

# DEEPING ST. JAMES PARISH COUNCIL MEETING

27<sup>th</sup> August 2009 at 7.30pm

## MINUTES

### Present

**Cllrs: Auger, Barber, Baxter, Blessett, Dilks, Lindfors Windsor, Moore, Shinkins, Wallis, PCSO Chris Clarke and the Clerk Mrs S Kostyrka.**

### Open Forum

**An open forum was not held.**

#### **57.09 To receive apologies for absence.**

Cllr Pelling (personal) Cllrs Helyar, Parr and Stevens did not attend. Cllr Wallis gave apologies that he would be late due to work commitments and arrived at 8.40pm.

#### **58.09 To receive declarations of interest, if any.**

Item 60 Cllr Auger, personal – lives near the cemetery.

Item 69 Cllr Auger, personal Manor Court – lives opposite open space.

Item 71 Cllrs Auger, Barber, Dilks and Shinkins, personal – known to some applicants.

#### **59.09 To adopt the Minutes of the previous meeting held on 30<sup>th</sup> July 2009.**

It was noted that Cllr Lindfors-Windsor had given her apologies for being absent from the August meeting due to holidays. It was then proposed by Cllr Barber, seconded by Cllr Shinkins and all were in favour that the minutes were a true record and they were signed by the Chairman.

#### **60.09 To receive the Clerks Report.**

##### **Community**

In the community this month we have had two incidents of fly tipping which were responded to within 24 hours by SKDC. Complaints about broken glass and litter on the Thacker's Way open space have been received, and also feed back this was rectified quickly by SKDC and is now in better condition. The Hall Meadow Road signpost at the Spalding Road end has been knocked over and has now been collected by SKDC. Concerns about children cycling in DSJ by one of our residents have been referred to the Lincolnshire Road Safety Partnership.

##### **Youth & Community**

The Play scheme was once again very successful. Thank you to the Councillors who attended the two photo calls which was well covered in the press. A full report will be made to the next committee.

Becky Nash has been appointed as the Youth Worker, and further confirmation is now required regarding how our grant will be spent.

The urgent repairs have now been completed in the skate park.

LCC have asked to interview me for a full evaluation of the usage and success of the mini roundabout they grant aided at Woody Heights.

##### **Finance & General Purposes**

The email & internet facility went down permanently three weeks ago after Zetnet went into liquidation. Cllr Barber set up an emergency email which

the Clerk has been using at her home. This is an agenda item for this evening. Barclays Bank refused to cash a cheque as they were unable to authorise it due to their own unsatisfactory internal systems. I did then receive a telephone call telling me that it was alright now, and if I went back to the bank they would cash it. Very unsatisfactory. HM Revenue & Customs have confirmed that we have explained their enquiries clearly and are now happy to authorise our last VAT claim.

The Chairman's Chain of Office has been ordered, and should be about eight weeks.

#### **Cemetery**

We have had two funerals this month. Complaints have been received regarding youths climbing on the wall and causing intimidation to local residents with abuse and two eggs have also been thrown. The Police have been informed. The probation team are in the process of clearing all the green waste from the corner of the cemetery to prevent easy access to the garden wall. I have received further queries regarding the cutting of the cemetery hedge and have been reassured by SKSDC that the hedge will be cut by the middle of November.

#### **Transport**

The cycle path is currently being installed, and should be on time for the opening on 10<sup>th</sup> September. The Slap Its have been ordered.

#### **Allotments, Footpaths and Open Spaces**

The United Charities have advised us that they do not need an insect tower in their garden, so the pallets and bricks have been taken down to the allotments. The mail out for the allotment renewal is being prepared. The Hall Meadow Estate Return has been submitted on line.

**61.09 To receive the report of progress in relation to matters arising from these Minutes not dealt with elsewhere on the agenda.**

Cllr Barber reported back on the East Midlands review document which is ongoing. The picnic table will be installed in the Millennium Wood shortly. The allotment plot for Sense will be prepared shortly. Sense was unable to help with manufacture of the raised beds, and this is currently being addressed within the budget. MD has yet to confirm if they are able to help financially with the project.

**62.09 To receive a report from PCSO Chris Clarke.**

The PCSO confirmed that August has been very quiet with a low level of calls. The new youth facilities in the village have made a difference. At the Community Panel meeting it was agreed to address speeding problems, burglaries from garages and graffiti problems.

