

DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

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Acting Parish Clerk: Steve Ashby

Dear Councillors Barber, Baxter, Blessett, Coulson, Dilks, Gamble, Helyar, Lindfors-Windsor, Pagella, Pearce, Pelling, Shinkins, Stevens, Thompson, Wallis and County Councillor Mike Exton.

You are hereby summonsed to attend the next meeting of Deeping St James Parish Council on **Thursday 24 June 2010 at 7.30pm at The Institute**. The business to be dealt with at the meeting is listed in the agenda.

There will be an Open Forum lasting a maximum of thirty minutes to permit residents to address the Council before the meeting is formally opened, which will be at the closing of the Open Forum or 8pm, whichever is the sooner.

Acting Clerk of the Council
Steve Ashby
18 June 2010

AGENDA

- 28.11 To receive apologies for absence.
- 29.11 To receive declarations of interest, if any.
- 30.11 To adopt the Minutes of the previous meeting held on 27 May 2010. Enc 1
- 31.11 To receive the Clerks Report.
- 32.11 To receive the report of progress in relation to matters arising from these Minutes not dealt with elsewhere on the agenda.
- 33.11 To receive a report from PCSO Chris Clarke. (five minutes)
- 34.11 To receive a report from District/County Councillors present. (five minutes)
- 35.11 Standing Orders - To decide the changes from Council of 27 May 2010 (see the Acting Clerks accompanying letter)
- 36.11 To decide the leader for the Parish Walk on Tuesday 27 July (deferred from Council of 27 May 2010)
- 37.11 To discuss the Dial –A-Ride bus scheme (Cllr Shinkins)deferred from Council on 27 May 2010
- 38.11 To receive and agree the Council's response to correspondence received since the last meeting.. Enc 2
- 39.11 To consider planning related issues:
 - 1. To receive the recommendations from the meeting held on 17 June 2010 Enc 3
 - 2. To consider plans received since:
 - a. Mr M McCormack, 14 Cowslip Drive, Deeping St James – Two Storey Side extension
 - b. Baxter & King, 111-113 Spalding Road, Deeping St James - Erection of a business sign
 - 3. Condition of play area at Churchfields off Spalding Road, Deeping St James (Cllr Stevens)
- 40.11 To consider financial matters:
 - a. To approve Accounts for Payment as per the schedule at Enclosure 4. Enc 4

- b. To receive a report from the Clerk and approve the Annual Accounting Statement for 2009/10 and agree points 1-9 under the Annual Governance Statement for 2009/10 Enc 5
- c. To consider applications received for Grants Enc 6
- 41.11 To receive and consider minutes of committees, reports from advisory committees, members reports from external bodies, members reports of meetings, seminars and training attended on the Council's behalf
1. To report and update members on the DSJ in Bloom initiative and events. (Cllr Stevens)
 2. To receive the Minutes and recommendations of the Cemetery Committee held on 17 June 2010 (Cllr Barber) Enc 7
 3. To report on attendance at The MD Civic Service 13/06/2010(Cllr Dilks)
 4. To report on attendance at the Deeping Agricultural Show (Cllr Dilks)
 5. To report on the Parish Walk at the Nature Reserve on 10/6/2010 (Cllr Dilks)
 6. To report on the Deepings Management Partnership Meeting 8/6/2010 (Cllr Baxter)
- 42.11 To:-
- a. receive details on applications for the post of Asst. To The Clerk,
 - b. agree the shortlist,
 - c. confirm the arrangements for interview,
 - d. select the interview panel, and,
 - e. delegate authority to make an appointment to the interview panel
- 43.11 Standing Orders – To consider amendments to Standing Order 15 to include the following items when setting the Agenda (see the Acting Clerks accompanying letter)
- a. To receive a report by the Neighbourhood Policing Team (Maximum 5 minutes)
 - b. To receive a report from District / County Councillors present (Maximum 5 minutes)
 - c. To consider forthcoming Press releases
- 44.11 To consider the latest position concerning the allocation of SKDC VAT windfall (from item 12.11 on 27/05/2010)
- 45.11 To confirm the arrangements for the Rose and Sweet Pea Show on 26 June 2010
- 46.11 To consider forthcoming Press Releases.
- 47.11 Parish-pump: Report of urgent information and notice of agenda items for the next meeting.

