

DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD
e-mail: clerk.dsipc@btconnect.com Tel/Fax: (01778) 343266 www.dsipc.co.uk

Parish Clerk: Mrs Sheila Kostyrka M.I.L.C.M.

DEEPING ST. JAMES PARISH COUNCIL MEETING

25th March 2010 at 7.30pm

MINUTES

Present

Cllrs: Baxter, Blessett, Dilks, Helyar, Lindfors-Windsor, Pearce, Pelling, Stevens, Thompson, Wallis, PCSO Chris Clarke and the Asst. Clerk Mr S Ashby.

2 members of the public attended.

Open Forum

An Open Forum was not held.

184.10 To receive apologies for absence.

Cllr Shinkins (Work),
Cllr Barber (personal)
County Cllr Mike Exton (personal),
The Clerk, Sheila Kostyrka
Councillor Baxter arrived at 7.45
Councillor Wallis arrived at 8.45

185.10 To receive declarations of interest, if any.

Cllr Pelling declared a personal interest in financial matters

186.10 To adopt the Minutes of the previous meeting held on 25th February 2010.

It was proposed by Cllr Stevens and seconded by Cllr Lindfors-Windsor that the minutes should be adopted and agreed by members.

187.10 To receive the Clerks Report.

The maintenance operative was on leave for the week commencing 8 March so bins etc were not emptied during this period but this is now in hand.

Planning

Issues concerning the Mere have been raised with SKDC Planning Office, unfortunately without a response – these are in the course of being followed up with Paul Stokes – the Head Of service who has been given to us as the contact for Parish Council issues.

The container in the front garden of a property on Broadfield lane has been reported twice to the enforcement officer at SKDC, and has now been removed.

The Asst. Clerk attended the open day for the Godsey Lane development on 12 March.

Community

The Probation team continue to work in the Parish. Along with litter picking they have helped to prepare the phone box for repainting and bagged up the surplus sand from the Church Hall car park. The box will have been painted on 23 March – weather permitting. Pot holes have been reported in Stowgate Road, Thackers Way and Church Street.

A lamp post has been removed from Church Walk by SKDC as it was in a dangerous condition – this has yet to be replaced.

The lights at the cross have been repaired

Two reports have been received about fly tipping in Hall Meadow Road

Youth

Safety work has been carried out on ramps at the skate park and some graffiti was removed from one of the ramps – other graffiti on the signs is in the process of being dealt with. The Fairplay football commenced on 26 February and there has been 15 young people from DSJ in attendance (2 male and 1 female teams) and a total of 40 young people altogether. There has been an accident when a player broke his wrist whilst saving a shot. He was taken to Peterborough A&E and his mother advised – both

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are reported to be ok.

Meeting to discuss progress and summer activities was held on 24 March attended by the Asst. Clerk and Cllr Shinkins. The summer activities have yet to be finalised but this is intended for the end of April.

(It was requested by members that when the list is available it is included in the next Parish Newsletter)

The LCC area engineer visited the skate park to inspect the tarmac cracking on the skate park. He has confirmed that this is shrinkage and the easiest way to repair is to brush out the dirt and fill with tar/bitumen.

Cemetery

There have been no burials or interment of Ashes. The Clerk met with the parents of a young child who was recently laid to rest to discuss a memorial bench funded by friends and to plant bulbs on the plot. The cemetery hedge has now been cut by the contractor. The Clerk met with Cllr Barber with reference to requests for larger memorial stones on interment plots, which has occurred since allowing ashes to be interred side by side. These are still single plots, although slightly extended to accommodate family wishes. The plots have been measured and it has been agreed by Cllr Barber and the Chairman to allow the larger memorial. Unfortunately, one of the families has been led to believe that the plot is double the size and negotiations are currently ongoing to meet the wishes of the family regarding a larger stone. This matter will be an agenda item for the next cemetery meeting.

(It was requested by Cllr Stevens that a reminder is given to SKDC grass cutting team to avoid the snowdrops until they have died back)

Allotments Footpaths and Open Spaces

Complaints about dog fouling at the play area near the cemetery have been reported to SKDC.

Dog bins are currently being installed in Broadgate and Park Road.

We have received a quote of £400 from one of our contractors to lay slabs at the Sense plot plus £600 materials. Also wrote to the Lions, Deepings Men Group and United Charities about help and funding.

