

DEEPING ST JAMES PARISH COUNCIL

Minutes of the meeting of the Parish Council held at The Institute on Thursday, 24 February 2005 at 7.30pm. Councillor Warrick, Chairman, presided over Councillors Auger (arrived 7.40pm), Blessett, Chambers, Clare, Dilks (arrived 7.35pm), Fisk, Helyar (arrived 7.35pm), Pelling, Shinkins, Stevens, Thomas and the clerk. Two members of the press were present. Also present was PCSO Andy Sutton from Deeping Police station and two members of the public. There were no representations made in the Open Forum.

022/05 APOLOGIES FOR ABSENCE

Apologies for absence were received and the reasons accepted from Cllr Abel due to illness. Members learnt with regret that Cllr Redgrave had resigned from the council due to family commitments. The Clerk reported that the vacancy would be advertised as required by LGA 1972, s87(2) (a) and that she would report back at the next meeting as to whether a bye election had been called.

023/05 DECLARATIONS OF INTEREST-

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| Cllr Pelling | Personal interest in minute ref. 028/05 : Owner of business |
| Cllr Blessett | Personal interest in minute ref 028/05. : Members Expenses |

024/05 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 27 January 2005 having previously been circulated, and after a small correction noted were approved as a true and correct record and signed by the Chairman.

025/05 CO OPTION OF NEW MEMBER

In accordance with procedure 16 of the Standing Orders, this item was moved to item **033/05** in order to be discussed under closed meeting.

026/05 REPORT OF MATTERS ARISING OUT OF THE MINUTES OF THE PREVIOUS MEETING

Manor Way/Roman Catholic Church- The clerk reported that she had contacted SKDC with regard to the lopping of trees to help improve the visibility of the CCTV camera. The Clerk asked for clarification as to exactly which trees required lopping as SKDC had informed her that there may be tree preservation orders in place. It was agreed that Cllrs Auger and Fisk would meet to look into this further and report back to the council.

Deepings Health Centre- The Clerk reported that she had spoken with Mrs Jane Hill, Practice Manager at the Deepings Health Centre with regard to the provision of a back up procedure in the event of a problem with the out of hours telephone system. Mrs Hill had informed the Clerk that the phone was switched manually to the out of hours message but that there was no system in place in the event that this was not done. The Clerk was asked to write to the Primary Care Trust asking that some sort of system be in place in order to avoid the same problem which had occurred in the Spalding area over the Christmas holiday when the telephone system failed to play the out of hours message which gave out relevant emergency numbers.

Play Areas- the Clerk reported that she had contacted SKDC who had confirmed that the contractors were supposed to clear rubbish/glass prior to a cut and that the contracts manager would meet with the contactors to ensure this was done. He also had informed the Clerk that cutting was due to commence earlier this year to try to prevent problems with overgrown grass.

Litter- The Clerk reported that she had now established contact with the area manager responsible for rubbish and litter collection within Deeping St James and would be able to work with him to avoid duplication with the Community Maintenance Worker's litter picks.

027/05 CORRESPONDENCE BEFORE THE COUNCIL

The Council considered its response to the following correspondence, a summary detailing the content having been previously circulated.

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| 1. | Lincolnshire County Council | Request for new contribution rates to be paid- see minute 031/05.2 . |
| 2. | Office of the Deputy Prime Minister | Comments invited from documents regarding Citizen Engagement and Public Services: Cllr Shinkins to consider and report back at the next meeting. Why Neighbourhoods Matter and Vibrant Local Leadership. Cllr Warrick to consider and report back at next meeting. |
| 3. | South Kesteven District Council | Invitation to clerks and two members per council to attend seminars. Unfortunately the local one clashed with this meeting and the next available meeting that Cllr Warrick had agreed to attend on the 23 February had been cancelled due to snow. |
| 4. | Lincs Local Policy Authority- Local safety Fund | Notice that the bid from the council had been unsuccessful but details would be kept on file. |
| 5. | Lincolnshire Association of Local Councils | County circular, training courses and Parish Charter (to be discussed at next meeting) |
| 6. | Market Deeping Town Council | Invitation to attend Mayor's Charity Ball- It was proposed, seconded and unanimously agreed to purchase 2 tickets at £26 each for the Chairman and his wife to attend and represent the Parish Council. |
| 7. | Lincolnshire County Council, Capital Grant Aid | Referred to Priory Hall Steering Group |
| 8. | defra | Clean neighbourhoods and Environment Bill- Cllr to respond. |
| 9. | North Kesteven Community Safety Partnership | GAP Seminar 22 March 05- attendance not required as aimed at larger group with middle managers |
| 10. | Lincs South West Primary Care Trust | Response to further letter from Parish Council regarding out of hours care- Members considered response was not adequate and clerk was requested to write again with regard to distance to out of hours centre, telephone back up service at local surgery, better advertisement of prescription service and criteria for local health centre to obtain emergency care status. |
| The following correspondence was noted. | | |
| 11. | SKDC | Agenda for meeting on 24 February 2005. |
| 12. | SKDC | Standards Board Guidance on Dual Hatted Members. |

