

## DEEPING ST JAMES PARISH COUNCIL

Minutes of the meeting of the Parish Council held at The Institute on Thursday, 28 October 2004 at 7.30pm. Councillor Warrick, Chairman, presided over Councillors Abel, Auger (arrived 7.45 pm), Blessett, Chambers, Clare, Dilks, Fisk, Helyar, Pelling, Redgrave, Shinkins, Stevens, Thomas and the clerk. Three members of the press were present. There were seven members of the public present. Also present was PCSO, Andrew Sutton.

Before commencing the Open Forum, Cllr Warrick invited all those present to observe two minutes silence following the death of local resident, Tracey Jackson as a result of a road traffic accident on Bridge St.

Cllr Warrick then reminded councillors and members of the public that although road safety within Deeping St James was of great importance to the Parish Council, as the accident was under police investigation it was inappropriate to speculate on any possible causes and to discuss the accident in any depth.

### **160/04 MATTERS RAISED IN OPEN FORUM**

A local resident from Bridge St expressed concern over speeding traffic and parking problems along Bridge St. Andrew Sutton, the local Police Community Support Officer reported that he was targeting illegally parked cars with warning tickets and that there had been a considerable improvement. He also mentioned that he had observed the traffic on several occasions and that a notable reduction in speed occurred while he was in the vicinity.

It was agreed that educating drivers was important and that a police presence helped but Lincolnshire County Council Highways Department had reported that funding for further traffic calming measures on Bridge St was not available at present.

Three residents from the Linchfield Road area complained about the condition of the skate park and continued noise levels.

Cllr Shinkins reported that the earth banks were due to be put in place over the following weekend of 30 September subject to the council approving the cost and that plans would be considered to grass over the banks.

Cllr Shinkins also reported that following a recent event on the playing field, the committee had drawn up guidelines/rules and an agreement form for completion by prospective organisers which was due to be recommended to the full council later in the meeting.

Two residents requested that the council consider placing a rare type of tree within the village as certain riverside locations were ideal for this type which is under threat of dying out. Cllr Fisk agreed to investigate and report back to the council.

### **161/04 APOLOGIES FOR ABSENCE**

Apologies for absence were received and the reasons accepted from Cllr Blades for personal reasons

### **162/04 DECLARATIONS OF INTEREST-**

Members notified interests in the following items, completed the Register accordingly and in the case of prejudicial interests, left the meeting whilst the item was debated thereby taking no part and having no influence in the outcome:

Cllr Pelling	Personal interest in Minute 166/04.	Owner/partner of Adsonly
Cllr Shinkins	Personal interest in Planning Minute, ref S04/1490	Applicant known to Cllr Shinkins

### **163/04 WELCOME TO NEW MEMBER**

Chairman, Cllr Warrick formally welcomed Cllr Andrew Pelling to Deeping St James Parish Council following his co option to the council at the last meeting on 30 September 2004.

## 164/04 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 30 September 2004 having previously been circulated, were approved as a true and correct record and signed by the Chairman.

## 165/04 REPORT OF MATTERS ARISING OUT OF THE MINUTES OF THE PREVIOUS MEETING

**Draft Licensing Policy for South Kesteven District Council-** Cllr Shinkins reported that she had read the draft copy and recommended a positive response by the Parish Council. It was proposed, seconded and unanimously agreed that Cllr Shinkins would complete the response form on behalf of the Parish Council.

**Police Forum-** Cllrs Dilks, Stevens and Shinkins had attended the Police Forum at Market Deeping. They had raised concerns which had been reported by members of the Roman Catholic Church in Deeping St James about anti social behaviour and it had been agreed that the CCTV camera in Manor Way may be able to be used more effectively and would be looked into as soon as possible.

It was agreed that the Anti Social Behaviour Officer should be invited to attend a meeting of the parish council to look into further solutions to problems within Deeping St James.

**Flooding Issues-**The Clerk reported that the council had been given permission by Deeping St James United Charities to store sand and bags in the rear of The Institute and that that she had also been in contact with the local flood warden.

**Remembrance service-** The Clerk reported that Market Deeping Town Council had agreed to alter the start time of the service on 11 November to 2pm in order for it not to clash with the service at the Priory Church.

