

## DEEPING ST JAMES PARISH COUNCIL

Minutes of the meeting of the Parish Council held at The Institute on Thursday, 31 March 2005 at 7.30pm. Councillor Warrick, Chairman, presided over Councillors Abel, Auger, Blessett, Chambers, Clare, Dilks, Fisk, Lincoln, Shinkins, Stevens and the clerk. One member of the press was present. There were no members of the public.

### 035/05 APOLOGIES FOR ABSENCE

Apologies for absence were received and the reasons accepted from Cllr Helyar due to work commitments and Cllr Pelling due to family commitments.

### 036/05 DECLARATIONS OF INTEREST-

Cllr Auger	Prejudicial interest in minute ref. 046/05.2 : Resident of Manor Way
Cllr Auger	Prejudicial interest in minute ref. 046 /05.4 : Member of SKDC
Cllr Warrick	Personal interest in minute ref: 046/05.1: Resident of concert venue for which grant support is requested.
Cllr Fisk	Personal Interest in minute ref 042/05.1 : Reimbursement payment 042/05.1

### 037/05 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 24 February 2005 having previously been circulated were approved as a true and correct record and signed by the Chairman.

### 038/05 REPORT OF MATTERS ARISING OUT OF THE MINUTES OF THE PREVIOUS MEETING

The Clerk reported that no bye election had been called following the resignation of Cllr Redgrave. It was proposed, seconded and unanimously agreed to advertise the vacancy in the local 'Advertiser', to contact applicants from previous vacancies to invite them to reapply and to consider co option at the next meeting on 28 April 2005.

Cllr Auger reported that the CCTV camera in Manor Way had excellent visibility at present of the surrounding area including the north side of the Roman Catholic Church and was working well. It was agreed that the situation should be reconsidered in mid summer in order to take foliage into account. It was agreed to inform the church of this and suggest that they should contact Cllr Auger if they have further issues.

Cllr Warrick gave a verbal report to members with regard to the document from the Office of the Deputy Prime Minister, Vibrant Local Leadership and highlighted points which concerned local councillors.

### 039/05 CORRESPONDENCE BEFORE THE COUNCIL

The Council considered its response to the following correspondence, a summary detailing the content having been previously circulated.

<b>Correspondent</b>	<b>Subject and Council Response</b>
South Kesteven District Council	Urban capacity study and interim housing policy statement- It was proposed, seconded and agreed that due to the short response time(8 April 05) the Planning Committee should meet on Monday 4 April to agree a suitable response on behalf of the Parish Council.
Lincolnshire County Council	Local transport Plan Consultation Document- It was proposed, seconded and unanimously agreed that due to the short response time (8 April 05) Cllr Chambers would respond on behalf of the Parish Council.

LCC/John Hayes MP and local resident	Request from local resident for lighting in skate park. (request was sent to MP, who forwarded to LCC)- Referred to Playing Field Committee.
Standards Board for England	A Code for Future –five copies had been received and it was agreed they would be circulated among members for consideration in May meeting.
East Midlands Regional Assembly	Consultation documents for Waste Strategy and Freight Strategy
Deeping St James United Charities	Approval of grant for £326.83 for information boards at Highlocks , permission for shed and small compound, refusal for sand to be stored unless within shed- The Clerk was asked to send letter of thanks for the grant, to give more information regarding the sand bags and to request the Trustees reconsider storing the sand at the Institute. It was proposed, seconded and unanimously approved with one abstention to pay the annual £100 charge requested by the Trustees for the placing of the shed to the rear of the Institute. Cllr Stevens proposed the paying of an ex gratia amount to Cllr Fisk for the storage of council equipment on his premises but this was not seconded.
Lincolnshire Police	Request for volunteers-Local Community Panel. It was agreed this would be placed in the next newsletter in June.
Lincs South West Primary Care Trust	Response to further letter from Parish Council regarding out of hours care and confirming that it would not be viable for the Deepings Health Centre to become an emergency care centre. It confirmed that a new central number for out of hours care is due to be in place in April which would remove problems over possible local telephone systems failure. It did confirm that it would be happy to work with the local practice to publicise the prescription collection service. It was agreed to wait for a response from the Secretary of State for Health and from the local Member of Parliament who had been sent copies of the letter from the Parish Council before considering any further action.
Various	Newsletter Responses. One resident was concerned at the absence of ducks on the river. However it was noted that disease may have reduced the population last year but they were now on the increase again.  One resident was concerned at parking outside Linchfield School on Crowson Way and the resulting congestion. Cllrs agreed this was a source of concern. The Clerk was asked to request that the PCSO view the situation at 3pm time on a school day and report back. It was agreed to contact the head teacher and Mr Brumfield from LCC Highways to see if action can be taken to alleviate the problems.
Community Council of Lincolnshire / Campaign to Protect Rural England	Best Kept Village Competition and request for council to affiliate to CPRE for £15 per year. It was noted that the village did not fit into any of the categories and could not enter competition but it was proposed, seconded and unanimously agreed to affiliate with CPRE at a cost of £15.00 for the year.

