered and approved with the following comments and concerns

- i. provision for Bus Parking
- ii. There should be the promotion of sustainability in the building
- iii. Consideration should be given to minimising the cost of use and access by community organisations
- iv. Car parking concerns – the area is currently used as an overflow car park for the main car park which is frequently full.

3. To consider the outline proposals for development of land at the former Nursery at 151 Eastgate Deeping St James including community area.

The following comment was agreed:-

The Parish Council in principal welcomes a small development in keeping with other housing in Eastgate. There is uncertainty over affordable housing due to transport links and concerns over who would be responsible for the management of a wildlife wood (which is the councils preferred option)

15.11 To consider financial and staffing matters:

1. To receive the recommendations from the meeting of Finance & General Purposes held on 24 May 2010 concerning the clerk and assistant clerk

These were considered and it was agreed (with 2 against and Cllr Baxter abstaining) to run an advert to recruit an Assistant to the Clerk at 10 hours per week on a temporary basis with the possibility of becoming permanent. To be reviewed after 3 months when the person, if suitable, would be asked to become permanent and then consider the Acting Clerk as the permanent clerk.

The applications will be brought to next Council for short listing (or considered by a working party beforehand) depending on numbers.

2. To approve Accounts for Payment as per the schedule attached at Enclosure 5.

The Clerk made the following amendments to the list:-

Item 1 – this should be £1104.38, Item 8 – should be £180.96,

Item 10 – Plant scape, cheque will be held pending satisfactory installation of barrier baskets

Item 14 Came & Co – Annual Insurance – Charges for last year -2009/10 - were £2523, so is actually a reduction to 2468.76 for this year.

Item 15, BT Internet Services – amended to £70.50. So together with item 22 a total of £146.81,

Item 26 should show as already paid.

Total payments should therefore be £5,836.00

The accounts were then approved for payment with Cllr Pelling abstaining.

3. To receive an update on, and approve if available, the Annual accounts for 2009/10

The Clerk advised that whilst the major issue of a difference of @ £4,500 has been explained satisfactorily there were now a couple of minor issues concerning allocating income and expenditure between the correct financial years i.e. between 2009/10 and 2010/11. It is intended that full details of the accounts will be provided to all members with the next agenda for approval at the meeting on 24 June.

It was suggested that this difference could have been down to making a provision for business rates payment.

It was agreed that the £4,500 should be maintained in reserve until the Council was certain there was no other claim on it.

At this point, with the time being 10.00 pm, it was moved and agreed that in accordance with Standing Order 1(d) the meeting should be extended to allow the consideration of the remaining business.

16.11 To consider forthcoming Press Releases.

These were agreed as Parish walks, DSJIB and Making a Difference

17.11 Deepings Forum – To formulate questions and issues to be raised at the meeting on 5th July 2010 at the Barn in Baston (Minute 161.10 refers)

The following was agreed:-

Cllrs Shinkins, Stevens and Baxter to attend as Parish Council representatives

Issues for the agenda to be:-

Opportunities for access to the SKDC Vat windfall

Appreciation of work on Fair Play football, how this could be taken forward and what evaluation had been done as to the success of the scheme in relation to anti social behaviour.

