

DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD
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Parish Clerk: Steve Ashby

Dear Councillors Barber, Baxter, Blessett, Coulson, Dilks, Gamble, Gilbert, Lindfors-Windsor, Pagella, Pearce, Pelling, Shinkins, Stevens, Thompson and Wallis.

(Copy To County Councillor Mike Exton and District Councillor Ray Auger).

You are hereby summonsed to attend the next meeting of Deeping St James Parish Council on **Thursday 22 December 2011 at 7.30 pm at The Institute..** The business to be dealt with at the meeting is listed in the agenda below.

There will be an Open Forum, including a five minute report from PCSO Chris Clarke and any County/ District Councillors present, lasting a maximum of thirty minutes to permit residents to address the Council before the meeting is formally opened, which will be at the closing of the Open Forum or at 8.00 p.m., whichever is the sooner.



Clerk of the Council
Steve Ashby
16 December 2011

AGENDA

- 115.12 To receive apologies for absence.
- 116.12 To receive notifications of interest, if any.
- 117.12 To approve the Minutes of the previous meeting held on 24/11/11 Enc 1
- 118.12 To receive the Clerks Report. Enc 2
- 119.12 To receive the report of progress in relation to matters arising from the Minutes not dealt with elsewhere on the agenda. Enc 3
- 120.12 To consider the Annual Parish Meeting 2012 (deferred from 24/11/2011) (Initially Members are asked to decide the date and venue so that bookings may be made) Enc 4
- 121.12 To consider funding the Community Payback Team coming into the Village. (Deferred from 24/11/2011) Enc 5
- 122.12 To receive and agree the Council's response to correspondence received since the last meeting. Enc 6
- 123.12 1. To receive the minutes and recommendations of the Planning Committee meeting held on 15 December 2011. Enc 7
2. To decide on the following application not received at the time of Planning Committee
S11/3017 Lark Energy, Global Centre, 113, Spalding Road, Deeping St James, Peterborough, Lincolnshire, PE6 8SD. Installation of Photo Voltaic Panels to roof of Industrial Unit
- 124.12 To consider financial matters:
 - 1. To approve Accounts for Payment as per the enclosed schedule. Enc 8
 - 2. To approve the Council's precept on South Kesteven District Council for 2012/13, and, as part of approving the above precept, to resolve that the Council in accordance with its powers under Sections 137 of the Local Government Act Enc 9

1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:-

A net amount of up to £8,000 (taking into account both income and expenditure) primarily for Grant Aid and Deeping St James In Bloom.

3. To approve the purchase of a new office CCTV system from Ultrasecure Direct at a cost of £202.00 plus vat.

Enc 10

125.12 To receive and consider minutes of committees, reports from advisory committees, members reports from external bodies, members reports of meetings, seminars and training attended on the Council's behalf

1 To report and update members on the DSJ in Bloom initiative.

2. To receive reports on any events attended by Councillors on behalf of the Parish Council including

Deepings Heritage Notice Board Meeting– Cllr Pearce

Market Deeping Mayor Xmas Event 14/12/11

Deepings School Carol Service 13/12/11 – Cllrs Pearce, Barber & Stevens

126.12 To decide the appointment of Solicitors to act in the matter of the lease of Playing Field land to CfBT Schools Trust and Deepings Academy