LCC –Highways	<p>Response to letter from Parish Council noting the concern regarding HGV's using Bridge Street to access Crowland but confirming that LCC is unable to arrange removal of the directional sign to Crowland at Bridge St as this road is still a B class road and must be maintained for legitimate users. It confirmed HGV's are already routed around the by pass and should only use the village for access. It was suggested that as this is an enforcement issue, it should be brought to the attention of the Police.</p> <p>LCC confirmed that that banning right hand turns over the bridge would not be feasible unless there is a 'suitable turning facility to allow those vehicles that have justified access the ability to turn back on themselves to cross the bridge.</p> <p>Finally it confirmed that the feasibility for extending the footpath on Linchfield Road is currently under investigation.</p>
Peterborough City Council	<p>Response to letter from Parish Council confirming they inspect the bridge on a regular basis. The bridge engineer who carries out the inspection agreed the damage appeared to be increasing and that action will be taken to lessen this occurrence. He stated that every effort will be made to prioritise repairs which will cost in the region of £5K and will advise later this year if monies are available. The work will consist of the installation of road markings on the bridge as a single lane and bollards to restrict vehicles from getting close to the parapet. However it confirmed that Peterborough City Council do not intend lowering the weight limit of 7.5 tonnes as the bridge can adequately carry this load. It was suggested that the Police be contacted with regard to enforcement.</p>
Deepings Lakes Liaison Group	<p>Minutes for last meeting and a request for a representative from the Council for future meetings. (John Anderson held this position previously). It was proposed, seconded and unanimously agreed to appoint Cllr Blessett as representative.</p>
Police/LALC	<p>Local Police and Community Forums- Notice of meetings in April. Cllrs Shinkins and Stevens to attend and report back.</p>
defra	<p>Quality Parishes and Parish Planning</p> <p>Encouragement to achieve Quality Status as some addition grants may become available. The Clerk was requested to put Quality Status on the agenda in June.</p> <p>Also announcing that from April funding will be available for Parish Plans- The Clerk was requested to obtain further information.</p>

**The following correspondence was noted.**

SKDC Democratic and Legal services	<p>Section 106 Agreement for Tesco- Copy of 106 agreement and confirmation there is no flexibility in relation to any payments being made for areas within Deeping St James. The Clerk to contact Tesco to request if any other payments can be made outside agreement.</p>
Lincs Police	<p>Notice of mobile office on 5 May 2005</p>
Lincolnshire County Council	<p>Draft Funding Strategy Statement- Pension Fund- Copy of draft</p>
SKDC	<p>Statement of Community Involvement and thanks for council's response. Notice that council will be kept on database and kept informed. Draft timetable scheme is available on line at <a href="http://www.skdc.com">www.skdc.com</a></p>
Dti and defra	<p>Partnership in rolling out broadband to rural communities- CD ROM with letter to encourage local communities to make use of broadband.</p>

John Hayes M.P	Out of hours care- Acknowledgement of copy of letter sent to South Lincs Primary Care Trust.
Clerks & Councils Direct	Journal
The Allotments Regeneration Initiative	Newsletter
The Clerk	Journal
Local Council Review	
LCC Highways	Road Closures- Notice of road closure at DSJ level crossing between 20.30 hours 23/4 and 06.00 hours 24/4
LCC	Highway Tree Planting Scheme- Apology for delay in start to tree planting scheme but notice that DSJ will be at top of list for next season.
LCC	Parish Paths Partnership- Final Grant payment for 2004/05
Rural Links	Journal
Government Office for East Midlands	Publication of Regional Spatial Strategy for the East Midlands- Available online at <a href="http://www.go-em.gov.uk">www.go-em.gov.uk</a>

#### 040/05 WELCOMING OF CLLR LINCOLN

Cllr Warrick formally welcomed Cllr Lincoln as a newly co opted member of the council.

Having regard to probity in matters relating to planning Cllr Helyar and Cllr Auger, as members of S.K.D.C., took no part on matters relating to planning and did not register a vote.

#### 041/05 MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 17 March 2005

1. The minutes of the meetings were presented by Cllr Blessett. It was proposed, seconded and unanimously agreed the Parish Council would accept the recommendations contained therein.