Play scheme funding and summer events

Update on Leisure Centre contract due from September 2010

- 18.11 To decide the Leaders of the Annual Parish Walks**
Cllr Dilks to lead on Thursday 10 June, Cllr Blessett to lead on Wednesday 7 July, Cllr Baxter to organise the Teddy Bears Picnic on Sunday 25 July.
Tuesday 27 July leader deferred until the next meeting. -
- 19.11 To decide Mentors for the newly co-opted Councillors**
These were agreed as Cllr Baxter, Pelling and Stevens with Cllr Shinkins as reserve.
The Clerk will allocate to each new Councillor.
- 20.11 To receive a report on a Community Energy Scheme – Cllr Baxter**
This was considered and it was agreed to support a community energy information event in the Deepings at no cost to DSJPC, but the Council being a key sponsor of the event in terms of branding and publicity
- 21.11 To consider if the Council is able to support the development of a pharmacy in DSJ and then to consider issuing a supporting e-mail. (From Full Council 29 April 2010)**
The Council decided to support this.
- 22.11 To consider the placement of two benches removed from Manor Way within Deeping St James (From Full Council 29 April 2010)**
It was agreed to place one bench on the River bank if possible, the other to be kept in store pending a decision on refurbishing the play area on Thacker's way.
- 23.11 To approve the order of a replacement sign for Woody Heights Skate park at a cost of £170.00**
This was agreed.
- 24.11 To discuss ideas for raising the profile of Deeping St James (Cllr Pearce)**
Cllr Pearce presented a series of leaflets and suggested a leaflet to promote DSJ which could be displayed in notice boards, the telephone kiosk and in locations such as the institute for people to take away. This was agreed in principal and Cllr Pearce was asked to bring the matter back to Council with cost for approval.
- 25.11 To consider the following matters in order upon which notice of resolution or recommendation has been given:**
- 1. To report on the Deepings Heritage Reception – Cllr Dilks and Cllr Stevens**
attended and found it informative
 - 2. To report and update members on the DSJ in Bloom initiative and events. (Cllr Stevens)**
The horse trough is currently being installed, barrier baskets should be installed next week, the window at the empty Rycroft Avenue had been painted with flowers by the Youth Centre and Cllr Stevens, a planter had been installed at Rycroft Avenue, Pouch Boxes were hoped to be moved soon, Larkfleet homes had offered a donation of £300 to improve the Church hall car park, there is a Soiree at the Priory Church on Friday 25 June and Lady Cholmondley will be judging the unusual container competition.
- 26.11 To discuss the Dial –A-Ride bus scheme (Cllr Shinkins)**
Cllr Shinkins will report back at the next meeting.
- 27.11 Parish-pump: Report of urgent information and notice of agenda items for the next meeting.**
The use of land Adjoining Stephens Way and Back Lane being used as Builders storage was questioned – to be raised with SKDC again
Millfield Road parking – is there a better use that could be made of unused land alongside the road for parking – to be raised with LCC
A consultation letter had been received from SKDC about polling stations and arrangements for next years elections. Deadline for comments is 22 June.
- FORTHCOMING MEETINGS/EVENTS**
- | | |
|--------------------------------|--|
| Thursday 10 June 2010 | Parish Walk, Nature Reserve at 7.00pm |
| Thursday 17 June 2010 – | Cemetery Site Meeting at 6.15 pm |
| | Planning at 7.00 pm |
| Thursday 24 June 2010 | Council 7.30pm |
| Saturday 26 June 2010 | Rose and Sweet Pea Show 1.00 pm |
| | In Vicarage Garden/Priory Church |

REPRESENTATIVES OF COMMITTEES AND OUTSIDE BODIES

Enclosure 1

(Chair of Committees to be confirmed at first meetings)

<u>Chair of the Council</u>	Cllr P Dilks	
<u>Vice-chair of the Council</u>	Cllr A Pelling	
<u>Representatives:</u>	Deepings Councils Liaison Group	To be decided in the event of a meeting
	Deepings Management Partnership	Cllrs Baxter and Blessett (to alternate)
	Deeping St James Community Primary School - Governor	Cllr G Lindfors-Windsor
	Deeping St James United Charities	Cllr K Shinkins and Cllr J Stevens
	Friendship Club for the Disabled	Cllr G Lindfors-Windsor
	Red Cross	Cllr C Pearce
	S.K.D.C. Standards Committee	Cllr J Stevens
	Age UK	Cllr C Pearce
	Police Community Panel	Cllrs S Wallis and M Pagella
	Deepings Neighbourhood Group	Cllr G Lindfors-Windsor
	Spalding Transport Forum	Cllr A Pelling
<u>Other appointments</u>	Newsletter editorial team	Cllrs Pelling, Baxter and Stevens
	Parish Paths Partnership & Countryside Co-ordinator	Cllr J Blessett
	Parish Website Manager	Cllr B Barber

COMMITTEE STRUCTURE & MEMBERSHIP

(S/O 39 "The Chairman and Vice Chairman ex-officio shall be voting members of every committee," S/O 38d " The Chairman and Vice-Chairman shall serve on the Finance Committee)

<u>Committee</u>	<u>Members</u> (Chair in bold)
Allotments, Footpaths & Open Spaces	Cllrs Pagella, Blessett, Baxter, Pearce, Stevens, Helyar
Cemetery	Cllrs Thompson, Barber, Pearce, Wallis and Lindfors-Windsor
Finance & General Purposes	Chair of Council Cllr Dilks, Vice Chair of Council – Cllr Pelling, Cllrs Stevens, Wallis, Shinkins, Blessett, Gamble and Barber
Youth & Community	Cllrs Baxter, Blessett, Helyar, Shinkins, Pearce and Wallis
Planning & Transport	Cllrs Lindfors-Windsor, Blessett, Barber, Shinkins, Stevens, Coulson

