

DEEPING ST. JAMES PARISH COUNCIL MEETING
30th March 2006 at 7.30pm

MINUTES

Present

Cllrs: Auger, Barber, Blessett (Vice Chairman), Fisk, Lincoln, Pelling, Stevens, Thomas, Warrick (Chairman), and the Clerk, Mrs Sheila Kostyrka. There were two members of the press present.

Open Forum

No members of the public attended, two members of the press attended.

038/06 Apologies for Absence

Cllrs Chambers (Family commitments), Cllr Dilks (Working away) Helyer,(Family Commitments), Lindfors-Windsor(Holiday), and Shinkins (Work commitments)

039/06 Members declaration of Interest for items on the agenda

Cllr Pelling 14.1 (61), Item7, Personal
Cllr Auger Item 9, Prejudicial and Item 13.
Cllr Barber Item 13.2 Personal

040/06 To resolve under Standing Order 61 whether, in accordance with Section 1(2) of the Public Bodies (Admissions to Meetings Act) 1960, the public and press should be temporarily excluded from the meeting in the public interest due to the confidential nature of the following items of business:

1. **Appointment of the Clerk**
2. **Annual Salary Review**
3. **Training**

The press left the meeting at this stage to enable matters to be considered in private.

A Private and Confidential Report are attached at **Appendix 1** to this document.

041/06 Approval of minutes of the last meeting held on 23.02.06

Cllr Barber's name was added to the Planning Committee Members list at 35/06.2 and it was therefore carried unanimously that the minutes of the last meeting be adopted, and the Chairman duly signed them.

042/06 Report of Matters Arising from the meeting of 23.02.06 (not dealt with elsewhere on the agenda) C/F from 26.01.06

Speeding Traffic on Spalding Road (Cllr Dilks Min 021/06) – **C/F**

Deeping Recycling Centre/funding (Cllr Dilks Min 023/06) - **C/F**

Update on Jubilee Field Progress 017/06

Leisuremark have advised us that the soundproofing delivery is expected any day now and will hopefully be installed in the next 3-4 weeks.

A meeting with Huddlestone Landscapes had taken place on site with Cllr Shinkins. The weed spraying has been done on site and landscaping will hopefully start next week. (weather permitting)

Correspondence 031/06

United Charities was informed that Cllr Dilks would represent DSJPC

The Play Leadership Scheme arrangements are unconfirmed. Jimmy D's staff are unable to work the additional hours, and no one with the required NVQ has agreed to put their name forward. They have suggested a voucher scheme for children to attend a session and spread the extra workload throughout the summer holidays. **Cllr Lincoln to discuss with Cllr Shinkins regarding proceeding with the voucher scheme and Cllr Lincoln to approach Linchfield School.** All other correspondence was dealt with.

ACTION CLLRS LINCOLN & SHINKINS

Planning 032/06

All Planning related issues were actioned and a letter of support has been sent regarding the Enforcement Appeal on 53 Frognall

Financial matters 033/06

Broadband has been applied for and refused twice via Zetnet as BT Wholesale does not recognise our telephone number. Ongoing.

The replacement Notice Board for the Institute will be 8 – 10 weeks

S/O set up and working well. **Bank details still outstanding from Cllrs Stevens and Dilks**

ACTION CLLRS STEVENS AND DILKS

Enhancement of Manor Court area 035/06.1

Letter to SKDC re parking problems at site near Catholic Church 1.3.06 and LCC environmental. Planning have asked us to confirm which planning application this referred to and still waiting to discuss with Brian Littler LCC. **Cllr Blessett to let the Clerk have the application number, and it was confirmed that the area is owned by SKDC, and the Clerk agreed to contact them.**

ACTION CLLR BLESSETT AND CLERK

Hole in fence at Jubilee Field 035/06.3

Contact has been made with Chris Wickham from the Rugby Club who confirmed that adults and dogs were a nuisance, were trespassing and also enter through other areas. He supported us blocking up the hole and putting a sign up. SKDC are helping to clear up all the broken glass which is now more of a problem. The PCSO and maintenance will help to monitor the area.