Enc 11

127.12 To approve the meeting schedule for 2012

Enc 12

128.12 Parish-pump: Report of urgent information and notice of agenda items for the next meeting.

FORTHCOMING MEETINGS/EVENTS

Office Closed from 26/12/2011 to 2/1/2012 Inclusive

Thursday 12/1/2012 – Youth & Community 6.15 pm

Thursday 12/1/2012 - Transport 7.00 pm

Thursday 19/1/2012 - Allotments, Footpaths & Open Spaces 6.15

Thursday 19/1/2012 – Planning 7.00 pm

Thursday 26/1/2012 – Full Council

Clerks Report

- A local resident has donated approx. 30 hedge and tree plants – all very small – wild rose, crab apple, blackthorn and hazel. Apart from the crab apple, these have been planted along the fence line on Spalding Road opposite Open Door Church where the Lions have been maintaining the grassed area.
- The annual safety inspection report at Woody Heights included trip hazards around the ball court and flying saucer. Details have been sent to the installer asking them to fix the problems.
- The water to the allotments has now been turned off for the winter with the dip tanks being drained to avoid splitting if frozen. All surrendered allotment plots have been re-allocated. Neil has had to clear rubbish off two plots and he has weeded/tidied plot 32B. The Clerk is in the process of obtaining quotes to cut the hedges which are growing into the roadway and car park. One new allotment request has been received. The Allotments assn have also taken more plants to fill gaps in the hedge.
- Neil continues his litter picking and dog waste bin duties and has repaired the timetable panel in the Church Street bus stop. There have been two occasions where he has had to clear a lot of broken glass left at the Skate park and ball games area.
- The Asst to the Clerk is continuing with the Emergency Plan and has contacted a number of organisations and businesses for their help by being included in the plan in case need arises.
- A resident has been in offering to Litter pick areas within the village with her family – she will use materials provided approx two years ago.
- The payback team were in the village on 30/11/11 when they helped plant hedge plants on Rycroft Avenue and on 14/12/11 when they continued weeding the gravel paths at the old cemetery. Only two plus supervisor on 14/12/11, and initially 5 then down to 3 on 30/11/11.
- The Clerk has been trying to get costs for resurfacing the ramps at woody heights and to fix a problem highlighted by the safety inspection. The original installer having originally given a price for resurfacing has now backed away and referred this to a separate independent contractor.
- No funerals have taken place this month although an interment of ashes is being arranged.

Matters Arising

- The Hedge plants for Rycroft Avenue were planted on 30/11/11 with help from Steve Fisk, the Payback Team and Neil who worked a longer than usual day to ensure all were planted. The grant has been claimed from LCC and payment should be received shortly. A resident has complained about the hedge being planted – their email and the Clerk's response having been circulated previously and is an item to be considered under correspondence.
- The Councils Christmas tree was delivered to the Methodist Church to be part of the Xmas tree festival.
- The play equipment and Woody Heights footpath being provided under SKDC community grant have all been ordered. The first two items – overhead bars and chinning bars have been installed at Woody Heights and Thackers way over 12,13 and 14 December (the Clerk having negotiated a £500 introductory discount from the suppliers.) . Installation dates are awaited for the remainder.
- A thank you letter for organising the memorial event was sent to MDTC along with an invite to informal meeting over drinks at the Waterton after this meeting. Letters of thanks were also sent to Leisure Connect and SKDC after hosting last months meeting.
- Tickets for the Deeping School Carol service on 13/12/11 were requested and should have been sent out by the school in time.
- Ground guards and new gate have been ordered for the allotments – the ground guards have been delivered and are in place over Plot 32 and the water supply.
- The SKDC questionnaire about Jubilee Beacons was completed and returned. Permission has been asked and given to site a beacon on Thackers Way open Space. Planning permission will be applied for shortly along with permission to hold an event on the open space when the beacon is to be lit.
- Notices to quit were delivered to the two plot holders where payment had not been received and notices placed on the two plots concerned. One of the plots is still being tended and it turned out had moved and forgotten to give us her new address. Payment of rent has now been received for this plot but no contact has been received from the other.
- The Clerk has written to the Solicitors acting for CfBT Schools Trust giving details of the councils conditions for granting a 125 year lease. An amended draft including some of the conditions was received. This did not seem contain all the requirements, did not include a clause covering CfBT ceasing to exist but did include a clause saying the lease could be automatically assigned or transferred to a successor charitable or public body. The Clerk has replied raising these issues. The sticking point is likely to be the requirement for a seat on the governing body. The solicitors say that this is not a usual item for a lease. The Clerk has suggested that it is either in the lease or that it is confirmed by another route.
- The petition to save the Chappell Centre was completed.
- Letters were sent to LCC and Shaw's coaches about the proposals for retiming some of Shaw's bus services to meet with Delaines Services at an Interchange on Spalding Road / Linchfield Road. LCC have responded with proposal of their own to retime Shaw's service in the morning and evening to provide a get to work service – details are enclosed with the agenda along with their response about subsidies

Annual Parish Meeting 2012.