Review of Standing Orders**1. Suggested Corrections – All Agreed**

Page	Standing Order No.	Corrections
5	22(m)	Correction Only - Amend 25(d) and 25(i) to 24(d) and 24(i)
5	22(n)	Correction Only - Amend 63 to 62
5	22(o)	Correction Only - Amend 29 to 28
5	22(q)	Correction Only- Amend 74 to 73
9	38	Correction Only – Amend 38(d) to 37(d)
12	45(c)	Correction Only – insert “of” after “form” and before “a” to read ...shall take the form of a recommendation...
14	58	Correction Only – Amend 56 and 58 to 55 and 57
15	70(c)	Correction Only – Amend 45(d) and 46(d) to 44(d) and 45(d)
16	71(e)	Correction Only – Amend 56 and 58 to 55 and 57
16	71(g)	Correction Only – Amend 46 to 44

2. Proposed Amendments – All Agreed

11	44(d) (iv)	Add the following : At the discretion of the Planning Committee chair, and after consultation with the clerk, where there are only a small number of applications, all of which are of no great import, and there are no other planning issues, then the meeting should be rescheduled to take place at 7.00pm before the full Council meeting.
11	44(f)	Transport Committee to be merged with Planning Committee by deleting paragraphs (ii) to (iv) and inserting paragraph (i) into 44(d) and renumbering paragraphs accordingly.
15	70(b)	Amend paragraph to delete “to the nearest member”
9	37(d)	Replace with the following. Committee Chairs (as well as the Chairman and Vice Chairman of the Council) shall serve on the Finance and General Purposes Committee to enable the precept setting to run smoothly.

SCHEDULE OF CORRESPONDENCE COUNCIL MEETING – 27 May 2010

(Items marked * enclosed)

REF	CORRESPONDENT	SUBJECT MATTER	NOTES	RECOMMENDATION
1	Easton Walled Gardens	Meeting Venue	Advertising Easton Walled Gardens as a meeting venue	For Information Only
2	BT Openreach	Relocation of Royal Mail Pouch Box	Response to our request for details of lines and equipment at Ryecroft Avenue	For Information Only
3	Anglian water	Relocation of Royal Mail Pouch Box	Response to our request for details of pipes and equipment at Ryecroft Avenue	For Information Only
4	SKDC	Manor Way Shops Paved Area	Response to our request for repair to paved area outside shops. Land registry shows area is not SKDC. (Copy of the Land Registry search requested from SKDC in response so we may follow up with owners)	For Information Only
5	Ctax Management	Annual Return and Accounts	Confirmation or review undertaken to identify overstated creditors from 2005/06	For Information Only
6	Campaign To Protect Rural England - Community Lincs	Best Kept Villages and Small Towns Competition 2010	Acknowledgement of entry and list of other entrants	For Information Only
7	BT	Paying Bills	Advice that not paying by Direct Debit will cost an additional £36.00 per year and that receiving bills by email will save £36.00 per year (Enquiries are being made as to whether our bank account will support payment by Direct Debit)	For Information Only
8	Neil Parmenter	Quote For Re-Gravel of Car Park at Priory Church hall	£950.00 for the whole job - Part of DSJ In Bloom initiative. (Sources of alternative funding for the gravel are currently being sought by Cllr Stevens)	For Information Only
9	SKDC	Community Cleaner	Advice that grant of £1,508.00 will be paid in two instalments of £754 in May and October.	For Information Only

SCHEDULE OF CORRESPONDENCE COUNCIL MEETING – 27 May 2010

(Items marked * enclosed)

