

Minutes of the Deeping St James Parish Council **Cemetery Committee** held on **Thursday 22 September 2011 6.15 p.m.** at **The Institute.**

Present: Councillors Barber, Lindfors-Windsor, Thompson and the Clerk S Ashby

- 09.12 To receive apologies for absence.**  
Apologies were received from Cllr Pearce who was unwell.
- 10.12 To receive declarations of interest, if any.**  
There were none
- 11.12 To adopt the Minutes of the previous meeting held on 21 July 2011.**  
It was proposed, seconded and agreed to adopt the minutes.
- 12.12 To receive the Clerks report and matters arising not covered elsewhere on the agenda**  
The Clerk reported that since the last meeting there had been 1 burial and 3 reservations of burial plots. A burial is due next week and two interment of ashes were being planned.  
The paths in the Old Cemetery and new cemetery have been weeded by the payback team who have also cleared around the bench in the cemetery. Weed killer has been applied to graves in the old cemetery and the Contractor has been asked to cut the hedges in the old and new cemetery.  
Changes have been incorporated into the cemetery regulations following approval at full council.  
There has been a rate refund of @ £30 due to changes in small business relief.  
Relatives of graves with loose stones still need to be contacted.
- 13.12 To consider Cemetery Fees and make recommendations to the Council**  
It was proposed, seconded and agreed to recommend to full council that there is a 10% increase across all charges. This will help to support the councils budget overall and contribute towards future Cemetery costs.  
The proposed amended charges are shown below.
- 14.12 Budget Report 2011/12– To receive details of the position to date and estimated outturn**  
These details were noted and are shown below.
- 15.12 To consider estimates for 2012/13 and make recommendations to Finance and General Purposes Committee for precept purposes.**  
It was proposed, seconded and agreed to recommend to Finance & General Purposes Committee expenditure of £7,710.00 for 2012/13.
- 16.12 To decide the date and time of the next meeting.**  
This was set as February 16 2012

## **Budget Position as at 31/08/2011**

### **2011/12 Income**

|                    | Budget Figure<br>2011/12 | As at<br>31/08/2011 | Projected<br>Income 31/08<br>to 31/03 | Projected<br>Outturn |
|--------------------|--------------------------|---------------------|---------------------------------------|----------------------|
| Burial Fees        | 2500.00                  | 2200.00             | 1100.00                               | 3300.00              |
| Memorial Fees      | 500.00                   | 460.00              | 400.00                                | 860.00               |
| British war Graves | 10.00                    | 10.00               | 0.00                                  | 10.00                |
| <b>Totals</b>      | <b>3,000.00</b>          | <b>2,670.00</b>     | <b>1,500.00</b>                       | <b>4,170.00</b>      |

### **2011/12 Expenditure**

|                               | Budget Figure<br>2011/12 | As at<br>31/08/2011 | Projected<br>Expenditure<br>31/08 to 31/03 | Projected<br>Outturn |
|-------------------------------|--------------------------|---------------------|--|----------------------|
| Maintenance and Miscellaneous | 4750.00                  | 1263.34             | 3550.00                                    | 4813.34              |
| Rates                         | 250.00                   | 94.73               | 50.00                                      | 144.73               |
| <b>Totals</b>                 | <b>5,000.00</b>          | <b>1,358.07</b>     | <b>3,600.00</b>                            | <b>4,958.07</b>      |

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### **2012/13 Estimates**

#### **2012/13 Estimated Income (after 10% increase in fees)**

|                               |         |                 |
|-------------------------------|---------|-----------------|
| Burial Fees                   | 3300.00 |                 |
| Memorial Fees                 | 825.00  |                 |
| British War Graves            | 10.00   |                 |
| <b>Total Estimated Income</b> |         | <b>4,135.00</b> |