<u>Ref.</u>	<u>Address</u>	<u>Proposal</u>
S05/0205	117 Spalding Road, Deeping St James	Modification of existing vehicular access- <b>No objection</b> request integrity of four trees with preservation orders is retained.

#### PLANNING APPLICATIONS BEFORE THE COUNCIL AT THIS MEETING

<u>Ref.</u>	<u>Address</u>	<u>Proposal</u>
S05/0334	40 Frognall, Deeping St James	Single storey rear extension- <b>No Objection</b>
S05/0368	67 Frognall, Deeping St James	Erection of dwelling house and double garage- <b>No Objection but to preserve mature hedge.</b>
S05/0312	26 Tyghes Close, Deeping St James	Conservatory to rear – <b>No Objection</b>
S05/0279	50 Spalding Road, Deeping St James	Extension to form bedroom over garage- <b>No Objection</b>
S05/0351	Hards Lane, Frognall, Deeping St James	Erection of industrial buildings- <b>Objection</b> on grounds of using agricultural land when suitable vacant land already exists nearby and of expanding towards hamlet of Frognall and near neighbours.
S05/0278	3 Linchfield Road, Deeping St James	Two bedroom extension to dwelling- <b>No Objection</b>

#### 2. In Depth Planning Applications

It was proposed, seconded and unanimously agreed that for some types of objections, members of the Planning Committee would submit longer representations with supporting material.

## 042/05 FINANCIAL MATTERS

### 1. ACCOUNTS FOR PAYMENT

It was proposed, seconded and unanimously agreed to pay the following accounts:

<u>Payee</u>	<u>Service/Item of Expenditure (Relevant power to incur)</u>	<b>Amount</b>
Salaries and repayment of expenses-Maint. Worker	Salary w/e 4/03/05 (LGA 1972, s 112) Mileage @ .40p – 23 miles (LGA 1972, s 174) (for w/e 25/02/05)	132.94
Salaries and repayment of expenses -Maintenance Worker	Salary w/e 11/03/05 (LGA 1972, s 112) Mileage @ .40p – 12miles (LGA 1972, s 174) (for w/e 04/03/05)	128.54
Salaries and repayment of expenses -Maintenance Worker	Salary w/e 18/03/05(LGA 1972,s 112)	123.74
Salaries and repayment of expenses-Maint Worker	Salary w/e 25/03/05(LGA 1972,s 112) Mileage @ .40p – 80 miles (LGA 1972, s 174) (for w/e11/03/05, 18/03/05)	155.74
Salaries and repayment of expenses -Maintenance Worker	Salary w/e 01/04/05 LGA 1972,s 112)	123.74
Salary- Clerk	Salary for March (LGA 1972, S111)	1052.00
B.T	Telephone Bill (LGA 1972, s111)	91.62
Cllr T Clare	Reimbursement of padlock for allotment gardens (Small Holdings and Allotments Act 1908, s 26)	
ABB	Lighting Maintenance (PCA 1957, s3)	11.48
Lincs Police Authority	PSCO 50% funding	2924.21
The Mayor's Charities	2 Tickets for Mayor's Charity Ball- Section 137	52.00
Cllr Fisk	Reimbursement of padlocks and chain for allotment gardens (Small Holdings and Allotments Act 1908, s 26) And for lawn mower service and repairs (LGA 1972, s 214)	98.16
CWG	Maintenance equipment (LGA 1972, s214)	23.47
Adsonly	Meetings Advert. (subject to 50% reimbursement from M.D.T.C.) (LGA 1972, s 232)	32.90
Adsonly	Newsletter costs (LGA 1972, s 232)	206.80
Lincs Association of Local Councils	Annual Subscription (LGA 1972, s111)	645.02
Apollo Computer Systems	Repair to computer following hard drive failure (LGA 1972, s111)	238.87

.2 It was proposed seconded and unanimously agreed to approve the payment of one week's salary in lieu of taking annual leave to the Community Maintenance Worker.

**043/05 PARISH CHARTER**

It was proposed, seconded and unanimously agreed to defer this item to a later agenda due to time limitations.

**044/05 MEETINGS CALENDAR**

It was proposed, seconded and unanimously agreed to approve the meetings calendar to 27 October.

**045/05 REPORTS**

**Finance Committee-** It was proposed, seconded and unanimously agreed to move this item to precede parish pump due to the confidential nature of business and consider exclusion of press and public.