The benches have been installed at Manor Court and a site meeting between Cllr Blessett, John Parsonage of Lovedale Gardens and the Asst. Clerk discussed and confirmed the planting scheme arrangements and the finishing off of the benches.

Mr Hopper gave prompt attention to pruning the willow tree on the River Bank on Church street.

There have also been complaints from residents about speeding traffic on Spalding road been reported to LCC highways. The Police have been carrying out speed checks in the area too.

(It was reported by members that Delaine buses are stopping on the cycle path for drop off and pick up, could this be raised with LCC as it was felt they had been asked to pick up/drop off at another position)

Finance & General Purposes

The £100.00 donation for the box from BT has now been received and the £400.00 from SKDC / Deepings Management Partnership for the planting scheme has been received. The quarterly return for HMRC has been completed.

We've had a number of letters sent to our address for the former Youth Council which was folded a couple of years ago and the remaining funds split between the two councils. Due to a banking error the bank account was not closed and the bank have started to add monthly charges which have put the account overdrawn!!. We have contacted the bank by telephone and letter to try to resolve this.

The internal audit has commenced and is being carried out by Carol Precey which will be reported to F&GP on 15 April 2010.

The Asst. Clerk attended the ethical standards training held at Colsterworth on 16 March and the open day for the Godsey Lane development on 12 March.

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DSJ In Bloom

The maintenance operative is currently supervising the rubbing down and painting of the telephone box with the community team. The Clerk carried out a risk assessment to enable working from height to reach the top of the telephone box, and our thanks to the United Charities for providing a ladder for the purpose.

We've made arrangements for the community team rub down and paint all the church railings, the entrance gates to the church and footpath and the railings around the oak tree on the green in Broadgate. Wire wool, brushes and hammerite will have to be provided.

The Clerk is trying to source matching black waste bins to enhance the Ryecroft area. The contractor has visited Ryecroft to provide a quote for pressure washing the pavement and confirmed that it will make no difference if tarmac is pressure washed and we have asked SKDC to ensure the Road sweeper vehicle visits. SKDC have now been contacted twice about removing the chewing gum on the pavement area, and they have also been asked to clean the kerbs and general area.
(Cllr Stevens asked that SKDC be contacted to see if Manor Court could be cleaned of chewing gum too)

The Clerk has gone back through the minutes for the correct information to put on the signs Cllr Stevens has requested are erected on the oak tree in the church yard, and on the island in Broadgate. The possibility of rockery stones around the kerb is also being investigated to stop the cars driving on the island.

Time has also been spent trying to contact BT regarding the refurbishment of the post boxes at Ryecroft. (Cllr Stevens advised that she had now been able to contact Royal Mail about this)

Permission is currently being investigated with LCC Structures department regarding the erection of flower baskets on the foot bridge and Cllr Stevens has been in direct contact with LCC.

188.10 To receive the report of progress in relation to matters arising from these Minutes not dealt with elsewhere on the agenda.

The Street warden scheme will commence on Friday 2nd April 2010 (Good Friday) and will continue until 11 September. The Clerk, Staff Deployment Solutions and PCSO visited all the hot spots and discussed our requirements on 9 March. As there had been complaints being raised from congregation members of the Catholic Church it has been agreed that the street wardens will include the church car park in its route.

It was suggested that the contractor should visit the CCTV control room to see which areas of Manor Court were actually visible in the control room. This is being arranged and the Asst Clerk will also attend. Cllrs Pelling, Dilks and Thompson indicated that they would be interested in attending too.

The contract has been received, and after being proposed by Cllr Stevens and Seconded by Cllr Baxter approval for its signature by the Clerk was agreed.

The contractor has also asked if we could provide a testimonial, members agreed that this should be provided by the Clerk and Asst Clerk and asked that the arrangements for weekly notification of issues be added as a note to the contract.

12 enquiries were received and 5 applications returned for co-option onto the Council. These have been acknowledged and applications have received a copy of the good

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councillors guide and encouraged to attend the March meetings.

189.10 To receive a report from PCSO Chris Clarke. (five minutes)

PCSO Clarke arrived later in the evening due to an incident earlier in the day.

2 rogue traders ("roofing contractors") from the Spalding area have been arrested for fraud and false representation and their van has been impounded after a report from a concerned neighbour.