Every Parish is required to have an annual meeting of electors which must be held between 1st March and 1st June (inclusive) and has to be in the evening after 6.00 pm . This is not a Parish Council meeting – but effectively a residents meeting.

In Deeping St James this meeting is usually organised by the Parish Council for a date in May. The Parish Council Chairman gives an annual report, a report is given of the Hall Meadow Estate and other groups in attendance also give reports.

Recent meetings have been held at the Priory Church Hall when Making a Difference Awards have been made and many local groups have been invited to attend and put on a small display.

At the Council Meeting on 19/5/2011, it was asked that this was an agenda item in November 2011.

Generally speaking the main points that need to be arranged are:-

1. Location
2. Date and Time
3. Refreshments – who to provide
4. Advertising – when & where
5. Who will present the Making a Difference Awards
6. Who should be invited to attend and put on a display

Other issues to be arranged could include whether to have a main speaker, entertainment, a parish council display, the timing of inviting nominations for making a difference awards, a prize draw for those in attendance and so on.

At the moment the Clerk has booked the Priory Church Hall for Tuesday 8 May 2012 and the Scouts have been booked to come and talk to residents about attending the world Jamboree earlier this year. Members may of course change the date and venue.

The primary issue that needs to be decided is the date and venue. Once these are decided the other items can be planned around them.

The options are the Church Hall, as already booked, or perhaps the Deeping School's new conference facilities.

The Church Hall will cost around £50.00 to hire and in the past a local lady has provided catering at little more than cost prices of around £25.00 plus a bouquet of flowers as a token of thanks. The School's conference facilities will cost approx £64.00 and they are able to offer Tea/Coffee and substantial biscuits at £1.10 per person – so approx £70.00 if numbers are similar to last year (alternatives for catering could be looked into if required.)

To consider funding the Community Payback Team coming into the Village

Shown below is a report prepared by Cllr Wallis.

(The information originally provided for 24 November is repeated on the following page along with a footnote about the maintenance worker being able to work with the Team and the number of Team members available.)

Following the last council meeting I have had the opportunity to meet with the Interventions Manager from Lincolnshire Probation Service .

In common with Probation Services nationally Lincolnshire is required to make adjustments in line with budget cuts and therefore they are seeking to support the costs of deploying unpaid labour in one of two ways – either through seeking a financial contribution towards costs or through arranging beneficiary led supervision. Of these two options the preference of LPS is for beneficiary led supervision. which represents the most cost effective option for them.

The current policy position of the National Offender Management Service (NOMS) is that services are charged with achieving 33% of placements as beneficiary led placements. Income generation does not have a basis in current NOMS policy however it is an emerging expectation. Ministers have declared themselves “not risk adverse” to challenge regarding income generation from mandated labour and the current published specification for the National Competition for CP services includes a requirement to generate income (through contributions towards cost – not support of profit). Nationally there is a figure of £120 per day for a supervised party in circulation. Based on 10 offenders for an 8 hour day this represents £1.50 per worker hour.

It remains a requirement that CP benefits community groups and is visible to the public. Work parties are therefore required to wear distinctive clothing badges as “Community Payback” This does not apply to Individual Placements.

It does not appear that Lincolnshire have a policy position necessarily requiring the withdrawal of service from areas that do not make a payment. It is acknowledged however that areas which are making a contribution should received a degree of priority.

OPTIONS

1 : Agree to payment :

A rate has been stipulated but there is scope for negotiation. DSJPC could opt to make a contribution but at a different rate to that which has been requested. DSJPC should in my submission consider requiring a specification based on a rate per offender hour. This means that in the event that LPS deploy less than 10 offenders with a supervisor the payment would be reduced. Any such arrangement would necessitate payment in arrears.