**Playing Field Committee**

Cllr Shinkins reported on the meeting of the Playing Field Committee held on 10 March 2005. It was proposed by Cllr Shinkins, seconded by Cllr Dilks and unanimously agreed to accept the recommendations contained therein.

**Deepings Management Partnership**

Cllr Shinkins gave a verbal report on the meeting held on 21 March 2005 which she considered to be productive and helpful towards Deeping St James as well as the surrounding area and was hopeful there would be a significant difference.

**Clerks Report**

- The Clerk reported that she had not yet received a reply from SKDC in relation to **Employment Services** but suggested that she contact the Employment Service instead. It was proposed, seconded and unanimously agreed for her to take this action.
- The Clerk reported on the problem of finding a contractor who was prepared to deal with emptying of **dog waste bins**. She reported that it was difficult to provide a suitable method to dispose of the waste which did not have health & safety issues. Due to time limitations it was agreed this would need to be discussed again at a later meeting and for other options to be considered.
- The Clerk reported that she had received two quotes for a small sign to be placed on the **allotments** entrance gate for the 'unveiling' at the official opening. It was proposed, seconded and unanimously agreed to approve the lower quote for £29.43 from Signs Express of Peterborough.
- **Review of Standing Orders-** The Clerk requested that members submit additions and or alterations in writing by 12 May for consideration at the full meeting of the council later that month.
- The Clerk requested approval that the following amounts be earmarked under the 2004/05 budget.
  - Jubilee Playing Field**  
Remaining £4841.07 of budget due to ongoing costs which will be incurred for the Playing Field, equipment and gateway.
  - Bus Shelter**  
£4100 for bus shelter agreed in November 2004.
  - Shed**  
£800 for shed/storage area.  
It was proposed, seconded and unanimously approved to earmark this amounts.

In accordance with **Standing Orders 1d**, it was proposed by Cllr Warrick, seconded by Cllr Shinkins to extend the duration of the meeting to 10.15pm in order to conclude the business set out in the agenda. Cllr Abel left the meeting at 10.00 pm.

**046/05 NOTICE OF RESOLUTION OR RECOMMENDATION**

**1. GRANT AID ASSISTANCE**

Cllr Warrick, having given notice of recommendation that the Council considered the next round of applications for grant aid assistance in accordance with the Council's procedures on grant aid, requested that the following applications received by the closure date be debated:

<b>Name</b>	<b>Purpose</b>	<b>Recommendation</b>
Early Years Network	To provide an information service for parents and professionals. Copy was available showing similar guide for Stamford area.	The council felt unable to make a decision at this stage and requested the Clerk contact the group in order to find out more details. It was proposed, seconded and unanimously agreed to defer making a decision until the next round of applications are considered.
The Deeping Tennis Club	Opportunities for all ranges of ability to play tennis from age 4+. 80+ juniors take part on regular basis. Strong social side available to all members.	Proposed by Cllr Warrick, seconded by Cllr Stevens and unanimously agreed to award £250.00 (LG (MP) A 1972, s 19).
The Priory Church Social Committee	To identify social needs in the life of the Parish Church of Deeping St James and to provide events for the enjoyment of all people within the Parish. We wish to respond to all opportunities to enhance fellowship and to welcome everyone.	Proposed by Cllr Shinkins, seconded by Cllr Dilks and unanimously agreed to award £150 (LG (MP) A 1972, s 19).

- 2. Manor Way Area-** Cllr Dilks spoke of his wish to promote a better environment in this area and his willingness to meet with SKDC to discuss matters further. It was proposed, seconded and unanimously agreed that Cllr Dilks would contact Cllr Cartwright of SKDC in relation to this matter.
- 3. Deepings Rugby Club-** Due to time limitations, this item was deferred to a later meeting.
- 4. Concessionary Bus Fare Scheme-** Due to time limitations, this item was deferred a later meeting.
- 5. PCSO-**It was proposed, seconded and unanimously agreed to invite the PCSO to the APM on 28 April as he was unable to attend this meeting due to working pattern.

**047/05 Report of Finance Committee Meeting held 10 March 2005-** It was proposed, seconded and unanimously agreed that in accordance with Section 1(2) of the Public Bodies (Admissions to Meetings Act) 1960, the public and press should be temporarily excluded from the meeting in the public interest due to the confidential nature of the following item of business.

Cllr Chambers then reported on the meeting which included personnel related matters. It was proposed, seconded and unanimously agreed to accept the recommendations contained therein.

**048/05 PARISH PUMP-** Cllr Dilks sent his apologies for the meeting on 28 April as he was expecting to be away due to work commitments.

The meeting closed at 10.15 pm.

Signed: ..... Chairman

Date: 28 April 2005