## 166/04 CORRESPONDENCE BEFORE THE COUNCIL

The Council considered its response to the following correspondence, a summary detailing the content having been previously circulated.

1.	Lincolnshire County Council- Lincs Fire Authority Integrated Risk Management Plan- Year two Action Plan	Summary of IRMP Year Two Action Plan and request for comments by 31 December 04- Cllr Chambers to consider and report back
2.	Defra- Clean Neighbourhoods Consultation- range of measures to deliver Cleaner, Safer, Greener Communities	Cllr Fisk to consider and do report.
3.	South Kesteven District Council- Deepings Town Centre Management Partnership	Minutes of meeting held on 4 October 2004.- Noted
4.	Lincolnshire Association of Local Councils- Requesting whether Parish Council wishes to retain membership of Association of Burial Authorities- Membership costs £45	It was proposed, seconded and agreed to renew membership.
5.	Shaw Trust- Shaping Health	Information about the Patient and Public Involvement Forum set up by the Government to enable people in the local community to have a voice in how health services are organised and delivered. Looking to recruit committed volunteers from community. Also offer to have a presentation about the role of the forum- Cllr Stevens and Shinkins to investigate.

6.	Ken Read & Son Ltd- Skate Park	Cheque for £500 pounds towards skate park project- Noted and a letter of thanks and acknowledgement sent.
7.	Vodafone- Proposed Vodafone Base Station at Deeping Car Centre, 115 Spalding Road	Notification of revision to original planning approval for base for 2 No Equipment Cabinets. It was not considered necessary to respond.
8.	3 emails from local residents close to Jubilee Playing Field- Complaints of noise levels from PA system at event on Jubilee Playing Field on 10 October and requesting that residents are notified prior to such events. Further complaint regarding condition of Playing Field and of anti social behaviour particularly on Fridays nights.	It was agreed these issues would be covered under the report from the Playing Field Committee.
9.	Resident from Eastgate.- Out of hours medical care.	Resident concerned at the lack of out of hours care. It was agreed this would be discussed under item 170/04.
<b>The following items were noted:</b>		
10.	Lincolnshire Association of Local Councils.	Annual Report.
11.	Email from Lincolnshire Association of Local Councils.	Copy of ODPM response to consultation responses on local investigation of allegations of misconduct.
12.	Lincs County Training Partnership.	Reminder of need to budget for training requirements.
13.	Rukba- The Royal United Kingdom Beneficent Association- Presentation at Lincoln Cathedral on Thursday 4 November.	
14.	Sent by LALC with forward by Rt Hon John Prescott MP.	The Future of local government: Developing a 10 year vision (July 2004).
15.	Local Sportswear business- Event on skate park on Sun 10 Oct 04.	Letter acknowledging that in future they will contact Parish Council in writing prior to planning further events.
16.	Wicksteed Leisure	Disability Discrimination Act 1995 in relation to public play areas.
17.	Postwatch	Newsletter from consumer watchdog for postal services.
18.	The Clerk	Journal.
19.	Inland Revenue	Employers Bulletin.

Having regard to probity in matters relating to planning Cllr Helyar and Cllr Auger, as members of S.K.D.C., took no part on matters relating to planning and did not register a vote.

#### 167/04 MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 21 OCTOBER 2004

The minutes of the meetings were presented by Cllr Blessett. It was proposed, seconded and unanimously agreed the Parish Council would accept the recommendations contained therein with the exception of S04/1418 where the wording was amended as below.

<u>Ref.</u>	<u>Address</u>	<u>Proposal</u>
S04/1460	11 Sweet Close, Deeping St James	Two storey side extension to dwelling- No objection.
S04/1501	76 Broadgate, Deeping St James	First floor side extension-No Objection.
S04/1418	2 Eastgate, Deeping St James	Single storey side and rear extension and loft conversion including raised ridge height- No objection but concerns raised at loss of amenity in obstruction of listed building in rear of garden.
S04/1490	PT OS 2849, Stowgate Road, Deeping St James.	Siting of mobile home (renewal)- No Objection.

