

ALLOTMENTS COMMITTEE

Minutes of the meeting of the Allotments Committee held at 6.30 pm on Thursday 5th July 2007 at the allotments in Hall Meadow Road. Councillors Baxter, Blessett, Neal (Chairman) and the Clerk Mrs Sheila Kostyrka attended.

01/07 To elect a Chairman.

It was proposed by Cllr Blessett, seconded by Cllr Baxter and carried that Cllr Neal be Chairman and this was agreed.

02/07 To receive apologies for absence.

Cllr Barber (personal commitment), Cllr Parr (Holiday) and Cllr Helyer (work)

03/07 To receive declarations of interest, if any.

Cllr Baxter (Personal)

04/07 To adopt the minutes of the meeting held on 1st February 2007 and to discuss any matters arising not considered elsewhere on the agenda.

The minutes were signed by Cllr Blessett.

05/07 To inspect the allotment site.

In view of the continuing rain and growth, it was observed that the allotments were generally in very good order. The following observations were made and **recommended** to Council that the Allotment Association be notified in the first instance.

- Plots 23, 40, and 41 are overgrown and mainly uncultivated. Plot 40 is a new tenant, but the agreement and rent has not yet been received and the Clerk has been unable to make telephone contact. Plot 41 was vacated in May and the Clerk requested that this be let as two half plots as per the requests of the next DSJ residents on the waiting list.
- Plot 50 - it was observed that a trailer tent is being stored on site which is unacceptable.
- The grass verges around the site will be cut as soon as the weather allows and the contractor to be asked to also cut Plot 41.
- The maintenance man will be asked to spread the plainings over the pot holes at the entrance and in the car park area.
- The maintenance man will be asked to stack the pallets tidily behind the shed.
- The Clerk to arrange the removal of the blue pipes which have been on site since the water was installed.
- The Allotments Association is asked if their old notice board can be removed by the maintenance man as it is falling down.
- The two piles of soil are to be removed as soon as possible as this is unacceptable.

06/07 To discuss and make recommendations fro Plot 32.

It was confirmed that the Allotment Association no longer require the plot to erect a greenhouse on and the Allotments Association had requested the plot be rented to them at half the rent to use for storage and as a social area. The Committee **recommended** to Council that half of the Plot be rented at the normal rate to a new tenant who would be made fully aware that some burning had taken place on site. The other half of the plot would be offered free of charge to the Allotment Association who would be asked to keep the plot in good order and to confirm to the Council its future use. Concerns were raised that it would be used as a dumping ground, and this would be unacceptable.

07/07 To review the budget.

The Clerk confirmed that £860.84 remained in the budget for maintenance and miscellaneous Transactions.

08/07 Date of next meeting.

The next meeting would be held on Thursday 6th September 2007 at 6.30 in the Clerk's Office at the Institute. It was **recommended** to Council that a member of the Allotment Association be asked to attend to raise any concerns which should be put in writing prior to the meeting. A ten minute slot would be allocated prior to estimates being recommended for 2008-9.

There being no further business, the meeting was closed at 7.10pm

**Allotment, Footpaths and Open Spaces Committee Chairman
6th September 2007**