<u>REF</u>	<u>CORRESPONDENT</u>	<u>SUBJECT MATTER</u>	<u>NOTES</u>	<u>RECOMMENDATION</u>
10	Deepings Community Centre	Annual report and Accounts	Copy of report provided for information	For Information Only
11	Welland & Deepings Internal Drainage Board	Relocation of Royal Mail Pouch Box	Response to our request for details of pipes and equipment at Ryecroft Avenue	For Information Only
12	E-On Central Networks	Relocation of Royal Mail Pouch Box	Response to our request for details of lines and equipment at Ryecroft Avenue	For Information Only
13	HMRC	Employer Budget Pack	advice that there are no changes to tax tables or tax codes	For Information Only
14	HMRC	VAT	Form to reclaim VAT	For Information Only
15	HMRC	Employer Annual Return	Problems with Employer Return CD ROM	For Information Only
16	Helen Marie Dennis	Annual Parish Meeting - Making a difference awards	Thanks for the enjoyable evening. All family enjoyed the event	For Information Only
17	LALC	Governance and Accountability for Local Councils	New edition now available at a cost of £10.00 plus post and packing. (Current office copy was issued in 2003)	Approval to purchase updated copy.
18	Society of Local Council Clerks (SLCC)	Summer Training Seminar	Held at The Cresset, Bretton on Friday 18/06/2010 subjects include Health and Safety, Human Resources, and an Open forum. Cost £35.00 per head	Any interest in attending
19	Cricket Club	Grant Aid	Thanks for the recently awarded grant of £400.00 towards junior development	For Information Only
20	SLCC	Regional Conference	Details of East Midlands conference at Brigg, North Lincolnshire Tuesday 22 June 2010, subjects include Surviving Difficult Times, Lets Do Business, Local Council Health Check, Village Halls, Question and Answer Session. Cost £75.00 per head	Any interest in attending

SCHEDULE OF CORRESPONDENCE COUNCIL MEETING – 27 May 2010

(Items marked * enclosed)

<u>REF</u>	<u>CORRESPONDENT</u>	<u>SUBJECT MATTER</u>	<u>NOTES</u>	<u>RECOMMENDATION</u>
21	Viking Direct	Catalogue	Latest Office Supplies catalogue	For Information Only
22	E-On Central Networks	Unmetered Supply Inventory	Requesting confirmation of unmetered supply continuation in respect of Telephone Kiosk (response sent)	For Information Only
23	D&D Property Management & Logistics	Details of Business	Introduction letter providing details of services they provide including removals, clearances, cleaning, gardening	For Information Only
24	SLCC	The Clerk	May 2010 Journal of SLCC	For Information Only
25	Market Deeping Town Council	Invitation to Civic Service	MDTC Civic Service at St Guthlac's Church, Market Deeping on Sunday 13/06/2010 @ 10.00 followed by light refreshments at The Towngate Inn.	Any interest in attending
26	Deepings Men's Group Charities Fund	SENSE Allotment	Unable to assist as a donation is outside their core objectives	For Information Only
27	Deepings Friendship Club	Grant Aid	Request for a donation to their funds. (Grant application form sent)	For Information Only
28	Deepings Lions	Grant Aid	Request for a donation for this years carnival (Grant application form sent)	For Information Only
29	SKDC	Relocation of Royal Mail Pouch Box	Response to our request for details of Anglian pipes and sewers at Ryecroft Avenue	For Information Only
30	Lincolnshire Assn of Local Councils (LALC)	AGM and Conference	Advance notice of AGM and Conference in Horncastle on Saturday 16 October 2010	Any interest in attending
31	Staff Deployment Solutions	Monthly Street wardens Report	This has been delayed as his return flight from holiday was held up by the volcanic Ash Cloud	For Information Only
32	Staff Deployment Solutions	Weekly Warden Reports	5 Weekly Warden reports covering 24/04, 30/04, 01/05, 08/05, 15/05	For Information Only

SCHEDULE OF CORRESPONDENCE COUNCIL MEETING – 27 May 2010

(Items marked * enclosed)