In the event that LPS were able to commit to deploying a minimum of 10 offenders we could potentially vary the frequency of visits to every third or fourth week as the overall amount of labour would remain equivalent.

2 : Do not make a payment but specifically request a continuation of the service

Were this the preference of DSJPC there would be a risk that the service would be withdrawn or become more variable. If this was the preference I would suggest writing stating the value to the community, reasons for deciding not to add the requested cost to the precept.

3: Undertake direct supervision of offenders.

This option builds on the experience of some other councils where one offender is deployed alongside the maintenance worker. I would suggest that the council should seek a SLA (I am able to provide a draft if required) detailing expectations. Consideration should also be given to requesting some training input (contextual) for any member of DSJPC or staff who might take on this role.

The responsibility for selection of offenders and dealing with any issues would sit with LPS. Clear standards of expected behaviour will be agreed to by any offender and in the event that these are not met, or indeed that there are any other concern LPS will intervene. Such arrangements generally work well although there will inevitably be occasions when problems arise.

DSJPC should not expect to be informed about the details of the offences committed but can require that categories of offer are excluded.

I will be at the meeting 22nd Dec and can respond to any questions about the processes, risk assessment / risk management etc.

Notes provided for 24/11/11

1. In June 2011 the Lincolnshire Probation Service advised that they were looking for parish councils to contribute £40.00 per day plus vat for providing a team of offenders to do work in the community. The costs were to be used to offset transport and supervisory costs.
2. The Parish Council response at the time was that there was no budget provision to pay this in the current year. This was accepted by the Trust who have continued to send a team to the village every two weeks.
3. The Trust have now written again to say that they are asking for a contribution of between £60-£120 plus vat from April 2012 for a group of up to 10 offenders. On the basis that the parish council charge is £60.00 – for 25 visits a year this would cost £1500.00. At present there is nothing included in next year's budget for this.
4. This year the community team have worked in the Cemetery – weeding pathways and clearing overgrowth, weeding paving at Manor Court shops and gardens, clearing the rear of the church pending agreement from the Church for a project for In Bloom, and clearing self seeded trees, ivy and overgrowth from the Church yard. Most noticeably recently they have been clearing along the fence between the new cemetery and the churchyard which has tidied the area and opened up the cemetery to more light.
5. Recently the numbers of offenders have been only 3 or 4 and this has limited the amount of work achieved. Normally the numbers are around 6 plus supervisor.
6. The team arrives around 9.00 am – starting work around 9.15 to 9.30 and leave around 2.00 pm so around 4.30 hours work per visit.
7. In the past there had been problems associated with using the Church hall for toilet facilities but this has been resolved with the supervisor holding the key at all times and only allowing close supervised access for use of the toilets only.
8. The question is, does the council wish this to continue – in the new year it is expected that work would be carried out mainly in the Old Cemetery clearing self seeded trees and overgrowth.
9. If the Council does wish this to continue it may be that there may be money left over from contingencies this year which could be used to fund the team – time will tell on this. In the past a grant has been given to the Trust and this may be a way of part funding.
10. It is suggested though that if it is agreed that the team are to continue, with payments being made for the service, that a specific project is put together and that the team only work on that project until it is completed rather than being used for other maintenance work in the village. A suggested project would be to clear all self set trees and overgrowth from the Old Cemetery – and no other tasks. The trust could then be considered for any other specific projects in the village as they arise.
11. Any other maintenance work previously done by the Team would then need to be carried out by contractors or the Maintenance Worker.
12. A copy of the trust's letter is included with the agendas for information.

Footnotes

Since 24/11/11 The Clerk has spoken with the Maintenance Worker who has confirmed he is willing to work alongside a small group of community workers. What has to be remembered though is that the Maintenance Worker only works 18 hours per week, approx 3.5 hours per day often starting before 8.00 a.m. This limits the time available to work with the Community Team and could take him off his normal duties for that day.

