

DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

e-mail: clerk@dsjpc.org.uk Tel/Fax: (01778) 343266 www.dsjpc.org.uk

Parish Clerk: Mrs Sheila Kostyrka

DEEPING ST. JAMES PARISH COUNCIL MEETING

30th October 2008 at 7.30pm

MINUTES

Present

Cllrs: Barber, Baxter, Blessett (Chairman), Broughton, Lindfors-Windsor, Moore, Neal, Parr, Pelling, Stevens, Wallis, PCSO Chris Clarke and the Clerk, Mrs Sheila Kostyrka.

Open Forum

None

AGENDA

94. To receive apologies for absence.

Cllrs Shinkins (work), Augar (personal), Cllrs Dilks and Helyar did not attend.

95. To receive declarations of interest, if any.

Cllr Pelling 103.1/120 Accounts – Personal

Cllr Broughton 105.3 Allotment tenant – Personal

Cllr Baxter 105.3 Allotment holders spouse - Personal

96. To adopt the Minutes of the previous meeting held on 25th September 2008.

It was proposed by Cllr Pelling, seconded by Cllr Lindfors-Windsor and carried unanimously that the minutes be approved and they were signed by the Chairman.

97. To receive the Clerks Report.

The office PC was out of action whilst the information was transferred onto a new hard drive, and the office windows were replaced. I therefore worked from home for a few days at the beginning of the month.

Community

PCSO Luke Shepperton confirmed that some funds have been made available by the Police for the Manor Court Project. He is also going to organise a sponsored litter pick in the village and has suggested that any funds go towards the Manor Court Project.

The Remembrance Sunday Service will take place in MD on 9th November and Cllr Stevens will attend. The Clerk was asked to confirm the time.

The bench has been vandalised in the Millennium Wood and has been reported to the police. Cllr Stevens requested that this be replaced eventually. The play equipment in Hereward has also been vandalised and the police kept informed.

Quotes have been received for the riverbank, and the Clerk was asked to confirm the means of cutting by the contractors.

Unable to contact Marville Properties regarding the overgrown state of Marville Court, and it was suggested to contact one of the shops.

Resident telephoned to say thank you for mending the lights in Froggnall.

Ian Prentice telephoned to suggest that we allowed residents to grow fruit and vegetable on council land after a TV programme he had seen.

Complaint about 49 Bridge Street regarding arials erected on the side of the complex. Letter sent to Peterborough Homes who will meet on site this week

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regarding re-locating them.

Invited to a meeting in Stamford regarding the hospital, gave apologies as short notice.

Rev Warrick will be moving in January. Brian Barber has offered to be our Web Designer, and Mark will give training.

Problems with a SKDC vandalised bin have been reported, and Maurice attended to clear up all the rubbish from resident's gardens.

Concerns have been raised by the landlord regarding the dyke in the Spalding Road near the Goat and this has been passed onto LCC.

Youth & Community

I have received a report from Sue Bell who was very grateful for the interest of Councillor's during the summer Play Scheme. The accounts have now been submitted to SKDC for the grant to be released.

Have been asked to write to LCC regarding our grant for a youth worker on Thursday evenings at the Youth Centre. Cllr Shinkins asked me to contact the United Charities to ask them match fund. The Youth Centre is not a suitable location for the summer play scheme as they run their own holiday programme.

Paul Hanson thinks the Princes Trust could help with some funding towards the MAGA and will be speaking with them.

Skate Park ramp has been vandalised, and Neil Parmenter has been asked to carry out welding repairs.

Allotments

There continue to be more petty thefts and break-ins on site and the police/PCSO's have been involved. The Chairman has asked communication to go through him and not the secretary. The padlock has broken again and the AA Chairman is hoping to obtain a free replacement.

Reminders have been sent to the five tenants who have not yet paid their rent saying that if it is not paid immediately, the plot will be offered to another resident. (Power of re-entry in the event of rent not being paid for 40 days AA 1908 s 30(2)). One and a half plots are currently available to rent.

Cllr Barber has a selection of bricks and pallets for the insect house.

Cemetery

There have been four burials this month.

The Unpaid workers hope to continue to attend every other week, and another supervisor has been appointed.

Finance

The bank has been balanced to the end of September. The quarterly VAT return has been done and the quarterly tax and NI return.

Transport

Kevin Brumfield has now commissioned the design and is waiting for a response from the contractors for the Spalding Road cycle/foot path.

98. To receive the report of progress in relation to matters arising from these Minutes not dealt with elsewhere on the agenda.

Cllr Shinkins has met with Bruce Tokens from MDTC and has arranged to close the Youth Council account, and an amount of £461.85 will be equally paid to the two councils. These funds will be used towards the MAGA project in the skate park. Cllr Baxter questioned that the monies were to go towards the Citizens Awards, and this will be confirmed.

I have been in contact with the Economic Development Officer from SKDC

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regarding the progress of the Manor Court Project. A meeting is planned with the project officer this week to discuss outstanding issues and the way forward.

