

**DEEPING ST. JAMES PARISH COUNCIL MEETING
29th MARCH 2007 at 7.30pm**

MINUTES

Present

Cllrs: Auger, Barber, Blessett (Chairman), Dilks, Fisk, Lindfors-Windsor, Pelling, Shinkins, Stevens, Wallis, Warrick and the Clerk, Mrs Sheila Kostyrka.

Open Forum

PCSO Chris Clarke attended together with one member of the press. Three members of the public were present. Two residents expressed great concern about the Spalding Road/Millfield Close footpath and the ongoing anti-social behaviour which was now intolerable, and asked for it to be closed. This was discussed as an Agenda Item at 11.1. A resident from Park Road shared his concerns with the Council regarding the dangerous bend in Park Road, the poor visibility and road markings and the unacceptable driving of some people. The Clerk was asked to put the resident in contact with Kevin Brumfield from LCC and to ask our PCSO to patrol and observe the area. Chris Clarke then gave a short report confirming the problems with the Spalding Road/Millfield Road footpath and the monitoring of the area. The anti-social behaviour in Thackers Way had also increased and police action was being planned. It was confirmed that the Market Deeping Police Station has a Broadband Facility. It was also confirmed that PCSO's are now able to issue a fixed penalty notice for litter, dog fouling, fly posting and graffiti which carried a fine of £75. The Parish Council were advised that PCSO Wright had been replaced by PCSO Sue Burnett.

137/07 To receive apologies for absence.

Apologies were received from Cllr Chambers (work and family commitment) Cllr Lincoln (illness) Cllrs Helyer and Thomas did not attend. Cllr Shinkins left the room for 2 minutes at 9.05 and apologised that she had to leave the meeting at 9.20 due to a work commitment.

138/07 To receive declarations of interest, if any.

Cllr Pelling Item 9.1- 169 Accounts – Personal interest.
Cllr Warrick Items 8.2 Planning and 9.2 Applicants known to member – Personal Interest.
Cllr Auger Item 5 Sand bags, United Charities Trustee – Personal Interest
Cllr Dilks Item 5 Sand bags, United Charities Trustee – Personal Interest
Cllr Shinkins Item 5 Sand Bags, United Charities Trustee – Personal Interest

139/07 To adopt the Minutes of the previous meeting held on 1st March 2007.

It was then proposed by Cllr Pelling, seconded by Cllr Shinkins and carried unanimously that the minutes of the last meeting be adopted, and the Chairman duly signed them.

140/07 To receive the report of progress in relation to matters arising from these minutes not dealt with elsewhere on the agenda.

Recycling – Cllr Strange telephone to say that Richard Belfield will be writing to us. They are currently having contractual talks in the area and it would therefore be inappropriate to meet. Agreed to refer the item to our June meeting when they should be in a position to let us know what is happening. The Clerk was asked to write to Cllr Lewis expressing our concerns with how long this was taking and confirming that we would be gathering people together for a public consultation in June.

Manor Way Open Space - letters written to the Catholic Church, United Charities and Deepings Management Partnership regarding third party funding for scheme.

Storage of Sand Bags – No response from appeal in newsletter. Letters have been sent to Waterton Arms and the Methodist Church to ask for help, and mentioned to the United Charities. Cllr Warrick offered to help with finding a location if necessary. It was reconfirmed that the United Charities would not be able to help.

Rep of DSJCPS - Cllr Lindfors-Windsor asked to stand down as they have too many community representatives.

Standards Board Report on Code of Conduct – Excellent report and Cllr Lindfors-Windsor reported that she had no further comment.

141/07 To receive the Clerk's Report.

Admin & Community

Telephone out of order for nine weeks. Negotiated £150 refund and still waiting for confirmation.

Complaint about the bin in Church Walk not emptied and bins by river. SKDC now have key and are emptying them. Submitted Parish Paths Grant Application for current year. Community Team agreed to do litter pick in village. SKDC will be providing orange bin bags for community use. They do not currently have anti-graffiti kits, but would be happy to consider

it. Litter pickers and gloves for supervised cubs provided and risk assessment completed and returned. Advert placed in Advertiser encouraging interest in election and posters displayed in notice boards were acknowledged by the Council and Cllr Stevens was thanked for designing and placing the advert. PCSO called in twice during the last month. Gentleman called in with a student from Venezuela who he wanted to do a work placement with me – declined the offer due to pressure of work. Hard standing is nearly complete at Millennium Wood. Complaints received and passed on about missing road sign in Exeter Road, a business being run from home in Park Road and over grown hedges onto the highway.