The number of Workers has recently been variable with less than 5 being available for at least part of the time. On 14/12/11 there were two workers, on 30/11/11 there were initially 5 workers, reducing to three workers.

SCHEDULE OF CORRESPONDENCE COUNCIL MEETING – 15 DECEMBER 2011

(Items marked * enclosed)

<u>REF</u>	<u>CORRESPONDENT</u>	<u>SUBJECT MATTER</u>	<u>NOTES</u>	<u>RECOMMENDATION</u>
1	Rotary Club of the Deepings	Deepings Raft Race Accounts	A copy of the accounts to be displayed at the Council Offices	For information only
2	Deepings Arts	Grant Aid	A thank you for the recent grant of £300 and the kind comments about the Variety Show held on the Saturday evening. They have pointed out that although this was poorly attended the two day event is not especially the Saturday afternoon performance which has a packed hall	For information only
3	Priory News	Deeping St James Parish Church Magazine	Parish Church Information	For information only
4	Lincolnshire County Council Transport Department	Bus Subsidies	Reply to our letter dated 12 October 2011 explaining how and why subsidies are allocated and confirming what service is subsidised in Deeping St James. Also stating that County Council not involved in Stagecoaches decision to remove a service or Delaines decision not to include all of the lost route when they replaced the service Copy enclosed with agendas and previously circulated to Transport Committee.	For discussion / comment
5	Unlock Democracy	Help save the Sustainable Communities Act	Government are planning to change the way the Act works which will greatly weaken it and monetary donations are needed to support the campaign to stop this	For information only
6	The Melton Mowbray Building Society	Melton Business Savings Portfolio	Offering 2.10% gross AER for 100 days notice for withdrawals	For information only
7	SK Today	The Magazine for South Kesteven Residents	South Kesteven Information	For information only
8	NatWest	Maximise the interest you earn on your business deposits	Fixed rate deposits from 1.81% to 6.17% from 6 months to 37 months	For information only
9	Lincolnshire County Council	Temporary road closure in Deeping St James	Essential maintenance works by Network Rail at Station Road crossing B1166 from 08.00 to 14.00 hours on Wednesday on 11 January 2012	For information only
10	Toner Giant	Sales Letter	Vouchers enclosed for savings on future purchases	For information only
11	Deeping Marketplace	Community magazine	Latest information	For information only
12	Lincolnshire County Council Highways	Self help and mutual aid	Enclosed letter and documents offering guidelines for the winter periods Circulated by email	For information only
13	Local Council Review	Winter 2011	Latest information from NALC. On line access information circulated by email	For information only

SCHEDULE OF CORRESPONDENCE COUNCIL MEETING – 15 DECEMBER 2011

(Items marked * enclosed)

<u>REF</u>	<u>CORRESPONDENT</u>	<u>SUBJECT MATTER</u>	<u>NOTES</u>	<u>RECOMMENDATION</u>
14	Community Lincs	November and December 2011	News in the Community	For information only
15	Age UK Boston and South Holland	Newsletter and free computer courses	Computer courses to be held at DSJ on 12 19 26 June 2012 at SKDC community room Benedict Court	For information only
16	A Parishioner	Tree planting in Rycroft	A letter stating he is unhappy with the planting of the hedge on Rycroft Avenue and listing his reasons why. A reply has been issued by the Clerk and a further response has been received. Copy enclosed with the agendas and previously circulated by email.	Do members wish to comment further?
17	Athene Communications	Compton's Charitable Fund	Brochure being produced which will include a description of all 50 charities sports clubs local schools and community organisations who applied including DSJ In Bloom. Everyone selling their home via Compton's will vote on who gets a £100 donation from Compton's. There will be a presentation evening every couple of months to award donations	For information only
18	NHS Lincolnshire	Application for preliminary consent for inclusion in the pharmaceutical list at Deeping St James	The panel decided not to grant this application. Any appeals need to be lodged in writing by 5 January 2012. NB the application for full consent for inclusion in the list at 21 Rycroft Deeping St James was granted in November	Councillors to note
19	Lincolnshire County Council Transport Department	Buses in Deeping St James	Chris Briggs Head of Transportation has looked at the timetables and suggested amendments which if agreed would offer a positive solution. The idea is to retime and reverse some of the Shaw's 100 journeys to connect in /MD rather than DSJ. Contact needs to be made with Shaw's and Chris Briggs will keep DSJPC informed Copy enclosed with agendas and previously circulated to Transport Committee.	For discussion / comment
20	Deeping St James United Charities	Land to North of Skate Park	Reply to the Parish Councils letters of 10 October and 2 November confirming that the Trustees are in agreement that it would be a good idea to have more green space in the village but do not feel they can commit future trustees to awarding grant funding. Have asked that they be contacted again when a firm plan has been agreed.	For information only
21	South Kesteven District Council	Standards Committee	To be held on Monday 19 December 2011 at the Council Offices	For information only
22	Market Deeping Town	Christmas Card		For information only

