

## DEEPING ST JAMES PARISH COUNCIL

Minutes of the meeting of the Parish Council held at The Institute on Thursday, 30 June 2005 at 7.30 pm. Councillor Blessett, Vice-Chairman, presided over Councillors Abel (left 9.15pm), Barber, Chambers, Dilks (arrived 8.10pm), Fisk, Lincoln, Pelling, Stevens, Walker and the Clerk. There were no members of the press or public in attendance.

### 078/05 APOLOGIES FOR ABSENCE

Apologies for absence were received and the reasons accepted from Cllr Auger and Helyar due to District Council commitments, Cllr Shinkins and Thomas due to work commitments, Cllr Dilks attending SKDC Local Assembly and Cllr Warrick due to family commitments..

### 079/05 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 26 May 2005 having previously been circulated were amended at 061/05 to read 'Cllr Blessett' and then approved as a true and correct record and signed by the Chairman.

### 080/05 REPORT OF MATTERS ARISING OUT OF THE MINUTES OF THE PREVIOUS MEETING

Cllr Lincoln reported that she had made inquiries with Linchfield School 'Out of School Club' with regards to holding a play scheme but that they would not be able to undertake one this year. It was agreed that next years play scheme should be discussed and planned much earlier and for it to go on the agenda in September. It was noted that children from Linchfield School had been given the opportunity to attend the play scheme at Deeping St James School run by Jimmy D's Out of School Club on behalf of the council.

The Clerk reported that other issues would be discussed under the Clerks report.

### 081/05 CORRESPONDENCE BEFORE THE COUNCIL

The Council considered its response to the following correspondence, a summary detailing the content having been previously circulated.

Correspondent	Subject and Council Response
South Kesteven District Council	Public open space at Burchnall Close, Ball Games prohibition request further to the previous request at Champion Drive and due to another complaint by a local resident. SKDC wished to hear the Parish Councils observations and comments. After some discussion and whilst noting the concern of some local residents, it was proposed, seconded and unanimously agreed <i>not</i> to support a prohibition notice at this stage. The clerk confirmed that having checked with local police, this area had not received reports of problems. Members considered that such a notice would not deter anti social behaviour and considered that local residents should be encouraged to report incidents to the police.
Lincolnshire County Council	Free Trees For Parishes Scheme- It was proposed, seconded and unanimously agreed to take part and for Cllr Fisk to complete relevant documents on behalf of the council.
Lincolnshire County Council	Stamford, Market Deeping and Bourne Area Bus Times. Notice that a new edition will shortly be available. It was agreed that 100 copies should be ordered for distribution.
Lincolnshire County Council	Revised Deposit Lincolnshire Waste Local Plan- Notice that revised plan was approved by LCC on 20 May 2005 and will be placed on deposit for public consultation for six weeks between 8 July and up to 5.30 pm 19 August 2005. Comments should reach the LCC by 19 August. A Public Enquiry will commence 22 November 2005. Copy of the Executive Summary, representation form and the appropriate section of the revised plan included. It was proposed, seconded and unanimously that Cllr Thomas be asked to consider if any further response is required.

Peterborough City Council	Cambridgeshire and Peterborough Minerals and Waste Development Plan- Issues and Options Consultation- Notice that consultation for document began 6 June and ends on 15 July 2005, when all comments must be received. It was proposed, seconded and unanimously that Cllr Chambers consider if any further response is required on behalf of the council.
Lincolnshire County Council	Parish Council Rights of Way Improvement Plan - Request for Parish Council to complete questionnaire as a group. Members had previously been issued with a copy of the questionnaire and agreed collective responses.
Lincolnshire Association of Local Councils	Copy of booklet 'Pointers to Good Practice' for members.
South Kesteven District Council	Enforcement Notice- 72 Eastgate- Notice that the appellant has appealed against Enforcement Notice. Invitation to make representation by 20 July 2005- It was proposed, seconded and unanimously agreed to support enforcement action and that Cllr Blessett would respond on behalf of the council.
Mr & Mrs Tate, 70 Eastgate	72 Eastgate- Letter urging the Parish Council to inform the inspectorate that it supports enforcement action with regard to the building to the rear of the property. See above.
Beaver Group Leader	Request from local Beaver group to have a litter pick on either 7 or 14 July to enable the Beavers to work for an environmental badge. The leader acknowledged that safety issues would remain their responsibility. Members agreed to recommend either Jubilee Playing Field or Thackers Way open space as most suitable.
Resident of Hereward Way, DSJ	Complaint from resident that the pavement outside his property is very poor and that as they have been in place for 32 years require maintenance. As this is a matter for the Highways Dept, the clerk was requested to contact Highways to report the condition.
CPSO Hibbitt	Notice of grants for between £50 and £500 for community based projects- The clerk was requested to obtain further information and report back.