#### **2012/13 Estimated Expenditure**

|  |         |                 |
|--|---------|-----------------|
| <b>Maintenance &amp; Miscellaneous</b> |         |                 |
| Grass Cutting                          | 3520.00 |                 |
| Hedge Cutting                          | 640.00  |                 |
| Weed Killer Applications               | 300.00  |                 |
| Green Waste Skips for Community team   | 500.00  |                 |
| Miscellaneous repairs etc..            | 500.000 |                 |
| <b>Sub Total</b>                       |         | <b>5460.00</b>  |
| <b>Rates</b>                           |         |                 |
| Water Rates                            | 100.00  |                 |
| Non Domestic Rates                     | 150.00  |                 |
| <b>Sub Total</b>                       |         | <b>250.00</b>   |
| <b>New Cemetery Land Reserves</b>      |         | <b>2000.00</b>  |
| <b>Total Estimated Expenditure</b>     |         | <b>7,710.00</b> |

**DEEPING ST JAMES PARISH COUNCIL**  
**SCALE OF CEMETERY FEES**  
 (Effective from 29.09.2011)  
**ALL CHARGES ARE EXCLUSIVE OF LABOUR.**

|  | <b>Residents</b> | <b>Non Residents</b> |
|--|------------------|----------------------|
| <b>CATEGORY OF FEE</b>   | <b>£</b>         | <b>£</b>             |
| <b>1a INTERMENT – TOTAL COST FOR BURIAL</b><br>EXCLUSIVE RIGHTS OF BURIAL for a period of 75 years in an earthen grave. Stillborn babies, babies and children under 12 years will incur a NIL charge.<br><br><b>RESERVATION ONLY</b><br>This entitles you to pre-select your plot, with the outstanding fee to be paid at burial time (currently £110)<br><br>For an extension period of 10 years upon written request<br><br><b>AS FROM 28.08.08 A BURIAL PLOT MUST NOT BE USED EXCLUSIVELY FOR THE BURIAL OF ASHES.</b>            | 220.00           | 440.00               |
|  | 110.00           | 220.00               |
|  | 11.00            | 22.00                |
| <b>1b CREMATED REMAINS – TOTAL COST OF BURIAL IN SINGLE PLOT</b><br>EXCLUSIVE RIGHTS OF INTERMENT OF CREMATED REMAINS for a period of 75 years in a single cremated remains plot. Stillborn babies, babies and children under 12 years will incur a NIL charge.<br><br><b>RESERVATION ONLY</b><br>This entitles you to pre-select your plot, with the outstanding fee being Paid at Burial time (currently £110)<br><br>For an extension period of 10 years upon written request   | 165.00           | 330.00               |
|  | 55.00            | 110.00               |
|  | 11.00            | 22.00                |
| <b>1c CREMATED REMAINS – TOTAL COST OF BURIAL IN DOUBLE PLOTS</b><br>EXCLUSIVE RIGHTS OF DOUBLE INTERMENT OF CREMATED REMAINS for a period of 75 years in a double cremated remains plot.<br><br><b>RESERVATION ONLY</b><br>This entitles you to pre-select your plot(s), with the outstanding fee per burial to be paid at time of burial.(currently £110)<br><br>For an extension period of 10 years upon written request<br><br><b>For the cremated remains of any child or person in a grave purchased before 1 October 2001</b> | 330.00           | 660.00               |
|  | 110.00           | 220.00               |
|  | 11.00            | 22.00                |
|  | 28.00            | 56.00                |
| <b>1d DOUBLE DEPTH CREMATED REMAINS – TOTAL COST OF BURIAL IN PLOT</b><br>EXCLUSIVE RIGHTS OF DOUBLE DEPTH INTERMENT OF CREMATED REMAINS for a period of 75 years in a double depth cremated remains plot.<br><br><b>RESERVATION ONLY</b><br>This entitles your to pre-select your plot(s), with the outstanding fee per burial to be paid at time of burial.(currently £55 for first burial and £83 for the second)   | 248.00           | 496.00               |
|  | 110.00           | 220.00               |

