

DEEPING ST JAMES PARISH COUNCIL

Minutes of the meeting of the Parish Council held at The Institute on Thursday, 28 July 2005 at 7.30 pm. Councillor Warrick, Chairman, presided over Councillors Auger (left 9.30pm), Barber, Blessett, Chambers, Dilks (arrived 7.45pm), Fisk, Helyar, Lincoln, Pelling, Shinkins (left 9.30pm), Thomas (arrived 8.30pm) and the Clerk. There were no members of the press or public in attendance.

087/05 APOLOGIES FOR ABSENCE

Apologies for absence were received and the reasons accepted from Cllr Stevens due to work commitments, Cllr Walker due to holiday and Cllr Fisk due to family commitments. Members heard with regret that Cllr Abel had notified the clerk of his intended resignation due to ill health. It was agreed that recognition of Cllr Abel's long service should be discussed at the next meeting.

088/05 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 30 June 2005 having previously been circulated and after some amendments were approved as a true and correct record and signed by the Chairman.

089/05 REPORT OF MATTERS ARISING OUT OF THE MINUTES OF THE PREVIOUS MEETING

Cllr Pelling reported that he and the two new councillors had attended the training evening for new councillors and found it to be helpful, particularly for the two newest members.
Cllr Pelling also reported that he had attended the New Planning Regulations evening and that it had been informative although it had not dealt with some issues which had been expected.
Cllr Pelling informed members that he had studied the Pointers to Good Practice leaflet and thought it to be very helpful. The clerk was requested to obtain 14 further copies.
Cllr Chambers reported that she had studied the Cambridgeshire and Peterborough Minerals and Waste Development Plan- Issues and Options Consultation and that she had not encountered any problems but had responded to the effect of encouraging sustainable development.

090/05 CORRESPONDENCE BEFORE THE COUNCIL

The Council considered its response to the following correspondence, a summary detailing the content having been previously circulated.

Correspondent	Subject and Council Response
SK Local Strategic Partnership- PCSO Hibbert	Sign Decluttering Project- it was agreed that all members should report back to council in order to compile a suitable list. Community Grants Further details of community based grants- Cllr Shinkins agreed to consider and report back if necessary.
Community Council of Lincolnshire	Defra interim grants for development of parish plans It was noted that Community Council will be administering programme and offering support to parishes who wish to undertake a plan. Applications to be assessed according to set criteria- It was agreed that a Parish Plan would be a huge task to undertake in DSJ but the clerk was asked to place it on the next agenda for consideration.
BT	Consultation about the 4 street based payphones in DSJ where BT proposed to remove kiosk at Park Road /Horsegate due to lack of use. The other proposal was to convert kiosk at Locks Close to a cashless payment option as an alternative to removal (subject to Ofcom Review allowing cashless facility) Also asking if council would like to consider funding upgrades to other payphone to become 'multimedia kiosks' with access to broadband and range of e government info. The council agreed not make any objections to the proposals but did not consider that it wished to investigate 'multi media' kiosks.

LALC	Planning for gypsy and traveller sites- copied letter from ODPM with regard to a consultation on Gypsy Sites and Planning. It appears to be aimed at local authorities rather than pc's. Council did not consider a response was required.
LALC	Defra Rural Funding Programme- Asking for views and comments. The council did not have any response at this stage.
Anthony Hardy Partnership Project Manager (SKDC Stamford Volunteer Bureau	The Deepings Action Plan Consultation- A Hardy requested a visit to speak to members on 25 August (next council meeting) Council agreed meeting. Community Car Scheme- Invitation for representative to attend 'Afternoon Tea' to discuss ways of sharing information and networking the car scheme within DSJ. Cllr Blessett agreed to represent DSJ.
LCC	Performance and Budget Plan 2005/06 Notice that plan is available at www.lincolnshire.gov.uk . Comments invited but council did not consider any response required.
Resident of Spalding Road, DSJ	Letter of complaint with regard to grass cutting at Linchfield Rd Playing Field at 6.25 am (it is assumed resident meant Rugby Field). Also Rugby Club holding car boot sale which had an early start 7am which meant noise commences earlier and use of motorised scooters. The clerk was requested to pass to the relevant authority.
Residents of Linchfield Road	2 sets of emails regarding anti behaviour problems at the Skate Park. The Chairman reported that he and the clerk with Cllr Dilks and local PCSO's had already visited the area. It was agreed that a sign should be placed on the gateway advising that it must remain free for access. Local police had already been requested to patrol the area but it was agreed that local residents should also report incidents to the police. It was noted the work to the entrance isn't yet completed as the old gate is still to be removed and trees/bushes will be placed there instead in the Autumn. Further work within the field has already been planned to improve the appearance of the earth mounds.
Resident of Eastgate	Heavy goods traffic using Eastgate- It was agreed that Cllr Blessett would informally contact the contractors concerned regarding the heavy goods lorry and Highways about signage and report back to council..
Resident of Broadgate Lane	Objection to Planning Application S05/0904- this was discussed under ref: 091/05

The following correspondence was noted.