Cemetery

Various requests for memorials. One burial. The community team have been moving the pile of soil from section D and redistributed in the sunken areas of section C. They are continuing to paint the galvanised fence. Thank you to Cllr Barber for purchasing supplies and attending to the unfunctional wheelbarrow. The playground hard standing has been removed from the cemetery, and the ground is now levelled and grass seed sown. Area was safely fenced off and contractor provided the relevant public liability confirmation. Will be meeting with our new contractor Mr Hopper on Monday 2nd April prior to the commencement of work to conduct risk assessment and check public liability insurance.

Transport

Recent meeting with Kevin Brumfield from LCC regarding outstanding actions which will be discussed at the forthcoming Transport meeting.

Playing Fields

Letter received from Community Council of Lincolnshire regarding our application for funding towards a Youth Shelter and request to visit. Hard standing, gate and post now complete, excellent job. Neil has been asked to put a return on the gate and to re seed the banks where the grass has not taken. Combination lock on vehicular gate missing and thank you to Cllr Barber for arranging replacement. SKDC advised of the number for access when mowing.

Finance & General Purposes

Waste transfer note completed and returned. Thank you to Cllr Warrick for updating free computer anti-virus. Hard drive purchased and in use. Invoices received from Police double expected and queried with Chief Constable. The Clerk was asked to provide Cllr Dilks with copies of the correspondence for further investigations. Overpayment overview received from tax office for 2005-6 completed and returned as monies owed have been deducted in this financial year.

Allotments

More sheds broken into and equipment stolen. All warning letters have been sent to allotment holders as agreed, and three tenants have agreed to give up their unworked plots. Two more residents have been added to the waiting list.

- 142/07 To receive and agree the Council’s response to correspondence received since the last meeting:**

This is attached at Appendix 1 to this document.

Enc 1

- 143/07 To consider CCTV options (referred from 01.03.07 Min 128/07)**

The Clerk gave an overview of the recent meeting with a third CCTV provider. It was then proposed by Cllr Dilks, seconded by Cllr Lindfors-Windsor and unanimously carried that the new Council set up a working party in May to look at the options and to take the matter forward as soon as possible.

- 144/07 To receive the minutes of the Planning Committee meeting held on Thursday 22nd March 2007 and resolve upon the recommendations contained therein:**

Cllr Warrick corrected an error with the applicant names and it was then proposed by Cllr Stevens, seconded by Cllr Barber and unanimously agreed to accept the recommendations contained therein which had all been approved under delegated powers.

Enc 2

**The Minutes are attached at Appendix 2 to this document.
1. To consider planning applications received since:**

SO7/0385/25	Mr & Mrs Spittlehouse 1 Allen Close Deeping St James	Single storey extensions to front and rear of dwelling	Approval Recommended
SO7/0398/25	Mrs I Addy 23 Eastgate Deeping St James	Pitched roof over garage	Approval Recommended

- 145/07 To consider financial matters:**

- 1. To approve accounts for payment as per the attached schedule attached at Appendix 3 to this document.**

A further item of expenditure was added at 178 for £1040.00. It was proposed by Cllr Fisk seconded by Cllr Shinkins and carried that the accounts be paid.

Enc 3

2. To consider Grant Aid Assistance as per the attached schedule attached at Appendix 4 to this document.

It was proposed by Cllr Dilks, seconded by Cllr Warrick and unanimously agreed to award the following grants to applicants:

Citizens Advice Bureau - £540.00

The Deepings Festival - £200.00

The Tennis Club - £100.00

The Priory Church Social Club - £200.00

It was suggested by Cllr Warrick and noted that as a contribution is made annually to the CAB the Council may like to consider an annual contribution when setting the precept.

146/07 To receive the following reports and resolve upon the recommendations contained therein:

1. To receive the minutes of the Finance & General Purposes Committee held on 8th March 2007 as per the attached schedule attached at Appendix 5 to this document.