**The following correspondence was noted.**

South Kesteven District Council	Interim Housing Policy -Notification policy was approved on 6 June 2005 by Cabinet and came into effect from 14 June and will be used as material consideration for planning applications. Existing policy framework by policies H1 to H7 of the local plan 1995 remain valid.
South Kesteven District Council defra	Confirmation SKDC will contribute 50% of the costs for Summer Play Scheme. Clean Neighbourhoods and Environment Act 2005- notice that the Act received Royal Assent on 7 April.
South Kesteven District Council	Agenda 23 June 2005 and Agenda for Extraordinary Meeting 23 June 2005
Lincolnshire County Council	Health Scrutiny Committee -Minutes, agenda and copy of work programme. These were emailed to the PC via LALC.
Market Deeping Town Council	Civic Service 26 June 2005- Invite for Cllr Warrick who was unable to attend. Cllr Blessett was also unable to attend as Vice Chairman.
The Deepings Local Area Assembly	Notice of meeting on 30 June 2005. It was noted that it was regrettable that this meeting clashed with the Parish Council's meeting and that SKDC be asked to take council's meeting night into consideration when arranging future meetings. The clerk was also requested to ask if the next meeting could be held in DSJ.
The Clerk	Journal
aba info	Journal
Community Council of Lincolnshire	Journal
emda	Journal

2/05

**PLANNING MATTERS**

The minutes of the **Planning Committee Meeting held on 23 June 2005** were presented by Cllr Blessett. The clerk reported that two items for the election of chairman and terms of reference and delegated powers had been omitted from the minutes and the minutes would be amended accordingly. It was proposed, seconded and unanimously agreed the Parish Council would accept the recommendations contained therein.

<u>Ref.</u>	<u>Address</u>	<u>Proposal</u>
S05/0668	99 Eastgate, Deeping St James	Single storey garden room, two storey side extension, parking area and access- <b>Objection on grounds</b> 1. Concern over highways because of poor visibility in both directions. 2. Concern over adequate access to the property from Stowgate Road. 3. It will destroy visual aspect of the front of the property.
S05/0795	38 Spalding Road Deeping St James	Siting of mobile home (renewal) - No Objection
S05/0796	145 Eastgate Deeping St James	Demolition of existing bungalow and erection of replacement building- <b>Objection on grounds</b> 1. height 2. out of keeping with surrounding properties, 3. extending beyond building line 4. general inappropriate design and inconsistent use of building materials

**PLANNING APPLICATIONS BEFORE THE COUNCIL AT THIS MEETING**

<u>Ref.</u>	<u>Address</u>	<u>Proposal</u>
S05/0833	Land at Horsegate Farmyard, Deeping St James	Conversion and extension of 2 barns to dwellings, demolition of buildings, erection of 4 dwellings and carport/garages/parking and alterations to facilitate a wider access- <b>Objection</b> 1. Rear courtyard proposals, units 4 and 5 give an over intensification of the site. 2. Proximity to boundary with Swift Close will give an overbearing and overshadowing effect on neighbouring properties. 3. Partial demolition of no 37 will change the street scene.

