

CEMETERY COMMITTEE

Minutes of the meeting of the Cemetery Committee held at 7.00pm on Thursday 29th June 2006 at The Cemetery. Councillors Auger, Blessett, Fisk, Lindsfors-Windsor and the Clerk, Mrs S Kostyrka. No members of the public were present.

001 ELECTION OF CHAIR

Cllr Barber was proposed, seconded and all were in favour of the nomination. In Cllr Barber's absence, Cllr Auger chaired the meeting.

002 APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr Barber due to a previous engagement.

003 DECLARATIONS OF INTEREST – None.

004 MINUTES OF THE PREVIOUS MEETING

It was proposed by Cllr Fisk and seconded by Cllr Blessett that the minutes of the meeting held on 13th December 2005 be adopted. These were duly signed by Cllr Auger.

005 TO CONSIDER THE MAINTENANCE OF THE CEMETERY & MAKE RECOMMENDATIONS TO COUNCIL

The committee inspected the old cemetery and **it was recommended** that a new grounds maintenance specification be drawn up to include the whole area including the overgrown area at the rear of the cemetery which would be cut back and tufted over a three year period. Cllr Fisk agreed to speak with Huddlestone Landscapes. The Clerk would invite quotes from three local companies. A contractor maintenance check list was to be established, and Cllr Lindsfors-Windsor offered to help with the inspections. The maintenance operative would be asked to paint the fence in the autumn.

It was also recommended that the Community Service Team be approached regarding an initial general tidy up and clearance of both cemeteries. Cllr Fisk offered to meet the team on site for a briefing.

The maintenance operative had agreed to perform an inspection dig in the autumn of a small section of area E as he was concerned about possible underlying foundations. It was noted that a large section of area E would need to be levelled in the future. The notice board is also to be refurbished.

006 TO CONSIDER THE TOPPING AND ONGOING COSTS FOR THE TRIMMING OF THE CEMETERY HEDGE

Cllr Auger confirmed that he had received a quote from SKDC for an initial top cut of the hedge for £150.00 and £50 per normal trim. It was unanimously agreed, and Cllr Auger will ask SKDC to proceed with the work in late September.

007 THE LEVELING OF SECTION E

Concern was expressed regarding the level of the graves, which was inappropriate for a lawn cemetery. The Clerk had obtained a quote of £15 per plot from Huddlestone Landscapes. **It was recommended** that graves are left to settle for a six month period prior to levelling, and that the cost be recovered by increasing the burial fee from £50.00 to £65.00 with immediate effect.

008 TO REVIEW THE BUDGET FOR THE FORTHCOMING YEAR

The budget of £11,000 was reviewed and agreed and it was confirmed that the balance was now £7227.13.

009 DATE OF NEXT MEETING

The next meeting will take place on Thursday 16th November 2006 at 7pm at The Institute. Cemetery Regulations will be an agenda item.

There being no further business, the meeting was closed at 7.50 pm.