Communication with PCSO and Police 035/06.7

PCSO David Vine and Tony Waubdy have both called in to the Parish Office. Letter to Inspector Stewart 09.03.06 has not yet received a reply. Suggestion that a presentation is made at the Parish Meeting was agreed by the council.

The Clerk was asked to arrange for the dog bin posts to be painted the same colour. Cllr Fisk thanked the Clerk for completing the allotment administration.

ACTION CLERK

043/06 To receive the Clerk's Report

During the last month I have moved successfully into the front office. This including testing all the electrical equipment, and an assessment of my work station. I was unsuccessful in downloading a free virus scan, mainly because we are registered as a business. I therefore resigned to Norton as our protection was about to expire. Closure of Audit has now been advertised.

Frognall and Park Road telephone boxes have been vandalised on two further occasions and reported to BT. I got involved with an abandoned vehicle that was reported and not followed through.

I have met with the SKDC Highways Inspector Philip Swinton whose area of work crosses over with our maintenance operative, and feel that it would be very beneficial for a short presentation to be made to the Council regarding their areas of responsibility, staff involved and what they can do in the village for our community. Anthony Hardy is the line manager for the inspectors and the rangers and has also expressed an interest to meet us all, and if the Council agree, they would be happy to attend the next meeting on 27.04.06. **This was agreed, and they will be asked to attend at 7.30pm.**

ACTION CLERK

The display has been replaced in the notice board outside the Parish Office, and a sign displaying our opening hours on the board by the door.

The Parish Paths grant claim has been submitted.

Allotments

The outstanding allotment renewals are now complete with one exception. Thanks to members of the Allotments Association for their help. There is a waiting list of approx 10, mainly MD residents. All paperwork now filed in Plot number order, and getting ready for a renewal mail out in September. Renewal of Lease for land will be due this year. Water Supply was at last connected last Friday. All for discussion at the next meeting on 6th April.

Cemetery

Have had two burials and three internments of ashes during the last month. Three Exclusive Rights of Burial have been granted. Concerns have been expressed by the funeral director regarding the uneven path in Castle Walk, and this has been brought to the attention of the County Council.

The railings at the Burglary Close end of the old cemetery have now been replaced. The notice board has been refurbished, although one of the doors has warped and is ill fitting. The metal back plate makes it difficult to display notices effectively.

Arrangements for marking graves with flags have been implemented. I have set up electronic data base for Section E which is now being used. Bin in Church Walk is missing

I have produced a standard form for funeral notifications and circulated to funeral directors.

Playing Fields

The two litter bins were vandalised and the concrete smashed up. The black bins have been knocked back into shape, and one has been cemented in without the liner to see how long it lasts, and was vandalised within a few days. **The Clerk was asked to ensure adequate cement is used when relocating the bins.**

ACTION CLERK

Two PCSO have visited the Parish Office and have been made aware of the problems in the skate park area. There are currently 3 ASBO warnings on youths in the area.

Transport

Two site visits to the proposed bus shelter site in Spalding Road have been made with local builders regarding the hard standing. One has declined the work, mainly because of the contractor insurance requirements. When the second quote is received, an application will be made to LCC for grant aid.

