

## ALLOTMENTS COMMITTEE

Minutes of the meeting of the Allotments Committee held at 7.45 pm on Thursday, 21 April 2005 at The Institute. Councillor Thomas, presided over Councillor Helyar and the clerk. No members of the public were present.

### **007 APOLOGIES FOR ABSENCE – Cllrs Warrick and Fisk due to work commitments**

### **008 DECLARATIONS OF INTEREST – None.**

### **009 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting held on 17 February 2005, having previously been circulated, were approved as a true and correct record and signed by the acting Chair.

### **010 REVIEW OF GENERAL PROGRESS OF FOR ALLOTMENT GARDENS**

The Clerk reported that all plots were now taken and she had started a waiting list. It was agreed that the gardens were progressing well. It was noted that some gardens were not yet being worked on and clause 5a of the tenancy agreement requires tenants to keep plots cultivated and in good condition. The Committee were mindful that a diplomatic approach would be appropriate at this early stage and that there may be good reasons for the delay in starting cultivation. It was recognised that some tenants may have had changes of circumstances due to health etc. It was proposed by Cllr Thomas and seconded by Cllr Helyar to **recommend** to full council that the Clerk contact the Allotments Association to establish if they would like the council to consider investigating whether these tenants want to continue their tenancy.

### **011 CEREMONIAL OPENING**

Prior to the start of the meeting, Cllr Stevens had updated members on the progress of opening arrangements. An embroidered picture had been completed to present to Mrs Ledward after the official opening at a cost of £40.00. Cllr Stevens had agreed to make invitations to send out to all tenants and contractors involved with the preparation of the gardens.

The Clerk reported that quotes for finger buffets generally started from £4.50 per head (not including drinks) which was way out of the £210 budgeted. It was also impossible to give accurate numbers attending but it was noted that 100 plus could attend. However Cllr Shinkins' outside catering company was willing to cater at cost including soft drink or teas for £210. It was proposed and seconded to **recommend** to full council they be requested to do the catering.

### **012 DATE OF NEXT MEETING**

TBC

There being no further business, the meeting was closed at 8.40 pm.