<u>REF</u>	<u>CORRESPONDENT</u>	<u>SUBJECT MATTER</u>	<u>NOTES</u>	<u>RECOMMENDATION</u>
33	J G Cross	Cemetery Memorial Application	Application to erect memorial for Henry Stocker (this has been confirmed as it meets the memorial criteria)	For Information Only
34	Set In Stone Memorials	Cemetery Memorial Application	Application to erect memorial for Dorothy Ward (this has been confirmed as it meets the memorial criteria)	For Information Only
35	Barry Mangan (resident)	Bench On Thacker's Way	Enquiring whether any progress with consideration of installing bench at Thacker's Way	On Agenda
36	E-On Central Networks	Unmetered Supply Inventory	Confirmation of inventory update	For Information Only
37	DCK Beavers Ltd	Newsletter	Accounting Solutions Newsletter for local councils from DCK Beavers Ltd	For Information Only
38	Sue Bell (MADCAPS)	Play scheme	Linchfield School now responded to say unable to host this years play scheme. DSJ school was used last year and are reluctant to host for two years running. One option is to use Community Primary School at MADCAPS site. (subsequent conversation indicates that this should now be at The Deepings School)	For Information Only
39	Bev's signs	Replacement Sign Quote	Quote to replace existing damaged and graffiti covered sign at Woody Heights and to provide a clear plastic front cover to protect against future graffiti	On agenda
40	Claire Patrick	Council Meeting of 29/04/2010	Request for copy of agenda and minutes once available. (Agenda sent and copy of draft minutes)	For Information Only
41	Barclays Bank	Online Banking	Registration Form for Online viewing only of Bank account	Approval to register

SCHEDULE OF CORRESPONDENCE COUNCIL MEETING – 27 May 2010

(Items marked * enclosed)

<u>REF</u>	<u>CORRESPONDENT</u>	<u>SUBJECT MATTER</u>	<u>NOTES</u>	<u>RECOMMENDATION</u>
42	Barclays Bank	Account Administrator	Acknowledgement that the Acting Clerk is now an administrator of the Councils bank account.	For Information Only
43	South Holland DC	Elections	Copies of persons nominated and Notice of Poll to be displayed on notice boards	For Information Only
44	DSJ United Charities	Sense Allotment	Agreement to contribute £500.00 towards the cost of laying paving at the Sense allotment.	For Information Only
45	Peterborough City Council	Core Strategy Development Plan	Advice that all representations received have been submitted to the Secretary of State. Copies included on a CD.	For Information Only
46	Clerks and Councils Direct	Monthly Magazine	Magazine for May 2010	For Information Only
47	Lincolnshire Playing Fields Assn	Grant Aid	Acknowledgement of receipt of cheque and thanks for the Council's contribution	For Information Only
48	Deepings Arts	Deepings Festival	Thanks for the generous donation of £250.00 towards this years Arts Festival. Request to attend Council Meeting to give an update on Deepings Arts	To suggest a date for Deeping Arts to attend
49	Charter 88	General election	Enclosure of "A Vote for Democracy" - a guide to where all the parties stand on democratic reform	For Information Only
50	Community Lincs	Journal	Rural Links incorporating Village Hall News - Spring 2010 edition	For Information Only

PLANNING COMMITTEE MINUTES

Minutes of the meeting of the Planning Committee held at 7.00 pm on Thursday, 20 May 2010 at The Institute. Councillor Blessett, Chairman, presided over Councillors Barber, Dilks, Stevens and Acting Clerk S Ashby.

60.10 To receive apologies for absence.

Cllrs Pelling and Shinkins (both personal)

61.10 To receive declarations of interest, if any.

Cllr Barber declared a personal interest in application S10/0765

62.10 To receive the Minutes of the previous meeting held on 22 April 2010.(enclosed)

These were approved and signed by the Chair

63.10 To receive and consider the following planning applications and put forward recommendations to the Council Meeting to be held on 27 May 2010 or make decisions in accordance with the Committee's delegated powers:

Ref.	Address	Proposal
S10/0922	Mr D & Mrs V Ludford 77 Horsegate Deeping St James	Single storey rear extension and pitched roof over garage and porch area Approved under delegated powers
S10/0765	Mr M Goodson R/O 2 & 4 Station Road Deeping St James	Creation of Trout Fishing Pond Approved under delegated powers
S10/0959	Mr M Bryant 4 Bell Lane Deeping St James	Single storey rear extension Approved under delegated powers
S10/0956	Mr M Jones Welland Lodge 30a Eastgate Deeping St James	Alterations and extension to first floor rear bedroom Approved under delegated powers

64.10 To report the outcome of previous planning applications:

Ref.	Address	Proposal
S10/0319	Mr G Fane 5 Blackthorn Close DSJ	First floor side extension and front porch. APPROVED (PC Approved)
S10/0397	Mr J Wilson 65 Broadgate Lane DSJ	Erection of two dwellings (following demolition of existing) APPROVED (PC Approved)
S10/0519	Mr I Stygall 4 Knights Close DSJ	First floor extension above existing sun lounge APPROVED (PC Approved)
S06/0940	T Hicks Hards Lane, Frognall	Erection of storage building, steel container units and hard standing PUBLIC INQUIRY DECISION – REFUSED (PC Approved)

65.10 Manor Way Court – breach of planning consent (Cllr Stevens)

This related to planning application SO3/1185/25 and how the original consent included conditions for landscaping and planting. This did not appear to have been carried out. It was decided that the Clerk would contact SKDC planning / enforcement department about this.