The notice boards have been delivered and the flags will be ordered. **It was unanimously agreed that seven flags and fixing brackets would be ordered at a cost of £25.20 each.**

ACTION CLERK

Finance

The Parish telephone has been purchased for the maintenance operative and has a "pay as you go" facility. Financial Accounts are now balanced to the end of February 2006. The system provider has assisted in transferring various balances and budgets in preparation for the end of year accounts, and a fee of £40.00 incurred. **This was unanimously agreed by the Council.**

044/06 To agree to advertise a Vacancy on the Council to co-opt a new member

The Clerk confirmed that she had spoken to the Election Registration Officer, and a bye election has not been requested. **It was proposed, seconded and unanimously agreed that the vacancy would be filled by co-option at the next meeting with the vacancy advertised on the notice board, in the newsletter, and in The Advertiser if no response was received. Applicants from the previous vacancy are also invited to reapply, and everyone should contact the Clerk in the first instance.**

ACTION CLERK

045/06 To receive and agree the Council's response to correspondence received since the last meeting as per the attached schedule attached at Appendix 2 to this report.

- 046/06 To agree to meet with MDTC regarding the condition of the Deepings Leisure Centre.**
Cllr Auger declared an interest as the SKDC Portfolio Holder.
It was agreed that Cllrs Stevens and Lincoln would meet at the Town Hall in Market Deeping at 7.30 on Wednesday 5th April and the Clerk would compile a list of questions from Councillors prior to the meeting and forward to MDTC as requested.
- ACTION CLERK AND CLLRS STEVENS AND LINCOLN**
- 047/06 To agree to remain in the Parish Paths Partnership Scheme and sign Agreement**
It was unanimously agreed to continue to participate in the scheme, and the Clerk was asked to sign and return the document.
- ACTION CLERK**
- 048/06 To consider the valuation of the BP site for possible purchase (Cllr Shinkins)**
Cllr Blessett led on this item in the absence of Cllr Shinkins. It was unanimously agreed that as the area of land was in a position that everyone could see and benefit by, we would go ahead and obtain one valuation of the site. The Clerk would obtain three quotes for the valuation. Investigations into possible funding were ongoing.
- CLLR SHINKINS AND THE CLERK**
- 049/06 To consider the draft proposals for the Annual Parish Meeting on 11th May 2006**
Cllr Blessett suggested that the timetable was reversed with the business taking place first. Cllr Stevens agreed to design a poster and produce invitations for the Clerk within the next week.
- ACTION CLLR STEVENS AND THE CLERK**
- 050/06 To consider planning related issues:**
Cllr Auger declared an interest and left the room. Cllr Barber declared an interest.
- 1. To receive the minutes of the Planning Committee meeting held on Thursday 23rd March 2006 and resolve upon the recommendations contained therein, which were agreed.**
- S06/0234/25
31, Pawlett Close,
Deeping St James
Change of Use to Residential Garden
Objection recommended
Concerns were raised regarding the ownership of the land and also the boundaries especially adjacent to the public open space.
- S06/0219/25
26-28, Church Street,
Deeping St James
Change of Use from Day Nursery to six 1 bed flats and extensions
Inappropriate 3 storey building out of keeping with the Street scene especially in a conservation area. Over intensification of the site, and inadequate parking.
- S06/CA/6555/25
80, Bridge Street,
Deeping St James
Demolition of Garage in Conservation Area
No objection
- S06/0271/25
80, Bridge Street,
Deeping St James
Separate ancillary accommodation at rear
We sympathise with the situation, and would not object to an extension of the existing house. We are concerned that this has the potential of easily being converted into a separate dwelling and is therefore inappropriate for the site.
- S06/0286/25
58, Horsegate, Deeping St James
Replacement of existing bungalow with a house
Approval Recommended.

S06/0330/25
Lindcroft, 96 Broadgate Lane, Deeping St James
Demolition of existing dwelling and erection of 5 detached two-story dwellings and creation of access road off Spalding Road

We are unhappy with this development as it would set an appalling precedent to develop large plots.

S06/0339/25
Adj 70 Horsegate, DSJ
Erection of two-storey dwelling

We have concerns that the new build does not match the existing in style.

2. To consider planning applications received since the Planning Committee meeting:

SO6/0341/25
77 Church Street Deeping St James
Proposed double garage – **No objection**

3. To report and consider response to letter from SKDC by 21.04.06 regarding an Appeal made by Mr R C White on the erection of a dwelling R/O 143 Eastgate, Deeping St James.