**083/05 FINANCIAL MATTERS****1. ANNUAL RETURN FOR FINANCIAL YEAR ENDING 31 MARCH 2005**

It was proposed by Cllr Chambers, seconded by Cllr Blessett and unanimously agreed to approve the Annual Return, which had been prepared by the Finance Committee, the Clerk & Responsible Financial Officer and the Internal Auditor in accordance with the Accounts & Audit Regulations 2003

**2. ACCOUNTS FOR PAYMENT-**It was proposed, seconded and unanimously agreed to pay the following accounts:

<u>Payee</u>	<u>Service/Item of Expenditure (Relevant power to incur)</u>	<u>Amount</u>
* Salaries and repayment of expenses-Maintenance Worker	Salary w/e 27/05/05(LGA 1972,s 112) Mileage 30 @ .40p – miles (LGA 1972, s 174) for w/e 20/05/05 £5.19 for bin liners and petrol (w/e 27/05/05) (petty cash payment)	139.45
* Salaries and repayment of expenses -Maintenance Worker	Salary w/e 03/06/05 (LGA 1972, s 112)  Mileage @ .40p – 46 miles (LGA 1972, s 174) for w/e 27/05/05 (petty cash payment) Mileage 21 @ .40p – miles (LGA 1972, s 174) for w/e 03/06/05 (petty cash payment)	127.45  18.40 8.40
* Salaries and repayment of expenses -Maintenance Worker	Salary w/e 10/06/05(LGA 1972,s 112)  Mileage 44 @ .40p – miles (LGA 1972, s 174) (petty cash payment)	127.45 17.60
* Salaries and repayment of expenses- Maintenance Worker	Salary w/e 17/06/05 (LGA 1972,s 112)  Mileage 31 @ .40p mile (LGA 1972, s 174) (petty cash payment) Petrol 4.20 (petty cash payment)	127.45 12.40 4.20
Cllr Fisk	Reimbursement of petrol for mowers/trimmer 9.21 (LGA 1972, s 214)	9.21
Garden Groomers	Work to new entrance (LG (Misc Provisions) Act 1976)	870.67
ABB	Lighting Maintenance (PCA 1957, s3)	11.48
Apollo Computer Systems	Ink Cartridges (LGA 1972, s111)	35.98
CWG Countrywide Stores	Maintenance equipment (LGA 1972, s214)	44.42
Castle Cleaners	Bus shelter cleaning & maintenance inspections (LG(MP)A 1953, s4)	190.35
<u>Allianz Cornhill</u>	Additional Insurance premium – (LGA 1972, s111)	34.30
R & W.H Grooby	Water fill and transport to site x 4 @50.00 (Small Holdings and Allotments Act 1908, s 26)	235.00
Huddleston Landscapes	Cemetery cuts (12 hrs) ( LGA 1972 Ss214)	120.00

**084/05 REPORTS****FINANCE COMMITTEE**

Cllr Chambers presented the minutes of the meeting held on 23 June 2005 and it was proposed by Cllr Chambers, seconded by Cllr Blessett and unanimously agreed to accept the recommendations contained therein.

**CEMETERY COMMITTEE**

Cllr Fisk presented the minutes of the meeting held on 21 June 2005 and it was proposed by Cllr Fisk, seconded by Cllr Dilks and unanimously agreed to accept the recommendations contained therein with the exception of the proposed memorial application which the clerk was asked to obtain verification from the SKDC Legal Department prior to use .

**LIAISON GROUP MEETING WITH MARKET DEEPIING TOWN COUNCIL**

The liaison group had met on 15 June with Cllrs Chambers and Lincoln attending. It was noted that the meeting was about the Drugs Awareness Campaign but there was no set agenda. Cllr Stevens reported that neither she nor Cllr Shinkins had been able to attend as not aware of the meeting until the day before and that as members of the working group for the campaign, both regretted the meeting had been held without them present as they had not been able to help format the basis of the project.

A report of the meeting had been circulated and the contents noted.

It was agreed that Cllr Walker would join the group and that the next meeting would be held on 5 July at 7.30 at Market Deeping Town Hall.

It was agreed that it would be helpful to have Terms of Reference and a more formal approach to future full liaison meetings in order to avoid confusion and the clerk was requested to put this for consideration on the next full liaison meeting agenda.

**SKDC PARISH PLAN TRAINING DAY**

Cllr Blessett gave a brief report on the training day he had attended which promoted Parish Plans. Cllr Lincoln agreed to study the literature on this subject and report back to council at a later date.