#### PLANNING APPLICATIONS BEFORE THE COUNCIL AT THIS MEETING

<u>Ref.</u>	<u>Address</u>	<u>Proposal</u>
S04/1544	10 Knight Close, Deeping St James	First floor extension above existing extension and part garage- No objection
S04/1535	22 Spalding Road, Deeping St James	Two storey extension- No objection

#### 168/04 FINANCIAL MATTERS

##### 1. ACCOUNTS FOR PAYMENT

It was proposed, seconded and unanimously agreed to pay the following accounts:

<u>Payee</u>	<u>Service/Item of Expenditure (Relevant power to incur)</u>	<u>Amount</u>
Salaries and repayment of expenses- Maint. Worker	Salary w/e 01/10/04 (LGA 1972, s 112) Mileage 44 @ .40p – miles (LGA 1972, s 174)	141.34
Salaries and repayment of expenses -Maintenance Worker	Salary w/e 08/10/04 (LGA 1972, s 112) Mileage 72 @ .40p – miles (LGA 1972, s 174) Petrol for mower/trimmer £15.16(LGA 1972, s 174) Reimbursement of trailer and tow bar	123.74 28.80 15.16 323.99
Salaries and repayment of expenses-Maint Worker	Salary w/e 15/10/04(LGA 1972, s 112)	123.74
Salaries and repayment of expenses-Maint Worker	Salary w/e 22/10/04 (LGA 1972, s 112) Mileage 35 @ .40p – miles (LGA 1972, s 174) (for w/e 15/10/04)	123.74 14.00
Salaries and repayment of expenses- Clerk	Salary - August (LGA 1972, s112) (inc 3 hours of overtime for Aug 25) 1 ream of paper 1 hp14 colour cartridge Postage (LGA.1972, s 111)	1035.80 30.98 11.13

Salaries and repayment of expenses- Clerk	Salary - September inc arrears of salary increase from 1 April 04 (LGA 1972, s 112) Plus 13.5 hours overtime Aug 26 to 24 September	1229.64
	1 HP14 Black Cartridge	17.99
	Envelopes	8.21
	Postage (LGA.1972, s 111)	19.32
CWG Countrywide Stores	Weedkiller (LGA 1972 S214)	22.81
Adsonly	Printing & delivery of newsletter (LGA 1972, s 142(2))	256.15
Graytones	Stickers for road safety campaign (LGA 1972, s 142(2))	386.58
D.S.J United Charities	Room hire – Meetings 21 and 23 September (LGA 1972, s133)	£20.00
Adsonly	Meetings advert (subject to 50% reimbursement from M.D.T.C.) (LGA 1972, s 232)	£32.90
Apollo Computer Systems	Ink Cartridges (1 Colour, 1 Black) (LGA.1972, s 111)	40.98
Allianz Cornhill	Endorsement for skate park equipment (LGA 1972 S111)	381.22
Cllr Fisk	Reimbursement for wood for numbering of allotment plots (Small holding and Allotments Act 1908,s 26)	27.05
Cllr Clare	Reimbursement of padlock and bolts for Jubilee Playing Field (LG ((Miscellaneous Provisions)) Act 1976)	18.93
Church Hall Trustees	Room hire for road safety meeting– (LGA 1972, s133)	£30
Impact	Renewal of telephone support/free upgrades (LGA.1972, s 111)	55
R F Witt & Sons Ltd	Modification of bowsers/trailers for allotment gardens (Small holding and Allotments Act 1908,s 26)	331.12
R & WH Grooby	Footpath maintenance (riverbank) (H'Ways Act 1980, s 43)	293.75
Lincolnshire County Council	Traffic Calming LG&RA 1997, s30	1079.78
CWG Countrywide Stores	Dip Tank for allotment gardens (Small holding and Allotments Act 1908,s 26)	129.88
D.S.J United Charities	Hire of office (LGA 1972, s133)	2585
D.S.J United Charities	Meeting Room Hire –Monthly meetings x7, plus 2 ad hoc meetings (LGA 1972, s133)	90

## 2. Mileage Rates for Councillors carrying out duties for the Parish Council

The Clerk reported that the recommendations for allowances and mileage rates from the independent remuneration panel for South Kesteven District Council had still not yet been received but that having sought advice from the Lincolnshire Association for Local Councils and mindful of the fact that outstanding mileage claims from January 2004 were waiting to be paid, it was suggested that the council consider the recommendations previously set and then reconsider the new recommendations once they have been received.