SCHEDULE OF CORRESPONDENCE COUNCIL MEETING – 15 DECEMBER 2011

(Items marked * enclosed)

<u>REF</u>	<u>CORRESPONDENT</u>	<u>SUBJECT MATTER</u>	<u>NOTES</u>	<u>RECOMMENDATION</u>
	Council			
23	The Journal of local Planning	The Localism Act	Journal subscription £50.00 per year offering guidance on Planning Services. www.navigusplanning.co.uk	For information only
24	South Lincs Community and Voluntary Services	Olympics in south Kesteven in 2012	Different ways to support, get involved or promote your event . www.london2012.com/get-involved/local-readers/ www.lincolnshiresports.com/questforgold	For information only
25	The Royal British Legion	Poppy Appeal	Receipt for the Parish Councils contribution of £150.00	For information only
26	Dynamic Fireworks	Celebrate the Queens Diamond Jubilee	Sales flyer offering fireworks to mark the event	For information only
27	Lincolnshire County Council	Travel and Transport Briefing for Winter 2011	Latest Information	For Information Only
28	RJ Scholes	Tin of Biscuits and Christmas card	Seasons Greetings	For Consumption
29	Neighbourhood Policing Team	Christmas Card	Seasons Greetings	For Information Only
30	Wicksteed Playscapes	Flying Saucer and Multi Sports Ball Court at Woody Heights	Acknowledgement of receipt of our letter dated 9 December 2011 details of which have been passed to Kieron Dowson who will respond as soon as possible	For information only
31	John Hayes MP	Christmas Card	Seasons Greetings	For information only
32	Lincolnshire County Council	Stamford Day Care Centre	Response to Parish councils letter of 15 November 2011 acknowledging the Councils concerns. www.lincolnshire.gov.uk and asking for the Parish Council Member to complete the online questionnaire as part of the consultation process	Each Parish Council Member should complete a questionnaire on the website as part of the public consultation

Minutes of the Deeping St James Parish Council **Planning Committee** held on **Thursday 15 December 2011** at **7.00 p.m.** in the **Meeting Room** at The Institute.

Present:- Councillors Blessett (Chair), Pagella, Pearce and Pelling along with the Clerk, S Ashby.

43.12 To receive apologies for absence.

Cllr Shinkins - Work, Cllr Barber – personal, Cllr Gamble.

44.12 To receive declarations of interest, if any.

There were none.

45.12 To receive the Minutes of the previous meeting held on 17 November 2011.

It was proposed, seconded and agreed to adopt the minutes.

46.12 To receive reports on Matters Arising not covered elsewhere on the agenda and a report on Planning Matters affecting Deeping St James from any District Council Members present.

The Clerk advised that a response had been sent to a resident about S11/2429, that SKDC had been advised about River Lane street naming and that weekly copies of Planning Applications are being received and circulated to members of Planning Committee.