In conjunction with the Road Safety Partnership, the speed trap had been on outside Charities Farm on Spalding Road recently when 18 speeding tickets had been issued between 9.30 – 11.30. The speed trap should be moving to a different location in the next few weeks.

At the recent community panel 3 priorities were set as:-

1. Speeding on Linchfield Road, Godsey Lane and elsewhere
2. Parking on double yellow lines on Church Street and Bus Stops
3. Littering in green areas such as Park near cemetery, and Church Walk

the mobile interactive sign is still in use around the Deepings. This can record data of speeds of traffic but the software to do this is not accessible at the moment.

Cllr Baxter raised the issue of Graffiti in Low Locks, Rugby Club, Woody Heights and Church Walk – PCSO Clarke will see if anything may be done in this respect.

Little to report in terms of Anti Social Behaviour .

190.10 To receive a report from District/County Councillors present. (five minutes)

Cllr Exton was not present. Cllr Helyar advised there was nothing to report.

191.10 To receive the Parish Clerk's resignation due to early retirement.

All present expressed their appreciation of the work carried out by the Clerk. It was proposed and agreed that the Clerk would be invited to the Annual Parish Meeting for a presentation to be made, with the April Council meeting as a fallback in case of unavailability.

192.10 To confirm the permanent appointment of the Assistant Clerk and to agree joining the pension scheme.

This was deferred to the end of the meeting when members decided to exclude members of the public and go into private session to discuss this issue. The Asst. Clerk left the meeting whilst this was discussed.

Members agreed to confirm the permanent appointment of the assistant clerk, agreed to him joining the pension scheme and to him being an administrator of the council's bank accounts.

Members also agreed that Finance and General Purposes Committee on 15 April would consider the steps to take regarding the Clerks resignation and make a recommendation to the next full council meeting on 29 April. The Asst Clerk being asked to step into the breach temporarily.

193.10 To receive and agree the Council's response to correspondence received since the last meeting as attached at Appendix 1.

Item 1 – The Clerk was asked to write to SKDC to ask for DSJ views to be considered when the Godsey Lane development was being decided.

Item 4 & 5 – CPRE – Lincolnshire best kept village competition. It was decided to enter the competition for 2010/11 and to affiliate to the Lincolnshire CPRE for 2010/2011 at a cost of £25.00

Item 10 – Graffiti – Graffiti Kits and Graffiti wipes were discussed as representatives from

Enc 1

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SKDC had shown these to members previously. The clerk was asked

- to contact SKDC to see where these kits could be obtained from,
- to write to Chris Beckett at the Deepings School and raise the issue of the rise in graffiti in the area, and,
- report the graffiti at Low Locks to the Environment Agency.

Item 15 – positive engagement with young people survey – members would consider completing the questionnaire on line

Item 19- the Clerk was asked to advise the resident that the Parish Council objected to the development at the time.

It was also agreed that when responding to future contacts, we should advise that there is an open forum before each full council meeting (this could be a standard paragraph as part of the signature)

Item 22 – members did not support a public meeting for the Godsey lane development.

Item 23 – It was agreed that the rotary club could remove part of the fence panel at Woody Heights to allow access for the Fun run providing is replaced as it was after the event. It was also agreed that when the club is contacted to advise this, the clerk should let them know that a member of the council would be happy to attend and represent the council – Cllr Dilks saying he would be prepared to attend.

Item 26 – Cllr Blessett agreed to respond to PCC on behalf of DSJ regarding Minerals and waste plans.

194.10 To consider planning related issues:

1. To receive the recommendations from the meeting held on 18 March 2010 as per the schedule attached at Appendix 2.

Enc 2

The application in respect of S10/0397 Mr J Wilson,

5 Broadgate Lane for the erection of two dwellings (following the demolition of existing dwelling) was approved with the caveat that the replacement properties are not higher than the existing bungalow and that the existing hedge should be retained (previous developments having lost valuable hedge in the parish).

Cllr Blessett also reported on the SKDC affordable homes quota. SKDC are preparing a new housing needs report in conjunction with neighbouring councils and it is possible the quota will change. It was agreed to wait until the new report is published when it may be discussed by the Council.

A discussion took place on consistency between DSJ and SKDC over refusal and approval of planning applications.

2. To consider plans received since:

Mr I Stygall

S10/0519

First floor extension about existing sun lounge

4, Knights Close

Deeping St James

PE6 8QN

This was approved.