**CLERKS REPORT**

**Dog Bins-**The Clerk reported that the bins had been emptied again at a cost of £90. She also reported that the bin at the Millenium Wood had been moved to the far end of Church Walk and due to the urgent nature obtained approval to purchase two further bins for Thackers Way and Crowson Way under Financial regulations 3.4.

**Training Courses-**The Clerk confirmed four places were booked on the training course for new councillors on 14 July at Edenham and one place for Cllr Pelling for the New Planning Regulations at Colsterworth on 13 July. Two places are to be booked for the same course at Rippingale on 13 September for Cllrs Blessett and Stevens.

**Allotments-**The Clerk reported that she had written out to those tenants with unattended plots, reminding them of their obligations under the terms of their tenancy agreement with the council and asking them to bring the plot up to standard.

**Appraisal for Community Maintenance Worker-** The Clerk reported that she and Cllr Fisk had met with M Thorpe on 2 June. It had been a useful meeting which had highlighted the need for a more detailed time/work sheet in order to obtain a more accurate break down of work patterns. M Thorpe had been asked to avoid taking annual leave in April, May and June. The clerk requested and was given approval to purchase a mobile phone and first aid kit, both to be carried by M Thorpe whilst on duty.

**Planning Issues-** The clerk reported that the Enforcement Officer is still dealing with the field/access at Spalding Road but that at present no action is required but that the situation will be kept under review.

Livery- The clerk reported that she had been informed that a planning application was expected shortly with regard to the extra mobile homes

In accordance with **Standing Orders 1d**, it was proposed by Cllr Blessett, seconded by Cllr Pelling and unanimously agreed to extend the duration of the meeting to 10.15pm in order to conclude the business set out in the agenda.

## 085/05 NOTICE OF RESOLUTION OR RECOMMENDATION

### 1. GRANT AID ASSISTANCE

Cllr Warrick (Cllr Blessett in his absence), having given notice of recommendation that the Council considered the next round of applications for grant aid assistance in accordance with the Council's procedures on grant aid, requested that the following applications received by the closure date be debated:

<b>Organisation</b>	<b>Purpose</b>	<b>Recommendation</b>
<u>Victim Support</u>	To provide support for victims of crime	Proposed by Cllr Blessett, seconded by Cllr Stevens and unanimously agreed not to award grant aid on this occasion as council, whilst recognising the good work of the organisation did not consider it appropriate use of funds as it is not based in Deeping St James.
<u>Deepings Bowling Association</u>	To help with cost of removing diseased conifers at bowling green	Proposed by Cllr Blessett, seconded by Cllr Abel and unanimously agreed to award £200.00 (LG (MP) A 1972, s 19).
<u>Citizens Advice Bureau</u>	The CAB is committed to retaining a weekly service in the Deepings but has an urgent need to raise additional funds to maintain their commitments to people of SKDC	Proposed by Cllr Blessett, seconded by Cllr Dilks and unanimously agreed to award £500.00 (LG (MP) A 1972, s 19).
<u>Resident of Wade Park Avenue</u>	Support for girls attendance at international Guide camp in Estonia. She has been selected with other Guides from the Anglian region. The total for the trip is £600.	It was noted that the applicant actually lives in Market Deeping and therefore would not qualify.

### 2. LOCATION AND FUNDING FOR CHRISTMAS TREE

Cllr Stevens reported that matters were in hand and the working party would report back at a later date.

### 3. PROBLEMS WITH RUBBISH AND RATS

Cllr Stevens reported on her concern about a possible fortnightly collection of refuse. It was agreed the clerk should contact SKDC expressing the council's concern at this possible development. Due to time limits it was agreed that the subject of vermin should be placed on the next agenda.

### 4. VILLAGE MAP

Cllr Blessett requested that this matter be carried forward to the next agenda in view of time limits.

**086/05      PARISH PUMP**

Cllr Fisk reported that water use at the allotments had been higher than expected partly due to hot weather and also as it had been difficult to budget for an unknown quantity. He reported that some allotment holders were looking at other options with regard to supply and that details would be reported back to the Allotments Committee and full council when available.

The meeting closed at 10.10 pm.

Signed: ..... Chairman

Date: 28 July 2005