It was proposed by Cllr Warrick seconded by Cllr Dilks and unanimously agreed to accept the recommendations contained therein.

Enc 4

147/07 To consider the following matters in the order upon which notice of resolution or recommendation has been given:

1. To discuss ownership of the Spalding Road/Millfield Road pathway and consider the way forward (referred from Open Forum 01.03.07)

The Clerk advised the Council that the footpath had been confirmed by LCC as being number 7 on a 1905 plan and was marked as a field path. As it is currently maintained by LCC and cycle signs are in situ, the Clerk confirmed that she had written to LCC asking them to take it under their jurisdiction. It was proposed by Cllr Dilks, seconded by Cllr Stevens and agreed that a closure should be the last resort. It was agreed that the new Council would set up a Working Party to take the matter forward until it was resolved. Meanwhile, Cllr Blessett agreed to contact the Head Teacher of the Deepings Community College and the Police to discuss the problems and to make the footpath out of bounds to students during the lunch period. The Clerk was asked to write to the Sector Inspector and ask for a commitment from the Police to ensure the problems are resolved. It was confirmed that SKDC were monitoring the litter situation and that Sandy Caviner from their anti-social behaviour team had been advised.

2. To discuss the continuing litter problem (referred from Open Forum and Min 129/07 and Parish Pump 01.03.07)

It was proposed by Cllr Pelling, seconded by Cllr Warrick and carried that with the support of SKDC, a litter campaign would be planned by the new Council. This would incorporate Councillors, community volunteers, and enforcement officers and would highlight and improve the litter problems in the community.

The Street Scene Strategy, having been referred from correspondence, was discussed. The Clerk was asked to write and say that although it was agreed that it was welcomed in broad terms, the Parish Council regretted that more resources would not be forthcoming.

3. To report on the forthcoming Play Scheme (Cllr Lincoln)

This was referred to the next meeting.

4. To consider arrangements for the Council meeting on 26th April 2007. (Cllr Stevens)

It was agreed to meet at the Waterton Arms after the last meeting for a social occasion at the end of the electoral term.

5. To discuss the content of the Newsletter for delivery prior to the election.

The following items were agreed for the next Newsletter to be distributed before the end of April:

- Allotment and photograph
- Millennium Wood and photograph
- Election nominations and promote election and ask people to vote
- Annual Parish Meeting
- Dates of Annual Walks
- Community Team
- Manor Way refurbishment and draft plans for comment

6. To discuss the arrangements for the Annual Parish Meeting.

It was confirmed that this would now take place on Thursday 24th May commencing at 7.00 at the Priory Church Hall. Refreshments were being organised by Mr and Mrs Flegg and the event was being sponsored by Manor Fisheries who would be providing two members of staff to help. It was agreed to invite representatives from the Lincolnshire Probation Service, the

Deepings Friendship Club, the Community Centre, the Leisure Centre and the Voluntary Car Scheme to make five minute presentations. PCSO Chris Clarke would be asked to attend to give an overview of his first year in the village. SKDC had provided energy saving light bulbs and temperature monitors to give away to the first residents to arrive.

7. To confirm the dates and possible guide to lead the Annual Parish Walks.

It was agreed that the Annual Parish Walks would take place on Thursday 14th June, Wednesday 20th June and Tuesday 26th June 2007. Refreshments would be provided at the local pubs and a walk leader would be discussed at the May meeting.

148/07 Parish-pump: Report of urgent information and notice of agenda items for the next meeting.

FORTHCOMING MEETINGS

Cemetery Committee – Site meeting at 6.30pm at the Cemetery 5th April 2007

Transport Committee – at 7.15pm in the Clerks Office 5th April 2007

Planning Committee – at 7.00pm in the Clerks Office 19th April 2007

Council – at 7.30pm in the Meeting Room 26th April 2007

ELECTION DAY – 3rd May 2007

The Annual General Meeting of the Council would now take place in the Meeting Room on 17th May 2007 at 7.30 as it was necessary to hold the AGM within 14 days of the election.

The Annual Parish Meeting would now take place on 24th May 2007 6.30pm in the Priory Church Hall.

There being no further business, the meeting closed at 10pm

Signed Cllr Jim Blessett
26th April 2007