**63.09 To receive a report from Cllr Auger on SKDC issues.**

The Conference will take place at Grantham on 24.11.09. A quiet month as many people are on holiday. The new CE is addressing all issues and making changes.

**64.09 To receive and agree the Council's response to correspondence received since the last meeting as attached at Appendix 1.**

4. Changes to banking terms & conditions referred to F&GP.

6. BT Adopt a Kiosk referred to Communications Working Party.

7. LCC/Welland Drainage Board meeting to be organised with Cllr Exton regarding footpath 11.

10. 24.09.09 Community Lincs debate – Cllr Baxter to consider attending.

11. Land Registry – Refer to Planning Committee.

Enc 1

- 13. SKDC – apply for a link to our web site.
- 14. LALC Training Courses –
- 15.09.09 An overview of Planning System- Cllr Blessett
- 12.11.09 Clerks Training Day – new assistant Clerk
- 17.11.09 Effective responses to Planning Applications-Cllr Baxter
- 17. East of England Assembly 2031 Housing Growth – Cllr Blessett to attend 14.09.09.

**65.09 To consider planning related issues:**

A meeting had not been held in August as no planning application had been received.

Two additional applications were also considered due to the short response time request. Cllr Auger and Helyar left the room during the discussions.

**1. To consider planning applications received:**

<b>SO9/1875</b>	<b>Mr R Fox 55 The Village Frognall</b>	<b>Erection of Garage NO OBJECTION.</b>
<b>SO9/1951</b>	<b>Mr S Burling and Mr L Bullock 78a/80 Church St Deeping St James</b>	<b>Erection of 2 dwellings and garages OBJECTION.</b> Detrimental to the character of the Conservation area. There will be an adverse impact on properties 78 and 80. It is also detrimental to the visual amenities
<b>SO9/1853</b>	<b>Miss L Kent 10 Spalding Road Deeping St James</b>	<b>Substitution of house type NO OBJECTION.</b>

**66.09 To consider financial matters:**

**1. To approve Accounts for Payment as per the schedule attached at Appendix 2.**

**Enc 2**

It was confirmed that due to the scaling down of the project, the amount payable to Lovedale Gardens was now £3,000.31. The invoice for £2,457.55 for works at the skate park was also agreed. It was then proposed by Cllr Shinkins, seconded by Cllr Blessett and agreed that the bills be paid. A copy is attached at Appendix 2 to this report.

**2. To agree for representatives from the Deeping St James in Bloom Committee to attend the East Midlands in Bloom presentations in Cleethorpes on September 9<sup>th</sup> as a benchmarking/networking opportunity and to pay mileage costs.**

It was unanimously agreed that a representative would attend and mileage cost would be paid. A report will be made at the September meeting.

**3. To report on the liquidation of Zetnet and associated companies and agree new arrangements for broadband and internet provision and to agree costs.**

It was confirmed that the existing BT line has now been seized from Zetnet and is due to go live on 02.09.09. Cllr Barber was thanked for his help and will help get the system up and running and the website transferred. It was agreed that if necessary an engineer will attend to set up the line which will incur a £25 per hour cost.