The current recommended rate for mileage claims is 40p per mile. It was proposed, seconded and unanimously approved to pay councillors' mileage rates at 40p per mile with effect from 1 January 2004.

**ALLOTMENTS COMMITTEE-** The minutes of the meeting held on 21 October 04 were presented by Cllr Fisk. It was proposed by Cllr Fisk, seconded by Cllr Thomas and unanimously agreed to approve the minutes and the recommendations contained therein.

**PLAYING FIELD COMMITTEE-** The minutes of the meeting held on 21 October 04 were presented by Cllr Shinkins. It was then proposed by Cllr Shinkins, seconded by Cllr Helyar and unanimously agreed to approve the minutes and the recommendations contained therein and also to agree that a local contractor be used to put in place the earth banks at a cost of approximately £500.

**ROAD SAFETY PUBLIC MEETING-** Cllr Chambers reported on the open meeting held on 5 October which had been well attended with several issues raised by local residents. Problems on Bridge St had been widely discussed and it was hoped the presence of the new Police Community Support Officer would help deter parking on pavements throughout the village and improve driving habits in general. Although the Highways Department were not able to provide further traffic calming measures, they did agree to investigate warning signs for concealed entrance close to the Waterton Arms. Concern was again expressed at the volume of heavy traffic unnecessarily using Bridge St instead of using Spalding Road and the Highways Department were asked to use signage to direct traffic. The Clerk was requested to write to Mr Brumfield and Mr Thomson from the Highways Department and thank them for attending the meeting.

**LIAISON GROUP WITH MARKET DEEPING TOWN COUNCIL-** Cllr Chambers reported on the meeting held on 20 October at Market Deeping Town Hall. Certain recommendations had been made for consideration by both councils. It was proposed, seconded and unanimously agreed to issue joint timetables within the Deepings to promote the local bus services. It was proposed, seconded and agreed with two abstentions to write to Lincolnshire Police expressing concern at local resources. It was proposed, seconded and unanimously agreed to write to SKDC expressing concern at the possibility of car park charges being introduced in Market Deeping if a section of the council owned car park is sold.

**JOB APPRAISAL FOR PARISH CLERK-** Cllr Chambers gave a brief report on the job appraisal held in September for the Parish Clerk with herself and Cllr Warrick. It was proposed, seconded and unanimously agreed that the Clerk's contract of employment should become permanent following a satisfactory probationary period.

## **170/04 NOTICE OF RESOLUTION OR RECOMMENDATION**

**Newsletter Content-** Cllr Chambers expressed concern that the previous edition had inadvertently given publicity to a local recycling business. Cllr Chambers said that although the article had been written to promote 'green issues' she felt that it was not appropriate to name local business.

**Christmas Tree-** Cllr Stevens reported that the council had been given permission to erect a Christmas Tree at the new set of shops which had been opened at the old Terry Wrights site.

**Attendance at Committee Meetings-** Cllr Chambers spoke of her concern over the attendance levels at committee meetings. Cllr Stevens said that some additional meetings had been set at 6.30 pm which was too early for some people working out of Deeping St James and that it was difficult to make telephone contact with apologies at short notice.

**Traffic problems on bridge to Deeping Gate-** Due to time limitations it was agreed this would be referred to the Transport Committee.

**Out of Hours Health Care-** Cllr Shinkins spoke of her concern at the reduction in 'out of hours' surgery at the Deepings Health Centre and the closing of the dispensary on Saturday mornings. It was proposed, seconded and unanimously agreed to write to South Lincs Primary Care Trust to report the council's concern at the reduction in service to local residents.

**171/04 PARISH PUMP**

Cllr Shinkins reported that the Town Centre Management Partnership were hopeful that there would be further money available for initiatives aimed improving the local area. Cllr Stevens requested that funding be placed on the next agenda.

Cllr Shinkins requested that consideration for supplying a bicycle for the PCSO be placed on the next agenda.

The meeting closed at 10.20 pm.

Signed: ..... Chairman

Date: 25 November 04