66.10 Naming of Manor Court refurbished area – (Cllr Stevens)

It was agreed that the refurbished area should be given a name and it was agreed to recommend to full council that the area should be named "Manor Court Gardens" subject to approval by SKDC. A sign could be purchased for approx. £90.00.

67.10 Date of the next meeting 17 June 2010, 7.00 p.m. at The Institute.

Monthly Accounts For Payment May 2010

The following accounts are presented for payment. * indicates payment has already been made.

* S/O	Salary Maintenance Worker	Salary w/e 05 07/05/10(LGA 1972,s 112) S/O	£ 144.40
		Salary w/e 06 14/05/10(LGA 1972,s 112) S/O	£ 144.40
		Salary w/e 07 21/05/10(LGA 1972,s 112) S/O	£ 144.40
		Salary w/e 08 28/05/10(LGA 1972,s 112) S/O	£ 144.40
1	S Ashby	Salary May, less Tax & NI adj. (£1,364.74) (LGA 1972, S112)	£ 1,104.38
2	Shanks Waste Management	Rental & Lifts for April 2010 (Litter Act 1983 s 5)	£ 65.58
3	A&M Print	1/4 Page Advert, Deepings Advertiser 7 May 2010 Annual Parish Meeting (LGA 1972 s232)	£ 45.83
4	Branch Brothers	Paint, brushes, for Church railings and Telephone kiosk (offset against credit note)	£ 42.60
5	Prentice Bros	April 2010 Waste Skip (Litter Act 1983 s 5)	£ 235.00
6	Zerosix	DSJ in Bloom - leaflet, poster and form design	£ 35.00
7	Abbey Print	DSJ In Bloom - History of Gardening Book	£ 243.00
8	Judy Stevens	DSJ In Bloom - Plants	£ 180.96
9	Mrs S Hoadley	DSJ In Bloom - Plants	£ 13.65
10	Plant scape	DSJ In Bloom - Barrier Baskets	£ 229.13
11	Christine Pearce	Equipment for Village display/notice boards (LGA 1972 s111)	£ 14.41
* 12	Margaret Flegg	Refreshments at Annual Parish Meeting (LGA 1972 s111)	£ 25.00
13	Steve Ashby	Engraving Making a difference awards (LGA 1972 s111)	£ 38.70
14	Came & Company	Annual insurance (LGA 1972 s111)	£ 2,468.76
15	BT	Internet Services (LGA 1972 s111)	£ 70.50
16	Petty Cash	Postage - £48.36 (LGA 1972 s111) Paint Brushes - £6.00 Petrol - £15.00 (LGA 1972 s174) Mallet for Cemetery - £1.99 (LGA 1972 s214) Expenses M Thorpe - £10.00 (LGA 1972 s174) (Less Cash Income of £17.50)	£ 63.85
17	Steve Ashby	Mileage Expenses (LGA 1972 s 174)	£ 13.84
18	Brian Barber	Installing Memorial Bench @ Cemetery (LGA 1972 s 214)	£ 22.00
19	Neil Parmenter Contractors Ltd	Removing Fallen Tree at Allotments (Smallholders & Allotment Act 1908)	£ 45.00
20	Steve Ashby	Presentation to Mr and Mrs Flegg @ Annual Parish Meeting (LGA 1972 s111)	£ 16.49
21	Brian Barber	2 Metal Spikes for securing Memorial Bench @ Cemetery (LGA 1972 s 214)	£ 10.00
22	BT	Quarterly Telephone Bill (LGA 1972 s111)	£ 76.31
23- 24	S Ashby	Weed killer, Litter Picker and Graffiti Wipes (Litter Act 1983 s5)	£ 74.15
25	M Thorpe	Mileage Expenses - May (LGA 1972 s 174)	£ 27.48
* 26	M Thorpe	Back Pay and Mileage April (LGA 1972 s112&174)	£ 96.78
	Total Accounts for Payment		£ 5,836.00