47.12 To receive and consider the following planning applications and put forward recommendations to the next Council Meeting or make decisions in accordance with the Committee's delegated powers:

Ref.	Address	Proposal
S11/2429	Mr Gregson 13 Park Road Deeping St James PE6 8ND	Single storey side and rear extension Approved under delegated powers
S11/2944	Larkfleet Homes Plot 10 Land off Broadgate Lane Deeping St James PE6 8	Revised application for dwelling and garage to include sun-room on plot 10 Approved under delegated powers
	Lincolnshire County Council Linchfield CP School Crowson Way Deeping St James PE6 8EY	Change of use is sought to enable the school kitchen to provide hot school meals for other LA schools in the area that do not have their own on site facilities. Site capable of preparing 900 meals per day operating between 6.30 am and 4.30 pm during term time . Odour, visual impact, noise and disturbance by vehicles would be limited Approved under delegated powers

48.12 Consultation on South Kesteven District Council Planning Obligations Supplementary Planning Document

Cllr Blessett had circulated notes to members of Planning Committee before the meeting. These obligations are in respect of Section 106 payments from developers which from 2014 will be replaced by the Community Infrastructure Levy known as CIL.

He has spoken with SKDC and these proposals are formalising what already exists and making the guidance more accessible by combining them into a single document. This will help to tighten up and standardise the process. However all the existing Section 106 agreements are subject to negotiation which means a lot of involvement by SKDC legal Dept.

The CIL change will simplify the scheme as payments will be required on a simple tariff basis for all developments whether an extension, single house or 100 houses. The Planning Authority will then decide how the income is spent in the Community. Parish Councils should be able to be involved in how the income is spent as a meaningful proportion of the total will be allocated to local communities. Therefore the PC will have a chance to input into how the money is allocated in the Parish.

It was agreed to recommend to Council that the Council responds in the following manner:-

1. The PC would like SKDC to reinforce the idea of giving weight to offsite contributions under the existing regime.
2. The PC would welcome clarification that when CIL comes into force, smaller contributions from small developments will be accumulated for meaningful projects.
3. The PC has seen Section 106 monies spent on health, education and affordable housing over the past few years and look forward to seeing monies allocated towards community centres, village halls, libraries, green spaces, outdoor space, allotments, sports facilities, public art and employment & training initiatives.
4. The PC is also very keen to get involved in negotiations for how funds will be allocated under the new CIL.

49.12 Peterborough Site Allocations DPD – Inspectors Proposed Changes

These were noted

50.12 To report the outcome of previous planning applications:

The following planning decisions were noted.

Ref.	Address	Proposal
S11/2413	Ms Lisa Wright Tyesmead Spalding Road Deeping St James PE6 8SB	Car port extension, alterations to facilitate disabled access, provision of wall SKDC approved 15 November 2011 Parish Council approved 27 October 2011
S11/2562	Mrs F Tomlinson 5 Linchfield Road Deeping St James PE6 8EP	Single storey rear extension and works to front boundary treatment SKDC Approved conditionally 23 November 2011 Parish Council approved 18 November 2011
S11/2688	Mr J Blessett 106 Church Street Deeping St James Peterborough PE6 8HB	Trim Cotoneaster, reduce height of 2 Leylandii trees, fell Black Cherry tree SKDC has no objection to the proposed works Parish Council approved on 17 November 2011

51.12 Date of the next meeting 7.00 pm 19 January 2012, at The Institute.

Monthly Accounts For Payment December 2011

The following accounts are presented for payment. * indicates payment has already been made.