FORTHCOMING MEETINGS

Thursday 1/7/2010 6.30 pm - Allotments, Footpaths & Open Spaces – Site Meeting at the Allotments

Saturday 3/7/2010 - Deepings Carnival

Wednesday 7/7/2010 6.30 pm – Parish Walk, Frognall

Thursday 8/7/2010 6.30 pm – Youth and Community – Site Meeting at Woody Heights, Skate Park

Thursday 15/7/2010 7.00 pm – Finance & General Purposes Committee

Thursday 22/7/2010 7.00 pm – Planning & Transport Committee

Sunday 25/7/2010 3.00 pm - Teddy Bears Picnic, Nature Reserve

Tuesday 27/7/2010 7.00 pm – Parish Walk, Woody Heights

Thursday 29/7/2010 7.30 pm – Full Council

SCHEDULE OF CORRESPONDENCE COUNCIL MEETING – 24 June 2010

(Items marked * enclosed)

<u>REF</u>	<u>CORRESPONDENT</u>	<u>SUBJECT MATTER</u>	<u>NOTES</u>	<u>RECOMMENDATION</u>
1.	Lincs County Council	Inside Lincolnshire	Monthly Newspaper for June 2010	For Information Only
2.	SKDC	Deepings Summer Activities	Draft of summer activities brochure for comment by 25/5/2010 (comments sent 24/5/2010)	For Information Only
3.	SKDC	Deepings Local Forum	Advice of next meeting and request for discussion items (discussed at Council on 27 May 2010)	For Information Only
4	SKDC	Dog Control Orders	Advice that new dog control measures will be coming into place shortly controlling dog fouling, dogs on leads and restricting dogs from specified enclosed areas which are principally children's play areas. A public notice will be published on 11 June 2010 allowing 28 days for comments on the proposals. Details will be published on the website. The sites of proposed restricted areas in DSJ are Crowson Way and Hereward Way.	Would a member wish to comment on the proposals
5	SKDC	Playscheme	Confirmation that SKDC will pay the venue and CRB check costs – total of £360 for each scheme - for the DSJ and Market Deeping Playscheme	For Information Only
6	SKDC	SKDC Today	Council magazine	For Information Only
7	Deepings Men Group	Website	Request for a link on our website to the Deeping Men's Group pages as Deepings online website has now closed.	Members to approve
8	The Ideas Shop	Catalogue	Latest Catalogue for Arts and Craft, Education and Fundraising	For Information Only
9	Joint Practitioners Advisory Group	Governance and Accountability for Local Councils	Latest updated version received	For Information Only
10	Campaign To Protect Rural England – Lincolnshire Branch	Acknowledgement Letter	Acknowledging receipt of affiliation fee and thanking us for the donation	For Information Only
11	National Assn Of Local Councils (NALC)	LCR – Local Council Review	Regular Magazine and Journal	For Information Only
12	Lincs County Council (LCC)	Quarterly Programme of Highway Works	Schedule of highway works in South Kesteven and Sleaford Division – none scheduled for Deeping St James	For Information Only
13	LCC	Preferred Minerals and Waste Strategies – Executive Summary	Non statutory consultation to start on 10/6/2010 for 8 weeks until 5/8/2010. Documents available to view and comment on-line at www.lincolnshire.gov.uk/CoreStrategy	Would a member like to comment?
14	LCC	Travel & Transport Briefing	Latest copy of Travel and transport briefing newsletter	For Information Only
15	LCC	Locality Management Newsletter	The second newsletter for the Locality Management Project	For Information Only

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(Items marked * enclosed)

<u>REF</u>	<u>CORRESPONDENT</u>	<u>SUBJECT MATTER</u>	<u>NOTES</u>	<u>RECOMMENDATION</u>
16	LCC	Plan of Rycroft Avenue	Plan showing Anglian Water pipes and sewers for relocation of Royal Mail pouch boxes	For Information Only
17	LCC	Community Risk Register	Booklet providing information on emergencies that could happen in Lincolnshire. Also available on line at www.lincolnshireprepared.co.uk	For Information Only
18	Lincolnshire Assn Of Local Councils (LALC)	Community Emergency and Flood Plan Template	Final version of the Emergency Plan Template from Lincolnshire County Council for Local councils to consider completing with contact details, community resources (i.e. residents and their facilities) available in event of an emergency, key holders for buildings, key locations, volunteers for Emergency Management Team, Vulnerable people and Groups and so on. 2010 edition of NHS Lincolnshire research newsletter	Do Members wish to participate? If yes, this would probably need to be referred to an appropriate Committee or working party For Information Only
19	NHS	Research and You newsletter		For Information Only
20	SKDC	Agenda	Council meeting of 17 June 2010	For Information Only
21	SKDC	South Kesteven Core Strategy Development Plan Document	Following an independent examination the inspector has submitted her report to SKDC. SKDC intends to adopt the report at a future Council meeting. The inspectors report will be made available on SKDC website - (www.southkesteven.gov.uk and click on the link for Planning and Building Control and then Core Strategy Examination).	For Information Only
22	Staff Deployment Solutions	Street Wardens Reports	Formal Reports provided for April and May,(in addition to regular reports left at the council office) Feedback is reported as being positive with local residents being pleased to see the wardens patrolling again.	For Information Only
23	LALC	Open Source Green paper	Key Points of the Government's Open Source Planning Green Paper	For Information Only
24	BT	Refund	Confirmation that BT have ended the "duplicate" line and broadband service and refunded £126.00 in overpaid charges	For Information Only
25	Deeping Agricultural Show Society	Deeping Show	Invitation to the Chairman to attend the show held on 5 June 2010	For Information Only
26	Came & Company	Annual Insurance	Acknowledgement of payment and advice of renewal	For Information Only
27	E-On	Bill Improvements	Advice of forthcoming changes to our bills	For Information Only
28	Sutcliffe Play	Brochure	Marketing information for play equipment	For Information Only
29	Society of Local Council Clerks	Regional Conference	Advice of Conference on 22/6/2010 in Brigg	For Information Only