195.10 To consider financial matters:

1. To approve Accounts for Payment as per the schedule attached at Appendix 3.

Enc 3

These were approved. Cllr Pelling abstained.

Enc 4

2. To consider applications received for Grants as per the schedule attached at Appendix 4.

These were discussed at length and the following was agreed after proposal by Cllr Pelling and Seconded by Cllr Blessett

Deeping Welsh Society - £100.00 (to be rolled forward and given at the time the concert takes place)

Lincolnshire Playing Fields Assn - £200.00

Deeping Arts - £250.00

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Deepings Cricket Club - £400.00

Deepings School, in respect of developing a Youth Local Strategic Partnership. No award was made as it was felt that there was not enough information known about the scheme. The school to be invited to the next time grants are considered and to present their case in more detail.

3. To resolve to roll over unspent funds into the new financial year.

The £400 received from DMP for the shortfall in the planting scheme as per minute 28.10 of Allotments, Footpaths and Open Spaces was recommended to that this sum was rolled over into the new financial year. Additionally the £20.00 unallocated grants fund along with the £100.00 Deepings Welsh Society Grant – a total of £120.00. Plus any monies not yet billed for by the end of the financial year. This was proposed by Cllr Helyar and seconded by Cllr Baxter and carried.

The clerk reported that all other projects are complete and no funds need to be rolled over to the new financial year however we have not yet received either a formal invoice or formal written confirmation that LCC will not be charging the £10,000 cost of the cycle path.

196.10 To receive the minutes and consider recommendations of the Allotments Footpaths and Open Spaces Committee of 11th March 2010. Enc 5

It was reported that Lovedale Gardens had charged £50.00 for in filling around the benches on Manor Way and this was approved.

As per minute 30.10, it was recommended that the council agree the grass cutting contract for the millennium woods at a cost of £150.00 for 10 cuts be awarded to S Fisk. This was agreed with Cllr Stevens abstaining.

197.10 To receive the minutes and consider recommendations of the Youth & Community Committee of 18th March 2010. Enc 6

The minutes were reported by Cllr Baxter.

198.10 To consider the Agenda for the Annual Parish Meeting of 11 May 2010. Enc 7

- The clerk reported that press releases have been sent out for the making a difference awards. Cllr Stevens advised that the plates and trophies would be ordered very soon.
- Councillors were happy with the suggested format of the meeting as per the details provided.
- It was agreed that a presentation of a formal certificate of appreciation would be made to Ray Auger with contributions towards a gift being collected from members at the next council meeting and a card would be available for members to sign.
- Members agreed that they would like the information boards prepared and on display including photo's of Members / Committees etc. with a promotion of DSJ In bloom on one of the panels.
- Members agreed to formally ask Mr and Mrs Flegg to do the catering
- Members decided that they did not want sponsorship of the event
- Members agreed to Invite community groups who have received grant aid and SENSE. It was noted that an invitation had already been made to the Stamford credit union after January's meeting.
- A request was made for the inclusion of a comment in the Chair's report that the Parish Council Meetings always had an Open Forum for the public to attend.
- A questionnaire to be left on each seat was agreed to include the question "What prompted you to attend this meeting" Cllr Baxter volunteered to provide this.
- Cllr Dilks volunteered to help the Asst. Clerk set up the room on the evening of the meeting.

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199.10 To consider the Making a difference awards 2010.

This was introduced by Cllr Stevens who urged everyone to encourage nominations and to spread the word about the awards including displaying posters etc. Cllr Baxter will send details to the Rotary Club and The Lions.

200.10 To consider any representations for SKDC Local Forum Review 29th March 2010 and confirm Cllr Thompson as Parish Council delegate.

Cllr Thompson reported that at the last Local Forum volunteers had been requested so SKDC could review how the forums work. Cllr Thompson would be attending as an individual and Cllr Stevens would try to attend as a PC delegate.

It was agreed that the PC's view was that the forums needed to be more meaningful with posers to influence decisions and spend funds. Cllr Thompson would attend as an individual but explain that this has been discussed by the PC.