*	S/O	N Jibb	Monthly Salary	£	435.35
*	S/O	S Ashby	Monthly Salary, less Tax & NI adj.	£	1,190.98
*	S/O	J Fortnum	Monthly Salary	£	348.43
	217	N Jibb	Mileage Expenses	£	46.67
	218	Office Depot	2 boxes of brown non window envelopes, 1 duplicate book & 2 Brother laser Cartridges	£	183.91
	219	Ian Beardsley	1 cut of the New Cemetery	£	90.00
	220	Prentice Brothers	Monthly Community Skip Charges	£	318.00
	221	Shanks Waste Management	Monthly Skip Rental & Emptying (and shortfall of 46 pence from invoice TM1494106)	£	91.87
	222	Deeping St James United Charities	60% of gas bills dated 12/4/11, 12/07/11 and 14/10/11 plus VAT	£	339.79
	223	E.ON Sustainable Energy	Street Lighting Maintenance for The Cross - quarter up to 31/12/2011	£	12.31
	224	Deeping St James United Charities	Portable Electrical Appliances testing by Keymark (Lincs) Ltd	£	48.00
	225	Branch Bros	2 Masking Tapes, 3 bags Manure, 9 bags of compost	£	55.93
	226	Holland Wing	52 ACO Ground Guard Tiles for Allotments Plot 32 - replacing boardwalk	£	174.72
	227	Petty Cash	Postage £ 29.04 Grass Seed £3.00 Mobile Phone Contribution Oct/Nov/Dec- £15.00	£	47.04
	228	S Ashby	Mileage Expenses	£	14.40
	229	LCC	Employer & Employee Pension Contributions	£	651.96
	230	HMRC	PAYE and Employer / Employee NIC October to December 2011	TBA	
*	231	Anglian Water	Charge for the Cemetery for the period 22/06 to 12/12/11 Paid by Direct Debit	£	29.46
Total Accounts for Payment					£ 4,078.82

New Office CCTV Camera

The Clerks office has had a CCTV camera to monitor people entering the building since approx 2001.

The original system was replaced in 2006 and the monitor on the replacement failed in March 2011. This was reported to Council when approval was given to get quotes and spend up to 250.00.

A quote was obtained from the previous installer which was more than the amount agreed. This seemed a little expensive considering in 2006 the cost was £165.00 plus vat and considering that the price of electronics is generally falling.

Searches have been made across the internet to see if a replacement monitor can be sourced and the original importer has been contacted without success. However a number of wireless systems have been found within the approved amount. These include:-

CCTV Direct	£233.94 ex vat, 280.73 inc vat
Ultra Secure Direct	£201.95 ex vat, 242.34 inc vat
SCT	£179.95 ex vat, 215.94 inc vat

As these are wireless systems, the installation will be relatively straightforward and the Maintenance worker / Clerk will be able to install it and connect this to the nearest electric socket. Cable ducting will be required to hide and protect the power lead but the cost of this is minimal.

The system available from Ultra Secure Direct seems to have more functionality especially being able to record onto a SD card as used in cameras which will give additional security.

It is recommended that the Clerk is authorised to order the CCTV system from Ultra Secure Direct.

Appointment of Solicitors

To ensure that the Council's position is protected in agreeing the lease between the CfBT Schools Trust/Deepings Academy and the Parish Council, the lease needs to be reviewed and examined by a Solicitor. It may also be prudent for the Council to at least have a professional eye look over the new lease between CfBT and SKDC for the Astro turf / changing room area and the new lease between CfBT and the Rugby Club (the pitches are intended to be on the PC land),

CfBT have indicated that they will meet the Council's legal fees up to an agreed ceiling and the Clerk has sought ideas of costs from a number of Solicitors.

Requests were sent to Chattertons, Buckles, Greenwoods and Double & Megson. Only two have replied with estimated details of costs.

Neither can say with certainty how much time would be involved – one estimates 2-3 hours for the lease with possibly more time to review sub leases if the Council requires that. The other estimates a maximum price set at 4.5 hours of a principle solicitors time including reviewing any sub leases and sets a cap to that effect. All fees given exclude vat.

Solicitor 1

Estimate up to 4.5 hours of Principal Solicitor capped at	£950.00
(this includes using a mix of trainee, executive and associate solicitor time which could provide more than 4.5 hours – if less time is required the bill will be reduced accordingly)	

Solicitor 2

Estimate up to 3 hours @ 170 per hour	£510.00
Additional hour thereafter is £170.00.	
<i>(For Comparison purposes 4.5 hours of time would be</i>	<i>£765.00)</i>

It is suggested that Solicitor 2 is appointed subject to being able to agree a cap of £765.00