SCHEDULE OF CORRESPONDENCE COUNCIL MEETING – 24 June 2010

(Items marked * enclosed)

<u>REF</u>	<u>CORRESPONDENT</u>	<u>SUBJECT MATTER</u>	<u>NOTES</u>	<u>RECOMMENDATION</u>
30	Market Deeping Town Council	Advance Dates	Advice of dates for 2011 – 9/4/2011 – Civic Dinner, 12/6/2011 – Civic Service	For Information Only
31	Sign Up	Quote for replacement sign at Woody Heights	Quotation given as £165.52 plus vat. As this is similar in price (170.00) to that previously approved for Bev's Signs (which is temporarily not operating following a burglary) the Clerk has approved the order	For Information Only
* 32	T Cheesman, Secretary - Deepings Management Partnership	Minutes	Meeting of 13/4/2010	For Information Only
33.	SKDC	Rates Refund	Response to Clerk's enquiry concerning non-receipt of refund of £146.70. It had been sent to a different address so is being replaced.	For Information Only
34	SKDC	Deepings Summer activities	The brochure for Deepings Summer Activities for ages 0-19 from 22 July to 3 September	For Information Only
35	Sue Bell	Playscheme	Confirmation that this will be held in the first week of the summer holidays at Deeping St James CP School And asking whether Council can decide whether it will be reducing its £4,000 contribution in light of SKDC £360 grant as they urgently need to complete orders for equipment etc..	For Information Only Members to decide
36	Wicksteed Playscapes	Brochure	Details of Latest products	For Information Only
37	Campaign To Protect Rural England – Lincolnshire Branch	Annual General Meeting	Notice of and invitation to the CPRE Annual General Meeting to be held at 7.00pm on Wednesday 14 July 2010 at The Coach House, Grimsthorpe Castle by permission of their President, Baroness Willoughby d'Eresby. Attendees have been granted permission to view the Castle Gardens before the meeting and after the end of formal business there will be a presentation by Paul Learoyd, CEO, Lincolnshire Wildlife Trust.	Members to decide who should attend on behalf of the Parish Council
38	The Lions Club of The Deepings	Village Duck Race.3	Advice of the proposed date for 2010 is Sunday 5 September. Last year they raised £1,300 for MacMillan Nurses. They ask the Council's permission to run the event and close Bridge Street. (they have been referred to LCC regarding the road closure)	Members to note and approve

**SCHEDULE OF CORRESPONDENCE
COUNCIL MEETING – 24 June 2010**

(Items marked * enclosed)

<u>REF</u>	<u>CORRESPONDENT</u>	<u>SUBJECT MATTER</u>	<u>NOTES</u>	<u>RECOMMENDATION</u>
39	DSJ United Charities/ Sign Up	Bench Sign	Quote for sign on Bench at Manor Court Gardens at £104.00 plus vat.	Members to Approve
40	Sign Up	“No Dogs Sign” for Woody Heights	Quote for replacement sign, covered in anti graffit film, at £45.00 plus vat	Members to Approve

APPLICATIONS FOR GRANT AID**Enc 6**Budget 2010/11: **£3,000 + £120 C/F from Council on 25/03/2010)**Awards to date: **0.00** Balance outstanding: **££3,120.00**

The agreed procedures for awarding grant assistance (maximum 1/3rd of the annual budget at each session plus unused balance from previous grant aid meetings) means that there is **£1,120.00** available for distribution at this meeting.

The following applications have been received

<u>Name</u>	<u>Amount requested</u>	<u>Purpose</u>	<u>Members resident in DSJ</u>	<u>Previous assistance</u>
The Deepings Friendship Club	At the discretion of the Council	Funds for Coach Hire, Theatre trip, Christmas Lunch	At present only 1, but they have had many in the past	Yes, annually (since at least 2003) £200 in 2009 £250 in 2008
The Lions Club of the Deepings	£600	Deepings Carnival 3 July 2010	6	Yes 2008 - £600 (no application in 2009)
The Deepings Methodist Church	£2,000	Installation of a Solar Photovoltaic system to generate electricity at a total cost of £16,100	65	None
The Priory Church Social Committee	£440.00	Concert on the Lawn 3 July 2010. Brass band cost @ £390.00 and Folk Singer £50.00	9	Yes, 2003, 2004, 2005, 2006, 2007, 2009 £250 in 2009 £200 in 2007
Deferred from 25 March 2010				
The Deepings School South Kesteven Youth Local Strategic Partnership	£1000	To enable the interaction of young people with public, private and third sector organisations	Number of children living in DSJ attending School	No