It was agreed that no further comments were necessary.

051/06 To consider financial matters:

1. To approve accounts for payment.

Cllr Pelling declared an interest in item (61) for payment.
All were in favour of approving the accounts and they are attached to **Appendix 3** of this report.

2. To appoint the Internal Auditor for the 2006/7 Financial Year.

It was unanimously agreed to continue to appoint Mrs Precey at the agreed fee.

052/06 To receive the following reports and resolve upon the recommendations contained therein:

1. Minutes of the Finance Committee meeting held on 9th March 2006

All recommendations very unanimously agreed and the report is attached at **Appendix 4** to this document.

2. To receive feedback from the Deepings Vision Meeting (Cllr Blessett Min 037/06)

Cllr Blessett gave a short overview and confirmed that the idea of a Parish Plan would be explored further and a Steering Group was to be established.

3. To receive feedback from the Deepings Management Partnership Meeting 22nd March 2006 (Cllr Blessett)

Cllr Blessett reported that a meeting was being arranged where the MD Health Check would be produced as a vision for the community. Further developments were to be monitored.

4. To receive a report from the United Charities Meeting 8th March 2006 (Cllrs Auger, Dilks, Shinkins and Stevens)

Cllr Auger confirmed that a meeting would take place on 06.04.06 to discuss investments from the sale of land.
Cllr Auger confirmed that he was not a Parish Council representative. It was agreed that this item would be reported to Council in the future.

5. To receive a report from the Doorstep Crime Meeting 23rd March 2006 (Cllr Warwick)

Referred to 23.04.06

6. To receive a report from the training session at Bourne Town Hall on 28th February 2006 (Cllrs Chambers and Lindfors-Windsor)

In the absence of Cllrs Chambers and Lindfors-Windsor, the Chairman gave a brief report and it was unanimously agreed to write to SKDC advising them that we have a disabled Councillor, and would appreciate having meetings in accessible rooms.

ACTION CLERK

7. To receive a report on the meeting with MDTC regarding the Maintenance Programme for the War Memorial on 22nd March 2006 (Cllrs Blessett and Stevens)

The Council agreed the recommendations made at the meeting. A site meeting will be arranged when confirmation is received from MDTC.

ACTION CLERK

053/06 To consider the following expenditure:

1. To obtain quotes to repair/replace the CCTV

This was unanimously agreed and the Clerk was asked to obtain quotes.

2. To obtain quotes to replace the shredder

This was unanimously agreed and the Clerk was asked to obtain quotes

3. To continue with the Old Cemetery Grass Cutting arrangements at £60 per cut every two weeks and refer tender arrangements to Cemetery Committee 06.07.06

The recommendation was unanimously agreed.

4. To consider the quotes for the "Strictly No Dogs" sign

It was unanimously agreed to award Spalding Signs the work for two signs, and the costs are attached at **Appendix 5** to this document.

5. To consider the quotes for the Millennium Wood and Skate Park Gates

It was unanimously agreed to award Don's Gates the work, and the costs are attached at **Appendix 6** to this document.

054/06 To consider the following matters in the order upon which notice of resolution or recommendation has been given:

1. To consider Grant Aid Assistance

The Council considered the Grant Awards for this quarter which is attached at **Appendix 7** to this document.

2. To consider the future venue of Deepings Rugby Club (Cllr Shinkins)

This item was referred to 27.04.06

055/06 Parish-pump: Report of urgent information and notice of agenda items for the next meeting.

Cllr Blessett advised members of the forthcoming meeting on 31.03.06 at MD Town Hall regarding the Development at Churchfield.

Cllr Auger requested that cemetery hedge cutting costs be an agenda item for the next meeting.

The meeting ended at 22.06 hours.

Signed Cllr Mark Warrick
Chairman

27th April 2006