Police Panel Meeting on 27.10.08 was attended by Cllr Wallis who will comment during the PCSO's report to avoid duplication.

Proposed changes for the East Midlands Plan were considered by Cllr Neal and a paper is attached at Appendix 1 to this document.

Holiday activities at the Leisure Centre are still to be confirmed.

Comments from the Deepings Club for the Visually Impaired are still outstanding.

Cheque for the footpaths group payee still to be confirmed.

Newsletter programme and times still has to be confirmed.

PCC Minerals and Waste preferred options were considered by Cllr Blessett who reported that present extractions of sand and gravel were to continue in nearby villages.

Due to all the confusion about the K6 red telephone kiosk in Church Street I have written to SKDC and copied the letter to BT saying that our preference would be to sponsor the working kiosk, but we were not happy with the £500 annual fee being requested. If it is decided that the box is going to be removed, we would like to adopt it, and the application has been signed and sent to BT with the £1 fee within their timescales as requested. An application has also been made to English Heritage for listing, and this has been acknowledged.

99. To receive a report from PCSO Chris Clarke. (5 mins)

PCSO Chris Clarke reported an increase in vehicle theft in the area and was asked to confirm if a "dummy" could be used to catch the culprits. The council were informed of the arrangements for Halloween. Presentations were being organised for vulnerable groups regarding cold callers etc.

100. To receive a report from Cllr Auger on SKDC issues.

Deferred to next meeting.

101. To receive and agree the Council's response to correspondence received since the last meeting.

Enc 2

1. It was confirmed that Cllr Blessett would attend the Opening Service in MD on 2nd November; Cllr Stevens would attend the church service on 9th, and Cllr Baxter the closing service on 16th.

2. Cllr Baxter will consider the PCC Planning Policies and Site Allocations Development and report back at the next meeting.

4. Cllr Neal will give her comment to the Clerk regarding the Parish Paths Partnership.

13. Cllr Pelling would consider the Communities and Local Government enforcement of byelaws consultation and report back to council at the next meeting.

14. Cllr Neal would consider the East Midlands Regional Plan and report back at the next meeting.

102. To consider planning related issues:

A planning meeting was not held.

1. To consider planning applications received since:

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SO8/1157/25	Mr R Mason 20 Spalding Road Deeping St James	Erection of two storey rear extension and detached garage. APPROVAL RECOMMENDED
SO8/1147/25	Mr D Scally 14 Locks Close Deeping St James	Erection of garden store and construction of extension over garage. APPROVAL RECOMMENDED

103. To consider financial matters:

1. To approve Accounts for Payment as per the attached schedule attached at Appendix 3 to this document.

Enc 3

It was proposed by Cllr Lindfors-Windsor, seconded by Cllr Parr and unanimously agreed that the accounts be paid.

2. To consider and agree the annual donation for the Royal British Legion wreath.

It was proposed by Cllr Pelling, seconded by Cllr Stevens and unanimously agreed to donate £50 to the Royal British Legion.

104. To receive and agree any further budget requests for consideration for the 2009-10 precept setting meeting.

1. It was proposed by Cllr Lindfors-Windsor, seconded by Cllr Barber and unanimously agreed that £700 be considered towards providing two additional Dog Bins for the village. This item will be referred to the Allotments, Footpaths and Open Spaces Committee for consideration of suitable locations if taken forward.

2. It was proposed by Cllr Baxter, seconded by Cllr Pelling and unanimously agreed that £300 be considered for the proposed Citizens Awards.

105. To receive the following reports, and resolve upon the recommendations contained therein:

1. To receive the minutes of the Transport Committee held on 2nd October 2008 as per the attached schedule at Appendix 4 to this document.

Enc 4

It was then unanimously agreed to accept the recommendations contained therein, and It was agreed that the Car Club Working Party be reported to the Transport Committee in future. The inadequate dropped kerbs in the shops area of Ryecroft Avenue would be taken up with the highways engineer. £200 would be allocated from this committee to fund the cycle blocks which would be located at Manor Court within the current refurbishment scheme. Consideration would also be given at the next meeting to approach local bus companies for sponsorship, which could go towards the future cost of additional shelters. It was recommended to pursue the installation of additional 30mph repeater signs in the Spalding Road, and also to approach LCC Highways regarding a "Slow School" and 20mph signs to be placed in the Spalding Road and Park Road. It was agreed that the LCC reactive signage project would be revisited once the county council had made a decision, as this had now been in the budget for two years. It was agreed that an amount of £2000 would be put in the budget for future insurance claims under Special Projects, and that the proposed additional shelters would be revisited when the housing developments in Frognall were complete. It was

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therefore recommended and agreed that an amount of £4,100.00 be put forward by the Transport Committee for the 2009-10 precept consideration being £500 for highways/shelters/road safety, £2,400.00 for hard standings at bus stops, and £1,200.00 for two seats in existing bus shelters.

2. To receive the minutes of the Finance and General Purposes Committee held on 2nd October 2008 as per the attached schedule at Appendix 5 to this document.