201.10 Deeping St James In Bloom

1. It was formally agreed to enter East Midlands in Bloom 2010 under Small Towns Category for April submission,

2. The content and route to be included, was deferred as this was not required to accompany the entry.

3. To consider the proposed expenditure items and agree within the £3,000.00 budget.

Cllr Stevens updated everyone with progress of DSJ in Bloom to date including:-

- There is increasing interest in the village
- Budget is estimated at @ £2900 less £600 income
- Businesses are being contacted to support the scheme e.g. Larkfleet Homes support for the Church Hall Car park
- Boundary areas are the key areas of focus this year
- The horse trough near Scholes is £450 delivered, Lovedale gardens will make a plinth for it to be permanently sited.
- A planter for Ryecroft had been sourced for £25
- There is a debate about fixings for planters on the footbridge
- The book will cost £389, and will sell @ £2.99 – should be a profit of £200 from sales
- Terry Wrights have agreed to a planted basket on a bicycle
- The Deeping Lions have volunteered to help
- The Youth Club will paint flowers on their windows
- The scouts will paint a boat at the wildlife Trust
- Improvements to Church Hall Car Park and Church Yard railings along with signage
- A mosaic floor will be made by the DSJ school for the Telephone Kiosk
- Traders at Ryecroft Avenue have been met with and hope to have all black bins in place
- A planter has been sourced from Prentice Bros. to be repainted and planted
- Discussions held with Royal Mail to move their boxes at Ryecroft
- One of the shutters at Ryecroft is a “blot on the landscape” so hopeful of covering this with a vinyl image for £520 using an image from the Camera Club
- Local people have agreed to waters planters etc
- Consideration is being given to asking the Rotary Club for a town clock
- The Goat at Frognall is happy to support with a lot of planting there
- There may be a DSJ Beer to serve to the judges
- Waterside Nurseries will give a discount on plants and will go into partnership with leaflets
- PM Images are giving a talk later this year “the Good, the bad and the ugly”
- Cllr Stevens will let Cllr Lindfors–Windsor have details of the next committee meeting

Enc 8

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The Chair requested a list of all planned items, bullet points would suffice, to be circulated with the next agenda and Cllr Stevens provided the following estimates for approval within the budget:-

Book -	£387 (less any income from sales)
Shutters at Ryecroft Avenue	£520 (less any contribution from shop)
Footbridge Planters	£252
Ryecroft Planter	£25
Signs (Trees & Church Hall)	£200
Plants	£200
Flower Festival	£300
Talks/Lectures	£100 (less any income from admission/raffle)
Ads and Flyers	£150
Paint & Materials for Railings	£100
Horse Trough for Planting	£450
Plinth for Horse Trough	£200 (Lovedale gardens to provide)
Photo Book	£30
Total	£2914
Less Estimated Income	£600
<u>Total proposed expenditure</u>	<u>£2314</u>

The above was approved unanimously.

Cllr Stevens agreed to contact the shop to seek a contribution for the shutter artwork at Ryecroft Avenue and it was agreed that the proposed painting of ivy leaves on the inside of the telephone kiosk would not take place.

- 202.10 To discuss Deeping St James Profile / Public Image**
This was deferred to the next meeting due to time constraints
- 203.10 To discuss the issue of a Community Bus**
This was deferred to the next meeting due to time constraints
- 204.10 To consider forthcoming Press Releases.**
Annual Parish Meeting and Make A Difference Awards
- 205.10 To consider the following matters in order upon which notice of resolution or recommendation has been given:**
- 1. To report on attendance at Red Cross** – Cllr Pearce had attended the Red cross and presented certificates.
 - 2. To report on attendance at Standards Training For Parish Councils** – Cllr Pearce had attended this when a video presentation was given covering bullying, personal and prejudicial interests followed by a Q& A session.
 - 3. To report on The Army Presentation Team event of 3rd March** – Cllr. Dilks attended when a large presentation was given concerning the activities of the Army in Afghanistan and Iraq.
- 206.10 Parish-pump: Report of urgent information and notice of agenda items for the next meeting.**
There has been a late letter from Deepings Friendship Club asking if anyone would like to attend their AGM on 16 April, an invite for Easter Concert at Deepings school on 29 March and Easter Service at St Guthlac's Market Deeping on 30 March, An invitation has been received to a reception to be held by the Mayor of Market Deeping on 14 April 2010 Cllrs Stevens and Dilks volunteered to attend..

FORTHCOMING MEETINGS

Thursday 15th April 2010 Finance & General Purposes Committee 7pm

Thursday 22nd April 2010 Planning Committee 7pm

Thursday 29th April 2010 Council 7.30pm

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Tuesday 11th May 2010 Annual Parish Meeting, Priory Hall 7pm