- 67.09 To receive the minutes of the Cemetery Committee held on 6<sup>th</sup> August and to agree the recommendation made therein as attached at Appendix 3.** **Enc 3**
- It was unanimously agreed to accept the recommendations contained therein, and it was recommended to Council that the changing of words be accepted to make the Scale of Fees easier to understand. It was also agreed to purchase a wheel barrow and hedge trimmer within this years budgets, to ask the probation team to invoice us for £300 towards their ongoing travel expenses, and to purchase a box of biscuits as a thank you. A £5000 budget was agreed to take forward for further discussion within the 2010-11 precept setting.
- 68.09 To receive the minutes of the Transport Committee held on 6<sup>th</sup> August and to agree the recommendation made therein as attached at Appendix 4.** **Enc 4**
- It was unanimously agreed to accept the recommendations contained therein, and it was recommended to Council that a £1000 budget was agreed to take forward for further discussion within the 2010-11 precept setting. The Car Club will be an agenda item for September.
- 69.09 To report on the Manor Court project and agree the financial terms and conditions, and notification of residents. (Cllrs Blessett, Pelling, Stevens & Lindfors-Windsor)**
- The Clerk explained the scaled down project to meet the budget. As this project was not completed in the last financial year as expected, it was then proposed by Cllr Shinkins seconded by Cllr Blessett and unanimously agreed that £12,000 be allocated from the Councils reserves. The United Charities had pledged £2000, and it was requested that a further £2000 be considered to enable the Parish Council to purchase the street furniture. The DMP had allocated an additional £1000 towards the increased costs. The planting scheme would be the second phase and would be considered within the precept considerations.
- 70.00 To report and agree the recommendations of the Communication Plan Working Party. (Cllrs Pelling, Stevens and Wallis)**
- This was deferred to the next meeting after Cllr Pelling has had the opportunity to meet with Cllrs Stevens & Wallis. Consideration would be given for a communication budget for consideration at the forthcoming precept meeting.
- 71.09 To consider the interest shown for the Casual Vacancy for a Parish Councillor.**
- The Electoral Registration Officer confirmed that an election was not requested for either vacancy. Three people have shown an interest, and the letters were distributed. A vote took place by a show of hands, and it was proposed by Cllr Auger, seconded by Cllr Blessett and unanimously agreed that Graham Thompson and Mrs Chris Pearce will be co-opted onto the council.
- 72.09 To appoint a representative as the Parish Paths Officer.**
- Cllr Moore agreed to be the Parish Paths Officer which was welcomed by the Council.
- 73.09 To report on the recycling issues. (Cllr Dilks)**
- This was deferred to the next meeting as Cllr Dilks needed to meet with County Cllr Mike Exton for further discussion.

**74.09 To appoint a working party to consider the applications for the Assistant Clerk position and to appoint an interview panel.**

It was agreed that Cllr Shinkins would meet with the Clerk on Tuesday 1<sup>st</sup> September to select 6 candidates for interview. Cllr Pelling would lead the selection panel with Cllrs Dilks, Lindfors-Windsor, Stevens, Shinkins and the Clerk. Due to holidays, it was anticipated that interviews would take place in October at an agreed date. Cllr Baxter would prepare an IT based test.

**75.09 To discuss the application process for the British Gas “Green Streets” Energy Conservation community scheme. The application is attached at Enc 5 to this report.**

**Enc 5**

Cllr Baxter presented the “Green Streets” initiative and gave an overview of the proposed application. This was very well received, and Cllr Baxter was thanked for the research and work he had done in putting this project together. It was then proposed by Cllr Baxter, seconded by Cllr Shinkins and unanimously agreed that the application be submitted.

**76.09 To consider the following matters in order upon which notice of resolution or recommendation has been given:**

**1. To report on the visit to Pode Hole on 2<sup>nd</sup> July 2009. (Cllr Blessett)**

This was an annual inspection with the Welland and Deepings Drainage Board which was very interesting and well planned.

**2. To report on the DMP meeting on the 10<sup>th</sup> August 2009.**

Cllr Baxter reported that the DMP hoped to form a new Community Interest Company which had a different constitution and would be of greater benefit to the public. The main benefits were that they have to have one meeting a year that is open to the public, the minutes have to be advertised and that we money can be received directly from the company.

**Parish-pump: Report of urgent information and notice of agenda items for the next meeting.**

Cllr Moore invited members to join her at John Clare Heritage Centre in Helpston on Wednesday 16<sup>th</sup> September 2009 at 6pm for an open evening. The Clerk circulated a late letter from SKDC regarding housing strategy workshops that would be taking place over the next two months.

**FORTHCOMING MEETINGS**

**The Opening of the Spalding Road Cycle Path at 3pm on Thursday 10<sup>th</sup> September 2009 at the Deepings School.**

**Thursday 10<sup>th</sup> September 2009 PRECEPT Youth & Community Meeting at 6.00pm in the Clerks Office**

**Thursday 17<sup>th</sup> September 2009 PRECEPT Allotments, Footpaths & Open Spaces Meeting at 6.15pm in the Clerks Office**

**Thursday 17<sup>th</sup> September 2009 Planning 7pm in the Clerks Office**

**Thursday 24<sup>th</sup> September 2009 7.30pm Council**