|    |   |  |   |
|----|---|--|---|
|    | For an extension period of 10 years upon written request  | 11.00  | 22.00   |
| 2a | <b>INTERMENTS OF ASHES IN AN EXISTING GRAVE PLOT ONLY</b><br>Stillborn babies, babies and children under 12 years will incur a NIL charge.<br>A person whose age at the time of death exceeded 12 years.  | 55.00  | 110.00  |
| 3  | <b>MONUMENTS, GRAVESTONES AND MONUMENTAL INSCRIPTIONS</b><br><br>For the right to erect or place on grave category (1a):<br><ul style="list-style-type: none"> <li>• A headstone not exceeding 2' 6" in height, max width including plinth 3' single, 6' double.</li> <li>• A footstone not exceeding 2' in height (sections A, B &amp; C only)</li> <li>• Kerbstones or border stones enclosing a space (sections A, B &amp; C only):<br/> <ul style="list-style-type: none"> <li>- not exceeding 7 feet by 3 feet</li> <li>- <b>enclosing an area in excess of 7 feet by 3 feet, each space of 7 feet by 3 feet</b></li> </ul> </li> </ul> <b>IN THE EVENT OF A SINGLE MONUMENT SPANNING TWO GRAVE SPACES, THE FOOTSTONE MUST SPAN BOTH BURIAL PLOTS AND BE A MINIMUM OF SIX FEET WIDE.</b> <ul style="list-style-type: none"> <li>• A monument in the form of a vase.</li> <li>• A monument in any other form.</li> <li>• Any additional inscription after the first on a gravestone or monument</li> </ul><br>For the right to erect or place on grave category 1b, c & d:<br><ul style="list-style-type: none"> <li>• A flat stone tablet including a plinth, not exceeding 1'6" square for a single plot, 24" wide by 18" deep for a plot together with a "half" plot and 36" wide by 18" deep for a double plot. Any to be a maximum of 4" in height.</li> <li>• Any additional inscription after the first on a flat, tablet stone.</li> <li>• No other type of headstone, monument or vase is permitted.</li> </ul><br><b>A CHARGE OF £11 MAY BE MADE FOR ANY SEARCHES OR INVESTIGATIONS UNDERTAKEN ON BEHALF OF THE CLIENT.</b> | 83.00<br>28.00<br>39.00<br><br>28.00<br>83.00<br>11.00<br><br>83.00<br>11.00 | 166.00<br>56.00<br>78.00<br><br>56.00<br>166.00<br>22.00<br><br>166.00<br>22.00 |

## NOTES

The foregoing fees, payments and sums will be doubled where the person to be interred or in respect of whom the right is granted is, or was, immediately before death, not an inhabitant or parishioner of Deeping St James, or in the case of a still-born child, neither of the parents is, or was at the time of interment an inhabitant of Deeping St James, unless evidence can be produced to the satisfaction of the Clerk that such person had been a habitant or parishioner during the immediately preceding ten years.

For further information on the above fees, or in connection with Deeping St James Cemetery please contact the Clerk at The Institute, 38 Church Street, Deeping St James, PE6 8HD Telephone: (01778) 343266.

**Comparison Of Cemetery Fees 2011-12**

|                        | <b>BURIAL</b>    |          | <b>Cremation - Single Plot</b> |          | <b>Cremation - Double Plot</b> |          | <b>Cremation Double Depth</b> |          | <b>Memorials</b> |      |                   |
|------------------------|------------------|----------|--------------------------------|----------|--------------------------------|----------|-------------------------------|----------|------------------|------|-------------------|
|                        | Adults & over 12 | Under 12 | Adults & over 12               | Under 12 | Adults & over 12               | Under 12 | Adults & over 12              | Under 12 | Headstones       | Vase | Addtl Inscription |
| <b>DSJPC</b>           | 200              | Nil      | 150                            | Nil      | 300                            | Nil      | 225                           | Nil      | 75               | 25   | 10                |
| <b>Mkt Deeping TC</b>  | 184.5            | 105.5    | 105.5                          | 105.5    | n/a                            | n/a      | n/a                           | n/a      | 89.5             |      | 42.5              |
| <b>Bourne TC</b>       | 370              | 325      | 200                            | 200      | n/a                            | n/a      | n/a                           | n/a      | 75               | 50   | 30                |
| <b>Peterborough CC</b> | 1683             | 1294     | 567                            | 567      | n/a                            | n/a      | n/a                           | n/a      | 74-98            | 45   | 45                |