Enc 5

It was then unanimously agreed to accept the recommendations contained therein, and it was agreed to investigate the cost of a self employed bookkeeper to do the finances including payroll, pension, VAT, and all the returns and income and expenditure accounts to improve systems and release extra working hours. It was also agreed to purchase a bin to be placed near the Youth Shelter £300, to increase the car allowance by £100, and to purchase a long armed hedge trimmer £450.

3. To receive the minutes of the Allotments, Footpaths and Open Spaces Committee held on 16th October 2008 as per the attached schedule at Appendix 6 to this document.

Enc 6

It was then unanimously agreed to accept the recommendations contained therein, and to allocate £50 towards a wild insect tower and £500 for Deeping St James in Bloom. The concerns regarding theft at the allotment site would be monitored and permission would not be forthcoming to catch rabbits on site. Suitable wild flower verge areas would be identified in the future. It was also agreed that in view of the long waiting list, a years notice to quit would be issued to uncultivated plots which would be enforced if no improvement was made. In future, plots would be split into two, and a rent of £15 be charged for new tenants to try to reduce the long waiting list. The fee of £250.00 was agreed to purchase planning's to extend the roadway. It was agreed that £4,950 would be considered at the forthcoming finance meeting being an additional expenditure of £2,200.00 for maintenance, £2,100.00 for the riverbank mowing and £100 for wild flower seed.

4. To receive a report and recommendations from Cllr Shinkins on the working party meeting held on 23rd October 2008 and To receive the minutes of the Youth and Community Committee held on 16th October 2008 as per the attached schedule at Appendix 7 to this document.

Enc 7

It was then unanimously agreed to accept the recommendations contained therein, and it was agreed that a site meeting is held during the next school holiday for further discussion with the youth community. The ROSPA report would be considered at the next site meeting. £2,350 was agreed for the installation of the Flying Saucer to go ahead with sponsorship from LCC. It was agreed to approach United Charities for matched funding for an additional youth worker. It was proposed by Cllr Stevens that a representative from the Council be appointed to the Youth Centre Management Committee if possible to increase awareness and partnership working. It was then agreed that a budget of £28,500 be considered at the forthcoming precept meeting being £4,000 for a Youth Worker, £3,000.00 for the Summer Play Scheme, £1,500.00 for maintenance, and £20,000.00 towards the MAGA. The remaining monies in this year's budget would be rolled over into the next financial year to enable the MUGA to go ahead. A resolution would be passed when the outcome was confirmed.

106. To consider the following matters in the order upon which notice of

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resolution or recommendation has been given:

1. To report on the "Citizens Awards" Working Party. (Min 50.08.3 - Cllrs Baxter and Stevens)

A future meeting will be arranged.

2. To report on the Footpaths Working Party. (Cllrs Parr and Neal)

Ongoing.

3. To report on the CCTV Centre visit on 06.10.08 (Cllr Blessett)

Cllr Blessett had attended with Cllr Lindfors Windsor and was pleased to report that the visit had been well worth while. The CCTV cameras gave excellent pictures and night vision and the light and zoom was very good.

4. To report on the CCTV Working Party held on 23.10.08 and make recommendations to Council. (Cllr Blessett)

The working party recommend that a Security Firm be appointed for a trial period. This would consist of two personnel to cover all problem areas on Friday and Saturday nights from 9.30pm – 1.30am from April to September 2009. This would give a presence in the village and encourage youths to move on and not to cause a nuisance in the areas specified. A CCTV radio link would also give the security personal a direct link to the SKDC Control Centre and the Police at Lincoln should any extraordinary instances occur and back up is required. A budget cost of £4,600.00 for a Special Project was agreed unanimously by the Council.

5. To report on the "Car Club" Working Party (Cllr Baxter)

Referred to Transport Committee.

107. Parish-pump: Report of urgent information and notice of agenda items for the next meeting.

The Clerk asked if the Council would consider having the December Council meeting on 18th December with the planning meeting, and not having an early January meeting. This was agreed, and a resolution would be agreed at the next meeting.

A letter had been received from SKDC regarding the Parishes Conference on 26.11.08. It was agreed that Cllrs Baxter, Neal and Stevens would attend.

Cllr Barber reported that he had received the letter from LCC regarding collecting the trees. It was agreed that they would be planted at Woody Heights, and Maurice would meet with Cllr Barber to did the holes and help with planting.

Cllr Wallis gave apologies as he was not able to attend the next Council meeting.

Cllr Baxter reported that he had received complaints regarding a tree that was to be removed from Linchfield School to make way for play ground equipment. The Clerk was asked to write to the school.

FORTHCOMING MEETINGS

Thursday 13th November 2008 at 7.00pm Finance and General Purposes Committee Precept Meeting in the Clerks Office.

Thursday 20th November 2008 at 7.00pm Planning Committee in the Clerks Office.

Thursday 27th November 2008 7.30 Council Meeting in the Meeting Room

The meeting finished at 9.45pm.

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