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|-----|---|--|
| 13. | Environment Agency- The Welland Catchment Abstraction Management Strategy | Leaflet reporting on review of management of water resources- comments invited. |
| 14. | South Kesteven Crime & Disorder Partnership- Community Safety Partnership | Cllr Shinkins to consider and make comment by 11 March 05. |
| 15. | Parish Paths Partnership | Request for final claim. |
| 16. | SKDC | Deepings Local Area Assembly on 18 April 2005 (note – this was cancelled due to possibility of General Election) |
| 17. | SKDC | Agenda Standards Committee 11 Feb 05. |
| 18. | Resident of Burchnall Close | Conditions of roads and pavements- Forwarded to SKDC/LCC. |
| 19. | Abainfo | Newsletter |
| 20. | Bronson's' Extreme Clothing | Complaint regarding new policy regarding hire of Skate park. Clerk had already written to inform that no charges would be made and that policy was to ensure health & safety and insurance obligations were met. |
| 21. | Resident of Spalding Road | Refereed to Cllr Auger as all issues are with SKDC. |
| 22. | Resident of Eastgate in relation to S04/1574 (72 Eastgate) | Copy of letter to SKDC reporting construction work had recommenced following refusal of planning permission and requesting further clarification. |
| 23. | Resident of Eastgate in relation to planning permission for S04/1666 27 Eastgate. | Copy of letter to SKDC expressing disappointment on planning permission being granted and also stating that part of the plans appear inaccurate. |
| 24. | SKDC | Extraordinary Agenda for 28 February 2005. |

Having regard to probity in matters relating to planning Cllr Helyar and Cllr Auger, as members of S.K.D.C., took no part on matters relating to planning and did not register a vote.

028/05 MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 18 November 2004

The minutes of the meetings were presented by Cllr Blessett. It was proposed, seconded and unanimously agreed the Parish Council would accept the recommendations contained therein.

| <u>Ref.</u> | <u>Address</u> | <u>Proposal</u> |
|----------------|--|---|
| S04/1651/25 | 99 Eastgate, Deeping St James | Alterations, garden room, parking area & new access- No objection to building alterations but concern over turning circle in front garden and alteration to stone wall which destroys the visual amenity at a picturesque part of the village. |
| S05/0052/25 | 30 Bridge St, Deeping St James | Alterations and extensions to dwelling and erection of new dwelling- Objection as the Parish Council consider new building is out of proportion to surrounding buildings and to whole of street in which sited. This is exacerbated by the proximity to the listed building next door. |
| S05/CA/6350/25 | 30 Bridge St, Deeping St James | Demolition of extension in conservation area- Objection to demolition of single storey stone building to west which in spite of diminutive appearance is intrinsic to the vernacular architecture and would be detrimental to the street scene at the heart of the village. These building have formed an important part of the village life in term of canal trade dating back to the 18 th century. |
| S05/LB/6351/25 | 30 Bridge St, Deeping St James | Objection See SO5/0052/25 |
| S05/0104/25 | Cranmore Farm, Stowgate Road, Deeping St James | Extension to grain store to be used as covered loading area- No Objection. |
| S05/0073/25 | 132 Eastgate, Deeping St James | Erection of double garage in front garden- No Objection |

PLANNING APPLICATIONS BEFORE THE COUNCIL AT THIS MEETING

| <u>Ref.</u> | <u>Address</u> | <u>Proposal</u> |
|-------------|---|--|
| S05/0150 | 37 Bridge St, Deeping St James | Replace existing garage and conservatory and replace with new garage and extension.- No Objection |
| S05/0158 | PT OS 5033, Spalding Road, Deeping St James | Erection of two dwellings- Objection as extension to village envelope and intrusion to village landscape. |
| S05/0165 | R/O 117 Spalding Road, Deeping St James. | Siting of temporary office- No Objection but suggest some screening between office and house. |

029/05 FINANCIAL MATTERS

1. ACCOUNTS FOR PAYMENT

It was proposed, seconded and unanimously agreed to pay the following accounts:

| <u>Payee</u> | <u>Service/Item of Expenditure (Relevant power to incur)</u> | <u>Amount</u> |
|---|--|-------------------------|
| Salaries and repayment of expenses-Maintenance Worker | Salary w/e 28/01/05 (LGA 1972, s 112) | 123.74 |
| Salaries and repayment of expenses-Maintenance Worker | Salary w/e 04/02/05 (LGA 1972, s 112) Mileage @ .40p – 56 miles (LGA 1972, s 174) (for w/e 28/01/05) | 123.74 22.40 |
| Salaries and repayment of expenses-Maintenance Worker | Salary w/e 11/02/05(LGA 1972,s 112) Mileage @ .40p – 37 miles (LGA 1972, s 174) (for w/e 4/2/05) Reimbursement for refuse sacks £1.49 (LGA 1972, s174) | 123.74 14.80 1.49 |
| Salaries and repayment of expenses-Maintenance Worker | Salary w/e 18/02/05 (LGA 1972, s 112) Mileage @ .40p – 29 miles (LGA 1972, s 174) (for w/e 11/02/05) | 123.74 11.60 |
| Salaries and repayment of expenses- Clerk | Salary - February(LGA 1972, s 112) | 1030.32 |
| Salaries and repayment of expenses-Maintenance Worker | Salary w/e 25/02/05 (LGA 1972, s 112) Mileage 30 @ .40p -29 miles (LGA 1972, s 174) (for w/e 18/02/05) | 123.74 15.60 |
| D.S.J United Charities | Room hire – Meetings 27/01, 17/02, 24/02 (LGA 1972, s133) | 30.00 |
| Cllr Blessett | Mileage expenses –: 50 miles to Grantham at @ 40p on 14 January 2005 to attend SKDC Development Control Committee (LGA 1972, s 174) | 20.00 |
| Inland Revenue | Quarter NIC/PAYE (LGA 1972, s 112) | 1135.61 |
| Moore Stephens | Audit fee 2003/2004 (ACA 1998, s 3) | 411.25 |
| Ads Only | Meetings advert (subject to 50% reimbursement from Market Deeping Town Council) (LGA 1972, s 232) | 32.90 |
| Ads Only | Vacancy Advert (LGA 1972, s 232) | 35.25 |
| CWG Countryside Stores | Wood treatment/paint (seats at Frognall) Parish Councils Act 1957, s1) | 55.53 |

030/05 REPORTS

ALLOTMENTS COMMITTEE- Cllr Fisk reported on the meeting of the Allotments Committee held on 17 February 2005 for which minutes had already been circulated. It was proposed, seconded and unanimously agreed to approve the minutes and the recommendations contained therein.

LIAISON GROUP- The minutes of the meeting with Market Deeping Town Council were received having previously been circulated. A verbal report of the meeting had already been given at the full council meeting on 27 January 2005.

031/05 NOTICE OF RESOLUTION OR RECOMMENDATION

1. **Information Board at Highlocks Footbridge-** Cllr Blessett reported on the quotation for the notice board and it was proposed, seconded and unanimously approved for Signs Express to supply two boards in the same design as The Cross information board at a cost of £1326.83 plus VAT. It was noted that only £1000 had been budgeted for this figure and the Clerk was requested to try and obtain funding from the United Charities to help cover the cost of the increase in required expenditure prior to ordering the new information boards.
2. **Employer Contribution Rates to the Lincolnshire County Council Administered Pension Fund-** Cllr Chambers reported that the contribution rates by the Parish Council were required to be increased due to the poorer than anticipated returns on investments. It was noted this was consistent with other pension funds in many organisations and it was proposed, seconded and unanimously agreed to accept the new recommended rates set by Lincolnshire County council for Small Scheduled Bodies under which pool group the Parish Council are based.

| Deficit Recovery Period (years) | 2005/2006 Rate (% payroll) | 2006/2007 Rate (% payroll) | 2007/2008 Rate (% payroll) |
|---------------------------------|----------------------------|----------------------------|----------------------------|
| 20 | 15.4 | 17.4 | 19.4 |

3. **Joint Bus Timetables with Market Deeping Town Council-** Cllr Warrick produced copies of the new timetable and was congratulated on his design. It was proposed, seconded and unanimously agreed to approve the format and forward it to Market Deeping Town Council for their approval prior to printing.- Cllr Auger left the meeting at 9.30 pm
4. **New Sign at Jubilee Playing Field-** Cllr Shinkins reported on the quotations received for a new sign. After careful consideration it was proposed, seconded and unanimously agreed to request Signs Express supply the new sign at a cost of £284.50 plus VAT.

032/05 MOTION TO EXCLUDE THE PUBLIC AND PRESS

In accordance with Standing Order 63, it was proposed by Cllr Warrick, seconded by Cllr Shinkins and unanimously agreed that, in accordance with Section 1(2) of the Public Bodies (Admissions to Meetings Act) 1960 the public and press be excluded from the meeting during the following item of business due to its confidential nature.

033/05 CO OPTION OF NEW MEMBER

Members were pleased to note there were four applications for the vacancy and were impressed with the calibre of all the candidates. After careful consideration and in accordance with LGA 1972, Sch 12, para 39, Mrs Philippa Lincoln received an absolute majority vote to be co opted as a Member of Deeping St James Parish Council. The Clerk informed Members that she would notify Mrs Lincoln the following day with regard to completion of Declaration of Acceptance and other necessary documentation. The meeting was then re open for press and public, however there were none present at this stage.

034/05 PARISH PUMP

Cllr Shinkins requested that the Manor Way area is placed for discussion on the next agenda. Cllr Dilks requested that the Deepings Rugby Club and concessionary bus tokens be placed on the next agenda.

The meeting closed at 10.00 pm.

Signed: Chairman

Date: 31 March 2005