2 sets of residents of Swift Close	Planning Application rear of Horsegate Farm.- Request for support in objections to application- Council has already objected. Correspondents will be informed accordingly
LCC	Paddling pools- Managing Health & Safety
Anglian Water	Drinking Water Quality Summary Report
defra	Rural Delivery Newsletter
SKDC	SKToday- Newsletter
The Clerk	Journal
Clerks and Councils Direct	Journal
aba info	Journal
Local Council Review	Journal
Allotments Regeneration Newsletter	Journal

Having regard to probity in matters relating to planning Cllra Auger and Helyar, as members of S.K.D.C., took no part on matters relating to planning and did not register a vote.

11/05 **PLANNING MATTERS**

The minutes of the **Planning Committee Meeting held on 21 July 2005** were presented by Cllr Blessett. It was proposed, seconded and unanimously agreed the Parish Council would accept the recommendations contained therein.

<u>Ref.</u>	<u>Address</u>	<u>Proposal</u>
S05/0904	Land Adjacent, 16 Broadgate Lane Deeping St James	Erection of two storey dwelling- Objections 1. Proposed plot is inadequate for two storey dwelling 2. Concern over rear access
S05/0854	Tranquil Water, 70 Manor Way, Deeping St James	Change of use from dwelling to mixed use dwelling and hypnotherapy studio- No objection but Parish Council request restrictions over signage and also on employment of other individuals in order for car parking to be contained on premises.

PLANNING APPLICATIONS BEFORE THE COUNCIL AT THIS MEETING

Ref:	Address:	Proposal:
S05/0829	R/O 50a Horsegate, Deeping St James	Erection of dwelling- no objection
S05/0927	115 Millfield Road, Deeping St James	Single storey rear extension- no objection
S05/0934	5 Campion Drive, Deeping St James	First floor rear extension- no objection

092/05 **FINANCIAL MATTERS**

1. **AMENDMENT OF ANNUAL RETURN FOR FINANCIAL YEAR ENDING 31 MARCH 2005**

It was proposed by Cllr Warrick, seconded by Cllr Chambers and unanimously agreed to amend the Statement of Accounts on the Annual Return, which was approved at meeting of the Parish Council on 30 June 2005. This was due to small anomaly caused by a credit charge totalling £29 which had had been incorrectly shown on the previous statement. The clerk reported that having taken advice from Moore Stephens, External Auditors, it was in order to amend as the audit date was set at 31 August 2005.

2. **JOINT BUS TIMETABLES WITH MARKET DEEPING TOWN COUNCIL**

The clerk reported that Market Deeping Town Council had already allocated £200 for this project. It was considered by some members of the Parish Council that a total of £400 from both councils might not be sufficient but it was proposed, seconded and unanimously agreed to allocate £200 at this stage with an option to allocate further funding if necessary.

3. **ACCOUNTS FOR PAYMENT**-It was proposed, seconded and unanimously agreed to pay the following accounts:

<u>Payee</u>	<u>Service/Item of Expenditure (Relevant power to incur)</u>	Amount
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* Salaries and repayment of expenses-Maintenance Worker	Salary w/e 24/06/05(LGA 1972,s 112) Mileage 26 @ .40p mile (LGA 1972, s 174) (petty cash payment)	127.45 10.40
* Salaries and repayment of expenses -Maintenance Worker	Salary w/e 01/07/05 (LGA 1972, s 112) Mileage 36 @ .40p – miles (LGA 1972, s 174) (petty cash payment) Plus reimbursement of bin bags (LGA 1972, s214) (petty cash payment)	127.45 14.40 1.19
* Salaries and repayment of expenses -Maintenance Worker	Salary w/e 08/07/05(LGA 1972,s 112) Mileage 31 @ .40p – miles (LGA 1972, s 174) (petty cash payment) Petrol for strimmer/mower (LGA 1972, s214) (petty cash payment)	127.45 12.40 3.00
* Salaries and repayment of expenses- Maintenance Worker	Salary w/e 15/07/05 (LGA 1972,s 112)	127.45
* Salaries and repayment of expenses -Maintenance Worker	Salary w/e 22/07/05(LGA 1972,s 112) Mileage 44 @ .40p – miles (LGA 1972, s 174) (petty cash payment) Petrol for strimmer/mower (LGA 1972, s214) (petty cash payment)	127.45 17.60 5.00
*A Chambers (Allotment holder)	Reimbursement for repairs at allotments (Small Holdings and Allotments Act 1908, s 26)	9.98
*Adsonly	Meetings Advert. (subject to 50% reimbursement from M.D.T.C.) (LGA 1972, s 232) (May)	32.90
*Adsonly	Newsletter costs and Meetings Advert (June).(subject to 50% reimbursement from M.D.T.C.) (LGA 1972, s 232)	239.70
*Clerk Clerk	Salary - June (LGA 1972, s 112) Salary –July	1170.62 1138.75
*CWG Countrywide Stores	Gate for skate park (LG (Misc Provisions) Act 1976)	221.19
*LALC	New Planning seminar x1 £5 Training Evening New Cllrs x4 £20 Budget Setting, a/cs and end of year closure x 1 £20 (LGA 1972, s 112)	45.00
Adsonly	Meetings Advert.(July) (subject to 50% reimbursement from M.D.T.C.) (LGA 1972, s 232)	32.90
DSJ United Charities	Room Hire for 23, 30 June and 21, 28 July 2005	40.00
Powergen	Lights power supply – The Cross (PCA 1957, s 3)	26.06
The Rose Inn, Frognall	Refreshments for footpath walks (LGA 1972, s 144)	30.00
*The Goat, Frognall	Refreshments for footpath walks (LGA 1972, s 144)	30.00
Peter Chapman	Dog waste bin empty x 2 (Dogs (Fouling of land Act)1972)	180.00
Cllr Fisk	Reimbursement for refreshments for footpath walks (LGA 1972, s 144)	30.00
R & W.H Grooby	Water fill and transport to site x 6 To cut grass at allotments Further water supply (Small Holdings and Allotments Act 1908, s 26)	405.38 176.25
Anglian Water	Cemetery Charges (LGA 1972, s214)	24.36
Cllr Blessett	Reimbursement of petrol for SKDC Planning Seminar at Grantham June 2005	23.60
Cllr Helyar CWG Countrywide Stores	Reimbursement for damage to marquis at allotment garden opening Misc for cemetery (LGA 1972, s214)	112.65 44.42

093/05 REPORTS

ALLOTMENTS COMMITTEE

Cllr Thomas presented the minutes of the meeting held on 21 July 2005 and it was proposed by Cllr Thomas, seconded by Cllr Blessett and unanimously agreed to accept the recommendations contained therein.

DRUGS LIAISON GROUP MEETING WITH MARKET DEEPING TOWN COUNCIL

The liaison group had met on 21 July, however no members from DSJPC had been able to attend and the clerk had not received any feedback. It was expected that more information would be received shortly.

CLERKS REPORT

Training Course- The clerk reported that she had attended a Budget Setting and End of Year Finance Course on 6 July. She reported that in the main it had been helpful and reassuring that correct procedures are already in place but that it had come to her attention that signatories must initial the invoice as well as the cheque stubs when signing cheques to ensure that all payments are correct.

The clerk reported that she had learnt that it was in order for staff salaries to be paid by BACS and that she was investigation how this procedure could be put in place. It was proposed, seconded and unanimously agreed that salaries could be paid by BACS subject to a suitable system being set up. The clerk said that she would report back to full council with regard to this being done.

Appraisal for Community Maintenance Worker- The Clerk reported that further to the report last month, she had omitted to ask for approval to pay the weekly salary on the basis of hours worked each week rather than on an averaged yearly contract as requested by the maintenance worker . However after some consideration the council did not feel able to make a decision at this stage and referred it to the Finance Committee.

Planning Issues- 72 Eastgate- The clerk reported that Cllr Blessett had compiled the appeal on behalf of the Parish Council as agreed at the last meeting on 30 June and that this had now been forwarded to the Planning Inspectorate at Bristol.

New Councillor Appointments- The clerk reported that this would be placed on the next agenda to allow time for both new councillors to consider onto which committees they would like to be appointed.

094/05 NOTICE OF RESOLUTION OR RECOMMENDATION

- 1. Use of Notice Boards-** this was deferred to a later meeting due to Cllr Stevens absence.
- 2. Vermin-** Cllr Dilks reported on his concern for SKDC's policy to charge for pest control services. He considered that this would be a deterrent for people to deal with the problem correctly and effectively and that vermin were in general a community problem and should be dealt with as such. It was proposed, seconded and unanimously agreed (with the exception of Cllrs Auger and Helyar, who as SKDC councillors who took no part in the debate) to write to SKDC asking them to review the policy for charging a fee for pest control as it could cause a health hazard.
- 3. Council Village Map-** The council considered the possible remaking of the old village map and possible suitable places for display. In general the council approved the project but requested more information and research before considering further.

095/05 PARISH PUMP

Cllr Blessett reported that the Information Boards were now in position at High and Low Locks.

Cllr Thomas (who was not present at Minute Ref 089/05) reported that she had considered the Revised Deposit Lincolnshire Waste Local Plan but did not consider the Parish Council needed to make any further comments.

Cllr Lincoln requested that house boundaries be placed on the next agenda as several in her neighbourhood and other areas appeared to be enclosed rather than open plan which may be in breach of planning regulations. Cllr Lincoln had in fact requested this at the last meeting and the clerk apologised for omitting it from the agenda in error.

The meeting closed at 9.45 pm.

Signed: Chairman

Date: 25 August 2005